

Minute Form - Senate Committees

Academic Year: 2018-2019

Academic Policy & Standards Committee

Chairperson: Jim Nystrom

Recorder: Michele Harvey

MEETING DATE: 10 October 2017

ATTENDANCE: JIM NYSTROM, DAVID MARION, MICHELE HARVEY, ERIC WAGENFELD, EMMANUEL JADHAV, CHUCK DRAKE, LINDSAY BARBER, PETER BALANDA, LEONARD JOHNSON, MARK THOMSON, ROSE BARON

APPOINTED MEMBERS:

Present	Name	Rep	Left in Term	Present	Name	Rep	Left in Term
<input checked="" type="checkbox"/>	Peter Balanda	CAS	3	<input checked="" type="checkbox"/>	Chuck Drake	OPT	1
<input checked="" type="checkbox"/>	Mark Thomson	SR	1	<input checked="" type="checkbox"/>	Rose Baron	PHR	1
<input checked="" type="checkbox"/>	David Marion	BUS	3	<input checked="" type="checkbox"/>	Michele Harvey	CET	2
<input type="checkbox"/>	Vanessa Wyss	EHS	3	<input checked="" type="checkbox"/>	Jim Nystrom	AL	2
<input checked="" type="checkbox"/>	Eric Wagenfeld	L/C	2	<input checked="" type="checkbox"/>	Emmanuel Jadhav	CHP	3
<input type="checkbox"/>	NR	SS					

EX-OFFICIO MEMBER(S):

Present	Name	Rep
<input checked="" type="checkbox"/>	Leonard Johnson	AA
<input type="checkbox"/>		AS
<input type="checkbox"/>		

GUESTS:

Present	Name	Rep
<input checked="" type="checkbox"/>	Lindsay Barker	
<input type="checkbox"/>		
<input type="checkbox"/>		

Jim called the meeting to order at 11:02 with three main discussion points for the meeting; 1) introduction to the committee and its purpose, 2) elections and 3) medical withdrawal policy

OLD BUSINESS:

N/A

NEW BUSINESS:

Elections – Peter made a motion for Jim Nystrom to remain the chair, it was seconded by David Marion and unanimously approved. A discussion ensued on the recorder and the committee agreed to Michele Harvey continuing in this role.

Academic Affairs Policy letter – policy 18:2 MEDICAL WITHDRAWAL FROM THE UNIVERSITY
Lindsay Barker provided a background/history on medical withdrawal and how the process was being handled. She also communicated that the proposal is a compilation from her experience and 'best practices'. She met with Leonard Johnson to reword the policy. A discussion ensued on the process and the policy statement. Lindsay shared the process documents for a medical leave and a medical withdrawal including a flowchart (attached). The committee requested that the medical withdrawal document be linked with the policy. Eric Wagenfeld requested
APS

that the process be enhanced by adding a referral to ECDS where applicable. The discussion continued on the dates for completed paperwork to be submitted after semester end and whether the registrar's office can handle the workflow at that time. A request was made to remove three commas for clarity in the statement "After the end of the semester, Medical Withdrawal requests must include all required medical documentation and be submitted to the Birkam Health Center no later than January 1, for Fall Semester, June 1, for Spring Semester or September 1, for Summer Semester.

ADDITIONAL INFORMATION OR SUMMARY:

Meeting adjourned 11:59.
