

Professional Development Committee (Academic Senate University-Wide Committee)

Draft Meeting Minutes for September 21, 2023

Attendees:

Gerry Lucas (Chair), Kari Vavra Janes, Niccole Erickson, Cheolwoo Lee, Teresa Bailey

Committee Proceedings:

Nominations for the Committee Chair and Secretary were conducted. Gerry Lucas was appointed Committee Chair for the 2023-24 academic year. A secretary was not elected at this time.

Old Business: The committee members were introduced to the issue of clarity surrounding the “Planned Learning Activity” definition in our Guidelines and Rubric documents. This was tabled for future discussion as everyone becomes familiar with the documents surrounding this issue.

New Business: Mike Hu requested an additional \$770 for his grant from this past spring. The committee decided to request updated justification documents and inform Mike that the final decision will be made during the next meeting along with review of the first cycle applications.

Next Meeting: TBD

- Submitted by Gerry Lucas