

1. Meeting Minutes from October 10 meeting were approved with a slight modification noting that Brad Isler was *not* present.
2. Liza reported that Jessica Lyons took a new job in Colorado, so there is no secretary in the office at this time. Many members reported how helpful Jessica was in trying to get Program Directors up to speed before she left, but it was also agreed that there have been significant problems with Directors trying to get admissions applications processed within their departments. Robbie reported that Provost Blake had approved a six-month temporary posting for her position, but members were unanimous in their agreement that this would not be sufficient to address the issues that have arisen. Robbie stated she had a meeting scheduled at 1:00 with Paul and would discuss the issue.
3. Members reviewed three proposals: Informatics Curriculum Proposal, Special Education Proposal, and Comparative Ed. Course. Members voted unanimously to approve the two education proposals, but suggested that representatives from Informatics be invited to more clearly explain their proposal, as it appears to be located in the Math department, but originated in Pharmacy?
4. In the Grad Committee update, it was noted that Margaret Wan and Greg Gogolin had expressed interest in attending the Council on Graduate Education meeting in Scottsdale, AZ December 6-9.
5. Open Discussion: Robbie reported on the importance of faculty getting information into Digital Measures to be in compliance with HLC expectations for visit in Fall, 2020.