

**Ferris State University, Senate Faculty Research Grant (SFRG) Committee Spring 2020 Meeting # 2 Minutes,
February 18, 2020, 2:00 pm-3:00 pm, ASC Rm # 2062**

Committee Members

David Petillo (Chair, College of Health Professions, Molecular Diagnostics)

David P. Burns (College of Arts and Sciences, Mathematics)

Jonathan J. Taylor (College of Arts and Sciences, English, Literature, and World Languages)

Teleconference:

Thomas C. Dowling (College of Pharmacy, Director, Office of Research and Sponsored Programs)

Matt S. Moresi (College of Arts and Sciences, Humanities, Music)

Evan R. Watts (College of Arts and Sciences, Humanities, Communication)

Michael Klepser (College of Pharmacy, Pharmacy Practice)

Alison M. Konieczny (College of Health Professions, Library)

Gordon J. Reynolds (College of Arts and Sciences, English, Literature, and World Languages)

Cecil R Queen, (College of Education and Human Services, Criminal Justice)

Anne R. Hawkins (Laboratory Safety, Ex-Officio)

Time	Topic	Discussion Summary\Added Post-meeting Notes
2:00 pm	- Welcome and round robin introductions	<ul style="list-style-type: none"> 3 in physical attendance, 5 via teleconference. Noted- relocation of meeting room (ASC # 3101), to room # 2062 facilitated by David Burns. Teleconference facilitated by Jonathan Taylor (conference call set up via laptop).
2:05 am	- Overview of Ferris faculty grant proposals (5) as submitted this single-proposal cycle for AY 2019/2020 by February 7 th , 2020 (4:00 pm), review of essential and additional relative criteria, range and avg scores % as assessment of quality required for award status.	<ul style="list-style-type: none"> Noted grant total funds requested for all 5 proposal submissions (\$ 23,486.20) do not exceed current SFRG committee annual budget (\$ 30,000). Attached tallied essential and additional relative criteria rubric scores (excel spreadsheet) by 8 SFRG members, with comments by non-voting members. Noted- two committee members recused themselves from select reviews with a potential conflict of interest. Essential criteria of all 5 proposals- majority vote in approval for all 5 proposals. Additional relative criteria of all 5 proposals (avg rubric scores range from 15.29- 16.57 (of 18 maximum), representing approximately 85% - 92% (n = 7). (Refer to excel spreadsheet summary). Committee consensus: above-average quality for each and all 5 Ferris faculty grant proposals, therefore meriting award status.
2:20 pm	- Official Voting (based on SFRG committee consensus of essential and relative criteria for grant proposals)	<ul style="list-style-type: none"> The SFRG committee unanimously agrees to recommend award status for each of our 5 current (AY 2019/2020) Ferris faculty grant submitters.
2:30 pm	Other concerns\comments	<ul style="list-style-type: none"> Anne Hawkins requested (via separate e-mail and discussed here) that proposals by 2 grant submitters (Kurup and Nybo) should indicate if the College of Pharmaceutical

	<ul style="list-style-type: none"> - Safety and bio\hazardous waste removal budget cost notes - Transfer of SFRG Blackboard course shell to Canvas (before Bb expires June 21st , 2020). - Next steps 	<p>Sciences will absorb costs associated with bio\hazardous waste generation. Indicates that this information should be appropriately noted in their proposed grant budgets.</p> <ul style="list-style-type: none"> • Tom Dowling confirms that the College of Pharmacy will absorb those associated costs, and agrees to request additional notes on submitters' budgets. (DP) will facilitate by referring Kurup and Nybo to Ann Hawkins for clarification and further steps. • Ferris IT-Service reply note (Feb 25th , 2020)- our SFRG Bb course shell (20353) has been transferred over to Canvas (everyone should see a Pending invite when they log into Canvas next). • (DP) will notify all 5 grant proposal awardees in March and will e-mail the Academic Senate our SFRG committee year-end report in April or early May 2020.
2:45 pm	Meeting adjourned	