

**Ferris State University, Senate Faculty Research Grant (SFRG) Committee Spring 2021 Meeting # 1 Minutes,
January 15, 2021, 11:00 am-Noon, Zoom Meeting**

Committee Members in Attendance

David Petillo (Chair, College of Health Professions, Health Administration and Health Information Department)
 Mark Prosser (School of Design & Manufacturing, Welding)
 Jonathan J. Taylor (College of Arts, Sciences, and Education, English, Literature, and World Languages)
 Michael Klepser (College of Pharmacy, Pharmacy Practice)
 Evan Watts (College of Arts, Sciences, and Education, Humanities)
 Changqi Zhu (College of Arts, Sciences, and Education, Biological Sciences)
 Sonali Kurup (College of Pharmacy, Pharmaceutical Science)
 Anne R. Hawkins (Laboratory Safety, Ex-Officio)

Time	Topic	Discussion Summary\Added Post-meeting Notes
11:00 am	- Welcome and round robin introductions	<ul style="list-style-type: none"> • 8 in (Zoom meeting) attendance, 7 voting members present
11:10 am	- Vote for SFRG Committee Chair for AY 2020/2021	<ul style="list-style-type: none"> • 2 SFRG committee Chair Nominees: Michael Klepser and Changqi Zhu • Majority vote decision elected Michael Klepser as new, acting Chair of SFRG committee
11:20 am	- Review of current, one-cycle AY 2020/2021 proposal deadline	<ul style="list-style-type: none"> • David Petillo (DP) suggests February 19, 2021, 5 pm deadline for current, one-cycle grant proposal application deadline • will post revised SFRG policy (with edits for covid preparedness plan\PPE budgeting by Mike Clepser and Anne Hawkins) on SFRG website and notify Senate and UWN with new faculty grant proposal application deadline by January 22nd, 2021.

11:30 am	- Review of current policy concerns	<ul style="list-style-type: none"> • Changqi Zhu (CZ) recommends: <ul style="list-style-type: none"> -altering grant proposal application deadline verbiage in current SFRG policy to “second week in October” or similar week\month verbiage, rather than specific dates. -altering SFRG policy to state that 2 application cycles\reviews be done per AY • (CZ) discussed adding verbiage for specifically including a CV. Michael Klesper (MK) and (DP) noted verbiage for “complete biographical sketch” in “Personnel” category (p. 4 of current SFRG policy) • (DP) discussed current budgetary restrictions and current SFRG committee considerations for balancing best use of allotted funds for the maximum number of qualified grant applications. Noted recurring concerns, especially for sole grant budget requests, for non-research related travel funding, despite university-sponsored opportunities for departmental or TIMME travel funds. • (DP) noted that proposed changes to current SFRG policies would need to be carefully reviewed and supported by consensus SFRG committee vote to be implemented. • (DP) will assist new chair (MK) with Senate-requested reports and key administrative contacts. • Anne Hawkins (AK) requests that faculty grant proposal applicants are made aware of Ferris’ current covid-19 preparedness plan and adding a reference to covid-19 PPE budgetary listing in current SFRG policy. (MK) will add appropriate verbiage and send to all SFRG committee members by Monday, 1/18/2021 for committee review and approval to send to UWN by Friday, 1/22/2021. • (CZ) notes need of updating current SFRG website for reports. (CZ) will provide specifics.
12:03 pm	Meeting adjourned	