

**Meeting Minutes**  
**Ferris State University Academic Senate**  
**International Education Committee (IEC)**

Tuesday, Oct. 12, 2016  
11:00 a.m., Music Center 122

**Members Present:** Scott Cohen, Cami Sanderson, Piram Prakasam, Marty Lier, Jim Rumpf  
**Members Absent:** Jerry Emerick, Antionette Epps, Roberta Teahen

1. The meeting was called to order at 11:00AM
2. **Introduction and welcome**
  - A. Each attendee introduced themselves and their roles at the University.
  - B. Scott shared about the history of the committee
3. **The minutes of April 12, 2016 & September 13, 2016 were approved**
  - A. Old Business/Summary of events concluding the 2015-16 academic year were recapped mostly for the two new members.
4. **New Business**
  - A. Reviewed members of committee
  - B. Discussed the need to Elect a Chair for 2016-17
    1. Scott Cohen was nominated and accepted position
  - C. Discussed the need to review the Study Abroad Policy
  - D. Discussed the need to review the mission statement
    1. The mission statement needs to be updated
    2. A separate meeting needs to be put in place to do this.
    3. A survey will be created by Piram to find days and times that work for the committee.
  - E. The need for to standardize the procedures for study aboard was discussed.
  - F. We eventually need to review historical records of committee minute on the Senates website
  - G. The International Education Committee Website is dated and needs to but updated.
5. **Other Business**
  - A. We need to prioritize what we are going to work on
  - B. Additional meetings will be needed.
  - C. Reviewing all documents is mandatory
6. **Adjournment**