

Meeting Minutes
Ferris State University Academic Senate
International Education Committee (IEC)

Tuesday, April 12, 2016
11:00 a.m., Music Center 122

Attendees: Scott Cohen, Chair
Jerry Emerick
Antionette Smith Epps

Members not in attendance: Cami Sanderson
Ex-officio: Piram Prakasam
Roberta Teahen

The meeting was called to order at 11:09am.

The minutes of the February 9 and March 17, 2016 meetings were approved as distributed.

Old Business

- I. International Educator of the Year (IEY) Award
 - a. Scott thanked the committee for actively participating in the evaluation of IEY nominees. Congratulations to Dr. Michael Berghoef of the FSU College of Arts and Sciences who was named International Educator of the Year. The Award will be presented on April 21, 2016.
 - b. Certificates of Honorable Mention will be presented to remaining nominees at a breakfast celebration on April 29, 2016.
 - c. The helpfulness of the rubric that was developed was agreed upon. Suggestions for refinements of the tool were solicited. All present felt that using the rubric was helpful in the process.
 - d. Recap of timeline milestones
 - i. Nomination deadline February 12, 2016
 - ii. Supplemental information due February 29, 2016
 - iii. IEC decision deadline March 18, 2016
 - iv. Academic Affairs Awards Dinner April 13, 2016
 - v. Academic Affairs Awards Ceremony April 23, 2016
 - vi. Initiation of first IEC Nomination Breakfast
 - e. Further refinement of the IE of the Year Award process was discussed. It is anticipated that lessons learned from this year will be used to improve the process and increase awareness of and interest in the Award. Relative to the issues previously discussed should be retained for further consideration looking to the 2017 IEY Award process. These issues are listed below:
 - i. Should self-nominations continue?
 - ii. How much supplemental information should be gathered from the nominees?
 - iii. Is a curriculum vita with appropriately emphasized information sufficient?
 - iv. Would it be appropriate to request nominees prepare a list of activities pertinent to each criterion?

Meeting Minutes
Ferris State University Academic Senate
International Education Committee (IEC)

Tuesday, April 12, 2016
11:00 a.m., Music Center 122

- v. Some of FSU Faculty awards requires nominees to prepare a 1-3 page philosophy statement that can be used in deliberations. Is this a process the IEY Award should emulate?
 - vi. Are there other items of information that will be useful?
- II. Mission Statement
- a. Review and revision is still planned.
 - b. This is one of many “catch-up” activities required after the committee’s period of inactivity.
 - c. Antionette suggested that the IEC consider using the facilitation services offered by the FSU Faculty Center for Teaching and Learning might aide in the development of a mission and vision statement for the IEC. After a brief discussion, Scott agreed to explore this possibility for the next meeting cycle beginning Fall 2016.
- III. Ad-Hoc Committee – Study Abroad Procedures
- a. An ad-hoc group to review and potentially revise these procedures will be established after the Study Abroad Policy is approved by the Faculty Senate.
 - b. Further action deferred to Fall 2016
- IV. Review of Past International Education Committee Minutes
- a. No progress to report on this activity.
 - b. These documents are available on the Faculty Senate Website.
 - c. Further action deferred to Fall 2016
- V. International Education Committee Website
- a. Further action deferred to Fall 2016
- VI. Study Abroad Policy v. 10/23/2015
- a. Committee will review, add any recommended revisions and forward to the Academic Senate for consideration.
 - b. Further action deferred to Fall 2016

New Business:

No new business items were discussed.

Other Business:

Committee member terms of service were discussed. Scott was unsure of each member’s terms and will check with Paula Hadley-Kennedy to obtain the accurate term structure. A report will be made Fall 2016.

Meeting Minutes
Ferris State University Academic Senate
International Education Committee (IEC)

Tuesday, April 12, 2016
11:00 a.m., Music Center 122

Announcements:

1. Ferris Fulbrighter's Event; April 21, 2016, 5-6pm, IRC 120; Reception following IRC 104
2. BEYOND: Globalization Interactive Exhibit April 28, 2016, 9am-1pm UC202
3. BEYOND: Globalization International Educator Award Nominee Breakfast Reception April 29, 2016 8:30-10:00am UC 203
4. FSU International Festival was held on April 10, 2016 in the University Center. The event was well attended.
5. Ferris Bands will present spring concert, "*Out of This World*", April 17, 2016 at 6pm in Williams Auditorium.

Next Meeting Date for IEC:

Committee members agreed to hold September 13, 2016 at 11am in MC 122 for the inaugural meeting Fall 2016.

The meeting adjourned at 11:35am

Submitted by:

Antionette Smith Epps; April 28, 2016