

## Ferris State University Curriculum Actions Table

Type of Curriculum Action/GROUP I	PCAF	PROG	DEPT	CCC	DEAN	UCC	ACAD SEN	AA	BOT	MASU	HLC
New Degree: Associates	YES	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	N/A	ACTION
New Degree: Bachelor, Masters, Doctorate	YES	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION
New: Minor, Concentration or Certificate	YES	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	N/A	ACTION
Substantial Redirection of a Program/Major, Minor, Concentration, or Certificate requireing 3 or more new courses and/or new resources	YES	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY
Customization of existing program for off-campus cohort group	YES	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY	N/A	ACTION
Elimination of a Degree: Associates	NO	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	N/A	ACTION
Elimination of a Degree: Bachelor, Masters, Doctorate	NO	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION
Elimination: Minor, Concentration or Certificate	NO	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	N/A	ACTION
Substantial redirection or revision with no additional resources requirements (e.g. program name changes, signification modification to program outcomes, etc.)	NO	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY
Non-degree offerings (FSUS)	NO	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY
Non-degree offerings (General Education/Honors, etc.)	NO	ACTION	N/A	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY
Delivering existing programs at newly opened off-campus sites	NO	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	ACTION	N/A	ACTION
Type of Curriculum Action/GROUP II	PCAF	PROG	DEPT	CCC	DEAN	UCC	ACAD SEN	AA	BOT	MASU	HLC
Program/Degree Updates: Major/Minor/Concentration/Certificate-Small modifications of program outcomes, admissions, requirements, progression/exit requirements, change to course titles, prefixes, credit hours, terms offered, or prerequisites, or adjustments of course offerings.	NO	ACTION	ACTION	INFO ONLY	INFO ONLY	ACTION	ACTION	ACTION	N/A	N/A	INFO ONLY
Courses Updates: Creation/Deletion/Modifications (i.e. descriptions, outcomes, or outlines, converting existing courses into modules, assigning general education attributes, course caps (need Dean approval)	NO	ACTION	ACTION	INFO ONLY	INFO ONLY (except Course Caps need Dean approval)	ACTION	ACTION	ACTION	N/A	N/A	INFO ONLY
Type of Curriculum Action/GROUP III	PCAF	PROG	DEPT	CCC	DEAN	UCC	ACAD SEN	AA	BOT	MASU	HLC
Independent Study/Experimental Courses (approved by the 7th week of the term prior to offering)	NO	ACTION	INFO ONLY	INFO ONLY	INFO ONLY	INFO ONLY	INFO ONLY	ACTION	N/A	N/A	N/A
Online Program (converting existing program to fully online option)	NO	ACTION	ACTION	INFO ONLY	INFO ONLY	INFO ONLY	INFO ONLY	ACTION	N/A	N/A	INFO ONLY
Non-credit continuing professional/technical training certificates and education programs	NO	ACTION	N/A	N/A	INFO ONLY (when applicable)	N/A	N/A	ACTION	N/A	N/A	N/A
Delivering existing programs at current off-campus sites	NO	ACTION	ACTION	ACTION	ACTION	ACTION	INFO ONLY	ACTION	INFO ONLY	N/A	INFO ONLY

In order to expedite final approval and implementation, proposals may be concurrently reviewed by the Board of Trustees and the Academic Officers or, in some instances, by the Academic Officers first and then the Board of Trustees. Board of Trustees approval is required for implementation of new degrees, program/ majors, major redirection of a program/major (only if accompanied by an elimination of degree or program/major), elimination of degree or program/major, and \*non-degree offerings of 2 or more courses in a program of study. Board of Trustees must be informed of new Concentrations and Minors prior to promotion and implementation. These informational items are brought to the Board of Trustees in October & February. The Academic Officers (MASU) do not review new or eliminated associate degrees, minors, or certificates. All new programs must be submitted to Higher Learning Commission (HLC) and approved before implementation. As a general rule, curricular changes will not take effect until fall semester of the following academic year. | Updated October 2024

PROPOSALS MUST BE APPROVED BY THE ACADEMIC SENATE NO LATER THAN DECEMBER OF EACH ACADEMIC YEAR FOR PROGRAM CHANGES TO TAKE EFFECT THE FOLLOWING ACADEMIC YEAR