

**Minutes**  
 UCC Meeting  
 November 15<sup>th</sup>, 2018  
 CSS 302 – 11:00 – 12:30 PM

Attendees: Rusty Leonard, Fran Rosen, Emily Zyla, Katherine Harris, Michelle Johnson, Leonard Johnson, Joe Pole, Amy Buse, Greg Wellman & Joyce Mudel.

Meeting called to order – 11:12am

1. Approval of Minutes 10/18/18 Meeting. Emily Zyla approved, Kathrine Harris seconded. Approved 6-0.
2. New Business

Proposal Number	Title	Notes
19-012	English B.A. Curriculum Revision	<p>11/15 Katherine moved to approve. Emily seconded.</p> <p>Katherine – Disciplinary change. 5-6 year process. Makes the English program more relevant.</p> <p>Emily is concerned that there is no form B's or C's signed and returned and it effects other colleges, like the College of Education.</p> <p>The group would like to have those forms returned. Fran suggested that they don't hold it up for the form C's but that it should be done.</p> <p>They have to show satisfactory consultation on the form B's and G's. Amy is concerned about the Form G's.</p> <p>Emily – if you have the same Outcomes four times, don't repeat it four times. Also, for English 382, week 15 on the outcomes should be final presentation, week 16 is exams. Rusty to get them to agree to this and we will fix it. We should at least have the form B from COE.</p> <p>Support with concerns - Move to approve pending the changes to the outcome this proposal highlighted above and with the condition that the forms are returned.</p> <p>Approved pending the changes. 5-0</p> <p>Rusty to send an email to the proposer with the concerns.</p>
19-018	ISYS CCU	<p>Now has CCC signatures and a program faculty vote count</p> <p>Emily moved to approve; Fran seconded.</p> <p>Rusty has an email vote count, which is 7 support, 0 opposed, 0 abstain. Joyce to fix the faculty vote on the form A. Add the email to the proposal.</p>

		<p>Emily says that we need to ask for a dept. vote since it affects another department.</p> <p>Greg thinks we should have a Form B vs Dept. vote. Emily thinks it should be either or.</p> <p>Rusty to email Teresa Cook and include Larry Bajor to ask for the Dept. faculty vote.</p> <p>Emily proposes that we vote to approve pending the faculty vote. Vote to approve 5-0.</p>
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### 3. Other Business

Table – How do we make sure that depts. are aware of the changes if the form B's and G's don't come back with approvals?

UCC Web access – We just need training to have people use the VPN. Next meeting is in 2 weeks, due to the holiday, Michelle thinks we can do a training on this. Rusty needs to share this with the senate.

Meeting adjourned – 12:20pm