

Meeting Minutes
Ferris State University Academic Senate
International Education Committee (IEC)

Thursday, December 8, 2016
11:00 a.m., IRC 134

Attendees:

Scott Cohen, Chair
Marty Lier
Antionette Smith Epps
Roberta Teahen, Ex-officio
Piram Prakasam, Ex-officio

Members not in attendance:

Jerry Emerick
Antionette Smith Epps
Jim Rumpf

The meeting was called to order at 11:12am.

Minutes of the November 8, 2016 meeting were approved as distributed.

Those in attendance agreed to prioritize the tasks that will be undertaken this committee year.

Old Business

I. International Educator Award 2017 Document

A. Discussion lead by Dr. Cohen. Committee reviewed document line by line. Changes include date changes, policy to remain that no committee member shall be considered for award, announcement to be made on Jan 9th via University announcement email.

B. Document changes were voted on and approved by committee.

II. International Educator of the Year Award Document "Criteria for Evaluation"

A. Discussion lead by Dr. Cohen. Committee reviewed document line by line. Changes include heading change, need to update award recipients and have additional writeups. Committee liked Greg G's web write.

B. Committee reviewed webdata (Website) and it appears very similar to previous document. We need consistency between documents.

III. Committee Responsibilities Document

A. Discussion lead by Dr. Cohen. Updates include removal of dates for consistency. Remove name of Secretary of Academic Senate and put "The Secretary". Appeared to need many update and Dr. Cohen will update over the break future review.

IV. Nominee Information Request Letter

A. Discussion lead by Dr. Cohen and he will be updating it over the break for future review.

V. International Educator Award Evaluation Rubric.

A. Discussion lead by Dr. Cohen. Discussed the Supplemental document Criteria in the rubric. The concern was that additional letters of support may be unfair. Committee decided that these letters should be a positive not a negative if letters are not received. Also discussed how the rubric needed to have the words "show support for the mission, vision, and values of Ferris State University. "Core Values"

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New Business:

No new business was discussed.

Announcements:

A called meeting will be held on January 17, 2016 to finalize the 2017 International Educator of the Year Award process planning and materials.

Next Regular Meeting Date for IEC:

January 17, 2016 at 11am in IRC 134.

Adjournment:

The meeting adjourned at 12:05pm

Submitted by:

Marty Lier; December 19, 2016