

**Agenda**  
**International Education Committee**  
**Tuesday, October 10, 2017**  
**11:00AM IRC 134**

**Attendees:**

Scott Cohen, Chair  
Jim Rumpf  
Marty Lier  
Piram Prakasam, Ex-officio  
Eric Warner  
Olukemi Fadayomi (Vice Chair)

**Members not in attendance:**

Jerry Emerick  
Roberta Teahen, Ex-officio

The meeting was called to order at 11:00 am.

1. Call to order by Scott Cohen
2. Roll Call
  - A. Both Eric Warner and Olukemi Fadayomi introduced themselves
3. Old Business
  - A. Reviewed terms of members.
  - B. Minutes were approved from Feb. 14, 2017, April 3, 2017, April 11, 2017, and Sept. 12, 2017.  
\*\*(But we need to amend April 3 minutes from Dr. Anna Davila-Howard to Professor Davila-Howard.)
4. New Business
  - A. The need for a new Chair was brought up. Scott Cohen volunteered to chair again with Olukemi Fadayomi working as a Vice Chair with the intent to take over the position next year.
  - B. Discussed Chair responsibilities:
    1. Collect minutes
    2. Organize documentation
    3. Communicate to Senate
    4. Organize meetings
    5. Create Agenda
    6. Provide year end report to Senate (Executive)
5. We need to tweak guidelines of Award
6. We need to revisit the Mission Statement
7. We need to update committee minutes on our website
8. We need to provide advise to Internation Office

**Adjournment: 11:50AM**  
**Submitted by Marty Lier 11-11-17**