

UCC Meeting Feb 7 2019
Minutes take by Fran Rosen

Present: Joe Pole, Greg Wellman, Katherine Harris, Rusty Leonard, Fran Rosen, Emily Zyla (by phone), Michelle Johnson, Leonard Johnson, Amy Buse.

Minutes from previous meetings 01/17/19 and 01/24/19.

Motion to Approve: Katherine Harris

Second: Greg Wellman

Vote to Approve: 6-0

New Business

19-014EG – TDMP Curriculum Clean Up

Motion To Approve: Fran Rosen

Second: Katherine Harris

Vote to Approve: 6-0

Discussion:

*Rusty said the number is 014EG because the E is for Experimental and the G is for GenEd. But there isn't an Experimental component so Rusty took back the "E".

*Fran asked about signed Form B's. There are none in the PDF that UCC saw & Fran asked if there are signed Form B's that did not make it into the packet. Rusty will talk to Joyce and check on the process of adding signed Form B's & C's to the packet.

*Fran asked about the outcome changes & pointed out that the proposal didn't show what the previous outcomes had been so UCC couldn't see what had changed in outcomes & in assessments. Michelle clarified that this proposal used an old form and that the new form is designed to make clear what information UCC wants to see.

*Katherine asked about information missing from the Form E/F and Michelle and Leonard clarified that the Form E/F instructions say that only changed information should be included on the form.

*Katherine asked about the use of second person ("you") in the course descriptions. Rusty will ask TDMP to rewrite them or offer that RAM can rewrite them. UCC might add a style statement to let proposers know that if they use second person then RAM will change it.

*Katherine asked about the missing semester-by-semester layout for the 2-year Digital Media degree. Rusty will ask TDMP to provide the layout. There are semester-by-semester layouts for the 4-year degrees.

The motion was modified to reflect the changes that would be requested & the modifications were accepted by Fran and Katherine.

19-035 – Digital Animation Game Design Update

Motion to Approve: Katherine Harris

Second: Fran Rosen

Vote to Approve: 6-0

Discussion:

*We noted that the signed Form C was not included in the packet that was sent to UCC. See discussion above.

Fran asked about the two proposals that Rusty had shared earlier, letting UCC members know that they might be on the agenda since they only awaited the Dean's signature. These are 19-017 and 19-019. Fran wondered about pre-approving these proposals since they seemed straightforward. There was some discussion & the conclusion was that UCC should wait for all the signatures, & that if there needs to be a rush-approval Rusty can take a vote by email.

The meeting adjourned, at approximately 11:55.