

Minute Form for Senate Committees  
 Academic Year: 2017-2018  
**Library/Historical/Archival Committee**  
 Chairperson: Christopher L. Cospser

**MEETING DATE:** November 14, 2017

**ATTENDANCE:**

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**APPOINTED MEMBERS:**

Present	Name	Rep	Left in Term	Present	Name	Rep	Left in Term
<input type="checkbox"/>	Sandra Cook	HP	1	<input checked="" type="checkbox"/>	Cindy Smith	L/C	2
<input checked="" type="checkbox"/>	David Burns	AS	1	<input type="checkbox"/>	Empty	PHR	n/a
<input type="checkbox"/>	Andrew Suhy	BUS	1	<input checked="" type="checkbox"/>	Christopher Cospser	CET	1
<input checked="" type="checkbox"/>	Steven Amey	EHS	1	<input type="checkbox"/>	Rachel Foulk	AL	1
<input checked="" type="checkbox"/>	Kristy Motz	CHP	3	<input checked="" type="checkbox"/>	Jean Inabinett	Sen	3
				<input checked="" type="checkbox"/>	Gaige Tucker	Stu	n/a

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**EX-OFFICIO MEMBER(S):**

Present	Name	Rep
<input type="checkbox"/>	Scott Garrison	FLITE
<input type="checkbox"/>	Melinda Isler	Archives

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**GUESTS:**

Present	Name	Rep
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

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**OLD BUSINESS:**

1. We discussed (again) our continuing work on a photographic display for the Big Rapids Community Library
  - a. The committee chair noted that the project needs a champion
  - b. Action items:
    - i. Work with Melinda Isler and Lori Helmer to review the West Cafeteria photograph collection (Chris)
    - ii. Find Steve Amey's spring email with images (Steve and/or Chris)
    - iii. Reconnect with BRCL librarian (Steve)
    - iv. Develop text for images (who?)
    - v. Ask Senate for funding for project (Jean)
      1. We need to develop a budget first

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**NEW BUSINESS:**

2. No new business to report
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**ADDITIONAL INFORMATION OR SUMMARY:**

If you have any questions about or corrections to these notes, please email me (Chris Coper).

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