Committee Name: Professional Development Committee

Committee Charge: The Committee reviews and evaluates professional development grant proposals submitted by the faculty, develops procedures and guidelines to evaluate these grants, and assesses the effectiveness of the program.

Committee Members:

- Lisa Salvati, PHR
- Larry Bajor, BUS
- Nick Kuiper, EHS
- Gerry Lucas, CET (Chair)
- Jennifer Schad, OPT
- Steve Hundersmarck, L/C

- Paul Klatt, CAS
- Josh Lotoczky, OPT
- Dale Skornia, CAS
- Jerome Trouba, CAS
- Becky Johnson-Himes, CHP

Most Recent Meeting: March 26, 2020

Next Scheduled Meeting: TBD

Committee Actions in 2019-2020: During the 2019/2020 academic year, the Professional Development Committee met three times. The first meeting set the timeline for the grant proposal due dates and award notification dates. At the second and third meetings, the Committee reviewed six applications from five applicants representing four academic colleges and the Ferris Library for Information, Technology, and Education. Of these applications, the Committee voted to fully fund three proposals, partially fund one proposal, and two proposals were not funded. Two of the awards were never transferred because the events being canceled due to the Covid-19 pandemic. The total amount rewarded for the 2019/2020 academic year was $15,850.40. The total amount canceled due to the pandemic was $9,502. The awards are broken down in the following chart:

Cycle	Number of Proposals Received	Total Amount Requested	Number of Proposals Funded	Total Amount Awarded
First Cycle of 2019/20 (Nov. 15th Deadline)	2	$11,652.00	2	$9,502.00
Second Cycle of 2019/20 (March 20th Deadline)	4	$9,948.4	2	$6,348.4
Total	6	$21,600.40	4	$15,850.40

The Covid-19 pandemic has influenced the amount of proposals for grants this year. Between the canceled events and reduced number of proposals this academic year the committee was not able to disperse the funds through the first two grant cycles. There is one more grant cycle for the 2019/2020 academic year which the committee will be promoting over the summer.

Submitted By: Gerry Lucas

Date: May 21, 2020