

**Minutes**  
 University Curriculum Committee  
 Aug 31<sup>st</sup>, 2017  
 CSS 302 – 12:00 PM – 1:30 PM

1. Committee Introductions

The committee introduced themselves to ring in the new semester. Present at the meeting were Emily Zyla, Katherine Harris, Roy McLean, Sue Waters, Rusty Leonard, Joe Pole, Greg Wellman, Fran Rosen, Mark VanLent, Elise Gramza, Sylvia Maixner, Leonard Johnson, and Michelle Johnson.

2. New Business

a. Deadlines

Starting this year, the committee hopes to be more stringent on deadlines, as to avoid the pile-up of proposals that has been seen in previous years. In addition, Leonard brought up the possibility of switching the deadline times, as to encourage faculty to begin thinking of curriculum changes earlier, and in enough time to implement the following fall semester.

b. Form A Changes – Pre-UCC

Michelle and Leonard have been working to update Form A to make it more intuitive and efficient. Some major changes were discussed – eliminating the UCC representative from the signature line and replacing that with an earlier approval line from the pre-UCC. When delivered to the pre-UCC, the proposal would then be given a name and a number. This would be to create a more consistent naming process. In addition, the pre-UCC would be able to ensure that the procedural issues of the proposal have been ironed out, saving the UCC meetings to discuss the meat of the proposal. There was also discussion about the unique needs of Pharmacy, Optometry and DCCL, in regards to the flow of Form A.

c. Website Updates

The website will be having major updates to eliminate unused space on the table and to place the website behind a password protected screen, via myFSU. There was also concern about being able to see the progress of a proposal, which will be addressed via PDF's of all proposals being kept on the screen until the completion of the proposal.

Proposal Number	Title	Action/Votes	Senate Action / Concerns/Reasons/Updates
18-001	New Degree - Bachelor of Science in Dental Hygiene		
18-003	Honors Program - Bachelor's Certificate		
18-004	Honors Program - Associate's Certificate		

18-005	DMS 2017 Curriculum Cleanup	6 Support	Proposal supported, pending pre-UCC approval.
18-006	Checksheet Alignment - Lean Healthcare Minor and Lean Healthcare Certificate	6 Support	Proposal supported, pending pre-UCC approval.
18-007	New Certificate - Computerized Business Applications		
18-008	FTF - Pre-Req Change - EEET 124	6 Support	Proposal supported, pending pre-UCC approval.
18-009	BSN Pre-Licensure Elective Clinical Course		
18-010	FTF - RSS - CARE	6 Support	Proposal supported, pending pre-UCC approval.
18-011	BS in Biology, Concentration in Pre-Physician Assistant Studies (BIPA)		
18-012	NC - Spanish for Heritage Speakers		
18-013	Deletion of Pre-Social Work		
18-014	Religious Studies Minor Deletion and Course Cleanup		
18-015	Math Sequence Change for Computer Networks and Systems		
18-016	Creation of BIOL 590 Biology Journal Club		
18-017	Introduction to Inquiry Based Learning I, II		

### 3. Other Business

There was some discussion about the necessity of thresholds and assessment plans in the proposals. This is something that may be implemented, but there was concern about the amount of pushback that may be felt from said implementation.