

Agenda
 UCC Meeting
 September 6th, 2018
 CSS 302 – 11:00 AM – 12:30 PM

Attendees: Gary Moore, Rusty Leonard, Leonard Johnson, Katherine Harris, Emily Zyla, Amy Buse, Michelle Johnson, Dave McCall, Joe Pole, Fran Rosen, Greg Wellman, Roy McLean, Joyce Mudel.

1. Motion to approve last week’s minutes by committee. **Kathryn** made the motion, **Emily** seconded it.
2. Approval of 8/28 minutes 7-0.

Proposal Number	Title	Notes
None reviewed this week.		

3. Other Business

UCC Web access

Fran would like this committee to see the proposals before it hits the UCC even though RAM isn’t thru with it. When consultations come out, she would like a link to view the proposal.

Rusty doesn’t have issue with the committee seeing that. **Rusty** will grant the UCC access to RAM.

Michelle explained that RAM’s purpose is to help build the packet for the UCC. She feels it might not be a good use of time for UCC members to view a complete packet.

Amy says there are multiple files and not made into a complete package for review. Fran’s understanding is that RAM is sending out form C and if members have questions, they will want to see the proposal. **Amy** said that the forms will come with the proposal so they will have the opportunity to review.

Rusty - The intension would be that it would go out on the UCC website for viewing after the 10 days.

Amy suggested that we could put the proposals available on the MyFSU website.

Emily said if there questions, couldn’t they go to the reps who are representing their college to get feedback before it goes to the college. **Kathryn** said she Microsoft Teams site was supposed to do.

Rusty will try to get Fran access to RAM site to see if it helps her. Rusty will see if he can get this on to the MyFSU page and have a limited access to the public.

New UCC Manual – Approved by the Academic Senate! Rusty suggested that the UCC Committee members are familiar with the UCC process flow chart form so if there are questions and for the committee to share the feedback.

Rusty was going to ask Michelle to put it out there. **Fran** suggested and **Rusty** agreed that there should be some notification that people need to use the new UWN process and using the forms. Also, need to add that there is a training and it should go out in UWN as well.

19 proposals will have to be using the new forms. The older proposals in process are grandfathered in.

Discuss UCC Purpose

The purpose of the UCC is to evaluate curriculum proposals to ensure that they are consistent with the best interests of the University and meet the rapidly changing needs of the workforce. It is the intent of the UCC to conduct the reviews as expeditiously as possible in a manner that facilitates development of new proposals and updating of existing programs.

Discussion points for defining/redefining what the UCC should focus on during a review:

Do we need a rubric for a proposal review?

Amy suggested a list of what to check rather than the rubric. Rusty asked Amy to share her checksheet for the group to massage and change for their purposes.

Rusty thinks a common problem is that the rationale is weak in the proposals and suggested that we look deeper into the reasoning during the process.

While reviewing a proposal ask yourself the following questions:

We have never weighed in if it's actually a good idea or not. We could ask the proposer to show this data as to why they want this change. Does the group want this because they may be standing their ground questioning if it's a good idea or not.

Greg – struggles with the strategic plan of what degrees are coming online and what should go offline. Colleges have lost sight that our job is to prepare students to enter the workforce rather than generating the degrees. Are we prepared to train people for the workforce but not necessarily generate degrees. Should we explore the option? There has to be a process where we go offline and engage in it.

Dave -If you want the degrees to be stackable for Perkins funding and then they can go on.

Fran – mentioned that she heard at some opening meeting this year, that President Eisler made a comment that he was disappointed that there were no new programs. She questions what are the expectations? **Greg** - If there is an emerging area in the workforce and we don't have a college to meet that need. What are the jobs in the next 10 years and do we have cost effective programs coming online to meet those needs. **Kathryn** said that we need to have a strategic curricular plan. **Emily and Fran** discussed that PCAF and proposals are approved, shouldn't there be a budget designated for that program? **Greg** – if we don't react to the needs of the workforce and cost effective way, someone else will do it. Rusty thinks that this should go to the Academic Senate to consider. **Greg** - Why can't there be ways to pilot curricula that could be built efficiently but scalable to try. **Emily's** concern is how can teachers teach and also market the program? **Fran** thinks we should look at the outcomes. We have a role to play to help people do better at assessing the program in terms of our purpose.

Rusty - What if in program outcomes if proposers have some feedback to show? It would help with APR and program analysis.

Greg - The analytics should be available to this committee. The number of degrees and graduates. It would help give context to what we are looking at. What percent of people in Michigan are employed in what? What are degrees doing to meet those needs?

Emily – Graduate surveys are part of their accreditation. They use that feedback to tweek their programs.

University - Help or harm?

Outcomes & Assessment – Present – high quality – assessment strategies?

Program/Department/College - Help or harm?

Workforce

Society - Help or harm?

Students - Help or harm?

Rusty noted possibilities –

Marketing support for existing or new programs.

Committee incubator for program

Greg - Attract more students if you can cross certify their programs.

Should this committee spend 15 minutes on this discussion each meeting so that as the committee we suggest

And then ask for someone to work on that program we are suggesting.

Dave - How is there money to start the programs if the existing ones can't get enough budget to make it through the year.

Rusty is suggesting that we be a UCC incubator. That this is part of this committee meeting on the agenda each week. He feels it would add to the importance of the committee.

Why as a committee can't we consider where the needs are and suggesting the programs and suggest eliminating the program?

There was a suggestion that this be a working lunch. Michelle said that there is 2000-2500 available to have lunches. The committee said it's convenient to have. Soup and salad. We all sacrifice to be here and there should be a benefit to the additional commitemet.

The meeting was adjourned at 12:50pm.