

Minutes

UCC Meeting

October 08, 2020

Virtual 11:00 – 12:00 PM

<https://zoom.us/j/92237011662?pwd=VkZYcVNoMUZQbURXYVhiYUJGcFU0QT09>

Meeting ID: 922 3701 1662

Attendees: Rusty Leonard, Katherine Harris, Fran Rosen, Felix Amissah, Joe Pole, Emily Zyla, Roy McLean, Leonard Johnson, David Bright, Danette Mondrella

Guests: Ashley Burgess, Bob Griffith

1. Approval of Minutes from 09/17/20 Meeting. Emily moved to approve; Joe seconded: 7 Support
2. New Business

Proposal Number	Title	Notes
21-009	HSET 300 Modify- Proposer: Gary Maike Senate Info Only Felix motioned to approve, Emily Seconded	Emailed 10/5/20 Update the Form L – edits: Add “None” to M of form EF Add “is” to paragraph 2, sentence 3 on the Form A: HSET 300 bridges the gap between theory and practice of failure analysis. It presents a very practical approach to failure analysis for the non-metallurgist as well as for those who are new to the field or those who want an update. It is designed for technicians and those interested in understanding how knowledge of failure analysis can lead to better productivity. Vote: 7 Support
21-013	Heavy Equipment Service Engineering Update- Proposer: Dan Meyers Senate Info Only Fran motioned to approve, Joe Seconded	Emailed 10/5/20 Joe noted that Form B was not returned from David Frank; Physics. Rusty will contact David Frank for feedback. Vote: 7 Support
21-041	Industrial Chemistry Technology (ICT) Certificate – Proposer: Bill Killian Katherine motioned to approve, Joe Seconded Senate Vote	Emailed 10/5/20 Felix asked about the signature page vote. Proposer is the only program faculty, so vote is accurate. Add the 1 Emily questioned the letter proposer added at the end of the proposal. Rusty will reach out to proposer to edit the letter. Clarify the certificate consists of 3 required courses. The outcomes lack consistency regarding comma usage.

		<p>Please make them consistent.</p> <p>Changes will be updated and added to Form L.</p> <p>Vote: 7 Support</p>
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3. Old Business

Proposal Number	Title	Notes

4. Other Business: UCC members would like knowledge of Form B's and C's that have been returned/not returned. Current process does not add the signed consultation forms to the portfolio for review until after the UCC vote. In future, the tracking table for consultation forms will be added to the UCC meeting agenda and included with the proposal email sent to UCC members.