

**Agenda**  
University Curriculum Committee  
September 21<sup>st</sup>, 2017  
CSS 302 – 12:00 PM – 1:30 PM

Present: Emily Zyla, Katherine Harris, Roy McLean, Sue Waters, Rusty Leonard, Joe Pole, Greg Wellman, Fran Rosen, Mark VanLent, Sylvia Maixner, Leonard Johnson

1. Minutes for 09/14/17 Meeting
  - a. The minutes were approved, 7-0.
  
2. New Business
  - a. Agenda Re-Vamp – Sylvia Maixner
    - i. Sylvia is looking to update the agenda to be more useful to the committee. One major change will be to include a table that updates the status of the proposal, to let the committee know if it is ready to be discussed or not.
    - ii. We will keep a running agenda as there might be items that are lying in wait. One's ready to be discussed will be bolded.
  
  - b. New Forms – Michelle Johnson
    1. Michelle was not at the meeting, so wasn't able to present on this subject. She should be back for next week's meeting.
    - ii. Form A
    - iii. Form FTF
  
  - c. Outcomes and Thresholds – Rusty Leonard
    - i. Rusty met with Robbie, and she would like the UCC to have more involvement in the assessment process. Should the UCC ask proposers to include thresholds, since they are required for TrakDat anyways?
    - ii. What does the manual say? The manual directs people to different resources, so in a way, the rules are already there. We should be taking a more qualitative role, instead of just checking off to see if the course has it.
    - iii. The question is how much of a role should we play? Should we kick the proposal back if the outcomes and thresholds are not satisfactory?
      1. Change E/F to include outcome and thresholds. It does say to include thresholds, even if people are not including them in their proposals.
      2. It creates value, since you roll it into TrakDat anyways.
      3. If we ask for this, we should work on the form E/F, find examples, and send them out to faculty. Perhaps create the change in the Fall, if there will be an update needed for the manual.
        - a. How much of a heavy lift will this be for the different colleges?
        - b. Arts and Science would have a struggle, depending on the department.
        - c. Every college is under different pressure from different accrediting bodies.
      4. We should make sure to get deans and departments on board, to make

- sure that the thresholds will be listed correctly.
- iv. Perhaps the best way would be to formulate a timeline, and first push the idea to the college curriculum level to get them on board. Also, this may be a good question to push toward the HLC sub-committees, as well.

d. Academic Affairs Update – Sylvia Maixner

- i. There is currently a discrepancy between the Academic Affairs Policy and the UCC manual. This policy is the first of more possible policy updates to create consistency.
  - 1. Major(s) \* - Does the policy capture dual majors?
  - 2. Sue moved to vote, Katherine seconded.
    - a. 7 approved.

Proposal Number	Title	Action/Votes	Senate Action / Concerns/Reasons/Updates
18-001	New Degree - Bachelor of Science in Dental Hygiene	Hold	
18-003	Honors Program - Bachelor's Certificate	Hold	
18-004	Honors Program - Associate's Certificate	Hold	
18-011	BS in Biology, Concentration in Pre-Physician Assistant Studies (BIPA)	Hold	
18-012	NC - Spanish for Heritage Speakers	Hold	
18-015	Math Sequence Change for Computer Networks and Systems	Hold	

3. Other Business

The Form E/F on the site has drop downs that don't work.

Update the table on the website.