

To: Academic Senate
From: Office of the Provost
Date: September 19, 2018
Subject: Responses to Academic Program Review Recommendations

APR RECOMMENDATIONS 2017-2018

Academic Affairs

General Recommendations

APR Recommendation November, 2017		Provost Response
<p>Create new category – Continue the Program with Collaborative Efforts</p> <p>a. In the spirit of Cross-Curricular Collaboration, the council would like to have the ability to assist programs in exploring potential opportunities with other programs outside their college.</p>		<p>This recommendation is wholeheartedly supported as it should allow us to enhance collaboration (a Ferris value) and also increase efficiencies when programs can work together and potentially reduce redundancy. It also promises to encourage more learning as different disciplines work together on shared plans.</p>
<p>Allow programs to hire earlier in the season to foster a better pool of candidates.</p> <p>a. Delays in approval for hiring are detrimental to finding quality candidates.</p>		<p>The Academic Affairs (AA) Office regularly attempts to post positions as early as it can. Some delays are caused by late departures; others may result from approval delays. The AA office will strive to make these decisions as early as feasible, and there may be times when it will make more sense to delay a hire to achieve the desired timeframe while filling positions temporarily. The Provost's office concurs that we want optimal timing for faculty and key staff hires.</p>
<p>An equipment repair and replacement fund be established.</p> <p>a. Programs struggle to maintain, and purchase new, equipment on Supply and Expense dollars.</p>		<p>The lack of an equipment repair and replacement fund is a wise suggestion that has been made before. As budget allocations are determined for the 18-19 academic year, consideration will be given to this solid recommendation. However, one observation to be made is that Ferris may be trying to support too many programs so that</p>

		the reasonableness of an equipment reserve may be more feasible if there were fewer programs to adequately support.
Provide dedicated programmatic Marketing and Advancement dollars.		This suggestion is also not new. Funds have historically been available for this purpose and only occasionally have they been accessed. Given the distinctiveness of our programs, and the very different ways in which they should be promoted, the Deans are encouraged to think of ways reallocations may be made within colleges to support those programs requiring promotional support. At this time, little discretionary money is available in Academic Affairs because early budget cuts were disproportionately taken centrally in AA.
Embedded advisors and recruiters in each of the colleges. a. Return to the model of each college having a dedicated recruiter knowledgeable on all programs within that college.		This may be another great suggestion that has financial implications. Prior decisions were made that concluded that a centralized model was more efficient, but we are unaware of the extent to which that model has met expectations. APRC members are reminded of the challenges experienced throughout the Midwest with a reduced number of traditional students. Programming formats may be another of the options to consider when recruiting more students is the aim . . . as the only growth market is in the adult, returning student market.
A taskforce be formed to find a solution to the monitoring of minors, in particular, those which are <i>unattached</i> .		We endorse the Senate's naming such a task force and look forward to their recommendations. We acknowledge that this monitoring is a concern that should easily be remedied.

<p>University explore TracDat outcomes directly populated by grade entry in Banner, or by individual assignment grade entry in Blackboard (or equivalent Learning Management System).</p> <p>a. To better facilitate faculty <i>buy-in</i> to: updating TracDat, creating assessment reports for APR, serving on APR, and continuous improvement.</p>		<p>We are interested to support any ideas that enhance our abilities to effect better assessment and learning results while improving efficiencies associated therewith. The Provost's office will convene a work group in the coming weeks to get a better picture of what is possible, since we lack some of the understanding of what Blackboard could provide and how Improve (formerly TracDat) could integrate.</p>
---	--	---

Process Improvement

<p align="center">APR Recommendation November, 2017</p>		<p align="center">Provost Response</p>
<p>The file submitted by the PRP must be PDF, in one document, searchable, and uploaded to the Learning Management System (Blackboard).</p>		<p>We endorse this improved use of the technology to facilitate the work of all involved.</p>
<p>Put in place a system in which programs approved by UCC are placed directly into the calendar for a three (provisional) or six-year rotation for non-accredited programs.</p>		<p>This system suggestion is well founded and will be incorporated into the process flow steps associated with the UCC process. The Senate secretary will work with the administrative assistant to the Associate Provost for Operations to incorporate this into their processes beginning Fall 2018.</p>
<p>Certificates of accredited programs are granted accreditation status by virtue of all the courses being under the accredited program.</p>		<p>We accept this for program review purposes but for regional accreditation purposes, course-level and certificate-level assessment methods must be documented and results reported and acted upon.</p>
<p>Programs with verified program and course level student learning outcomes housed in TracDat, and with a plan for use in program continuous improvement are only required to include a summary in their APR report.</p> <p>a. This would require confirmation from the Dean's office or Provost</p>		<p>This recommendation is unclear. The Associate Provost will consult with the APRC chair about the appropriate summary report and will further consult with the deans.</p>
<p>Add checklist in the APR manual for topics to address.</p>		<p>This is a positive move that is fully in line with the scope of the responsibility of the</p>

<p>a. As faculty lines are being reduced and/or not replaced, programs are forced to cut back on nonacademic projects. This checklist would focus on the attributes that the APR Council use as the basis for evaluating the program report.</p>		<p>Council. The Provost's Office recommends keeping program quality indicators as the forefront as the checklist is completed.</p>
<p>Programs with all faculty CVs housed in Digital Measures are not required to include them in the APR Report. This would be verified by a check box on the signature page (Dean).</p>		<p>This support of a university-sponsored tool is welcomed. It may be valuable to randomly check profiles to assure the currency of the information since our regional accreditor expects that we have updated information about professional development, degree attainment, scholarship, and more. It will be far more efficient for the APRC not to have lengthy resumes, but it is possible to produce a summary report easily from DM that would provide pertinent information. A sample report will be provided to APRC.</p>

College of Arts & Science

PROGRAMS THAT DID NOT REPORT

- African American Studies (Minor)
- Women and Gender Studies (Minor) – **Granted one-year extension SEC**

History BA

History Minor

The Council recommended to **Continue the Program with reporting**. The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

<p>APR Recommendation November, 2017</p>	<p>Dean's Follow-up Response September, 2018</p>	<p>Provost Response</p>
<p>APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:</p>		
<p>The History program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.</p>	<p>As part of a college-wide initiative, this program has developed updated program outcomes, identified core courses to be used for program assessment, created a curriculum map, and identified a timeline for</p>	<p>The Provost's Office appreciates the APRC's observations and the responsiveness of the Dean to following up on the recommendations.</p>

	assessment of particular outcomes in particular courses. This should provide a basis for collecting data, upon which future decisions about the program can be made. The Dean's office will work with the program to identify other means of data collection to help formalize programmatic decisions.	
The History program does not appear to follow a strategic plan for enrollment growth and quality program improvements.	The Dean's office will work with the program to develop a strategic plan, focused partly on enrollment growth and quality improvement.	The Provost's Office appreciates the APRC's observations and the responsiveness of the Dean to following up on the recommendations.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2019, WHICH IS TO INCLUDE THE FOLLOWING:		
Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results and evidence that they are housed in TracDat.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office will also welcome seeing the program improvement initiatives that result from the analysis of assessment data.
A strategic plan for continuous improvement and enrollment growth.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The provost's office supports the need to submit a plan for improvement and growth.

Multicultural Relations Minor

The Council recommended to **Continue the Program with reporting**. The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
The program has had little to no oversight. Creators (early 1990's) of the program have since retired or moved on. Those that took over have also retired or left Ferris.	Dr. Michael Berghoef has agreed to provide oversight for this program. This will include attending to the items brought up by the APRC and preparing the follow-up report that is due in 2019.	The Provost's Office appreciates the willingness of Mike Berghoef to champion this minor and the associated APRC follow-up.
The program was not championed since the last APR (2010) and has done little work to create	As part of a college-wide initiative, this program will develop updated program outcomes, identify core	The Provost's Office applauds the initiative to develop greater integrity in the offering by

outcomes and house them in TracDat, until recently.	courses to be used for program assessment, create a curriculum map, and identify a timeline for assessment of particular outcomes in particular courses.	identifying the intended outcomes and a sustainable assessment plan.
While course level outcomes are now, for the most part, in TracDat data have not been collected or utilized for continuous improvement.	As part of a college-wide initiative, this program will develop updated program outcomes, identify core courses to be used for program assessment, create a curriculum map, and identify a timeline for assessment of particular outcomes in particular courses.	The Provost's office would also expect to see some early reporting of results gathered from planned course- or program-level assessment, simultaneous with the identified documentation.
The program has a mission statement, however, the council feels that it is in need of attention.	Dr. Michael Berghoef will work on the development of a new mission statement.	The Provost's Office commends the goal of revising the mission statement but also questions whether every minor would require one. As long as the offering aligns with the institutional mission, this may be sufficient.
There are Program Goals listed, but they are also in need of attention.	Dr. Michael Berghoef will attend to this issue prior to the submission of a follow-up report.	Clarifying program goals is a worthy improvement effort.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2019, WHICH IS TO INCLUDE THE FOLLOWING:		
Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office supports the plan for providing the requested report.
Revise/create short and long term strategic plan for increased enrollment, program direction, and quality including measurable program goals.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office supports the planning for increased enrollment and a program direction. Given current enrollment challenges, a plan for increasing enrollment will have additionally valuable results.
Revise the mission statement to provide better program guidance to prevent program identity loss should the current/future champion(s) leave or retire.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office supports the plan for providing the requested report.

Pre-Pharmacy AS

The Council recommended to **Continue the Program with Reporting**: The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
The program has no student learning outcomes at the program-level housed in TracDat	As part of a college-wide initiative, this program will develop updated program outcomes, identify core courses to be used for program assessment, create a curriculum map, and identify a timeline for assessment of particular outcomes in particular courses. We will ensure that these are uploaded into TracDat.	The Provost's Office concurs with the Colleges plans to complete these tasks.
The program does not appear to have formalized a long-term strategic plan with measurable plans of action for improved program quality.	The Dean's office will work with the program to develop a strategic plan, focused on quality improvement.	The Provost's Office concurs with the Colleges plans to complete these tasks.
The program shows little evidence of assessment of student learning outcomes being used for continuous improvement of the program.	As part of a college-wide initiative, this program will develop updated program outcomes, identify core courses to be used for program assessment, create a curriculum map, and identify a timeline for assessment of particular outcomes in particular courses.	The Provost's Office concurs with the Colleges plans to complete these tasks.
The program does not have a dedicated person to champion the program.	A champion for the program will be identified.	Ideally the College will identify this champion not later than November 15, 2018, because less than one year remains for making several significant improvements.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2019, WHICH IS TO INCLUDE THE FOLLOWING:		
Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office concurs with the Colleges plans to complete these tasks.
Short and long term strategic plan for increased enrollment, program direction, and quality including measurable program goals.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office concurs with the Colleges plans to complete these tasks.
Identify a program champion.	This program is expected to submit a follow-up report, as recommended by the APRC, in September of 2019. That report should address the concerns mentioned here.	The Provost's Office concurs with the Colleges plans to complete these tasks.

Pre-Science AAS

The Council recommended to **Close the Program:** The program merits closure.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
APRC RECOMMENDS CLOSURE BASED ON THE FOLLOWING:		
The program completed the APR report and requested the program be closed within that document.	The college is in the process of closing this program. An alternative program, AS in Natural Science, has already been created.	The Provost's Office concurs with the recommendation and the College's plans to eliminate the program. Program personnel are reminded to work with the UCC and the AP for Academic Operations to assure that proper program closure processes are followed.
Students would be better served with the newly created degree.	The college is in the process of closing this program. An alternative program, AS in Natural Science, has already been created.	See above.

Psychology BS

Psychology Minor

The Council recommended to **Continue the Program.** The program merits continuation.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
No recommendations offered.	No Response	It is encouraging to see a program with no recommendations.

International Studies

The Council recommended to **Continue the Program.** The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND IT WAS RECOMMENDED TO CLOSE THE PROGRAM, AMENDED BY THE SENATE TO CONTINUE THE PROGRAM WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND COLLEGE OF ARTS AND SCIENCES TO ADDRESS THE FOLLOWING:

- The administrative structure providing program oversight and program quality improvement.
- Clearly defined student learning outcomes at the program level, the measures used to define success, and the processes and procedures designed to use analysis results in decision-making.
- A curriculum map.
- Evidence of program-level learning outcomes housed in TracDat.
- Short and long-term strategic plans for enrollment growth and quality program improvements.

APR Recommendation November, 2016	Dean's Follow-up Response September, 2018	Provost Response
<p>UPDATE: The APR Council thanks the program for the report it provided. The program provided an outline of an administrative structure, which provides oversight and program quality improvement. The program has provided a curriculum map. The program has program level student learning outcomes housed in TracDat, which are clearly defined, along with a short and long-term strategic plan. The program has not had the time to collect significant data from these outcomes.</p>	<p>The Dean's office will continue to work with this program to encourage and facilitate the collection of assessment data related to the program outcomes.</p>	<p>The Provost's Office commends the program personnel for their responsiveness to the concerns and reiterates the importance of collecting and analyzing the outcomes during the 18-19 and 19-20 academic years.</p>

Film Studies Minor

The Council recommended to **Continue the Program**. The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2015/2016 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND THE COLLEGE OF ARTS AND SCIENCES TO ADDRESS THE FOLLOWING:

- The administrative structure providing program oversight and program quality improvement.
- Clearly defined student-learning outcomes at the program-level, the measures used to define success, and the processes and procedures designed to use analysis results in decision-making.
- A curriculum map.
- Evidence of program-level learning outcomes housed in TracDat.
- Short and long-term strategic plan for enrollment growth and quality program improvements.

APR Recommendation November, 2016	Dean's Follow-up Response September, 2017	Provost Response
<p>UPDATE: APR Council thanks the program for the report it provided. The program provided an outline of an administrative structure, which provides oversight and program quality improvement. The program has provided a curriculum map. The program has program-level student learning outcomes housed in TracDat, which are clearly</p>	<p>The Dean's office will continue to work with this program to encourage and facilitate the collection of assessment data related to the program outcomes.</p>	<p>The Provost's Office commends the program personnel for their responsiveness to the concerns and reiterates the importance of collecting and analyzing the outcomes during the 18-19 and 19-20 academic years.</p>

defined, along with a short and long-term strategic plan. The program has not had the time to collect significant data from these outcomes.		
---	--	--

Journalism and Technical Communication (BS)
Technical and Professional Communication (BS)
Multi Media Journalism (Minor)
Technical Writing (Certificate)
Journalism (Certificate)

The Council recommended to **Continue the Program**. The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND THE COLLEGE OF ARTS AND SCIENCES TO ADDRESS THE FOLLOWING:

- Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results for each of the following programs:
 - o Journalism and Technical Communication (BS)
 - o Technical and Professional Communication (BS)
 - o Multi Media Journalism (Minor)
- Short and long term strategic plan for increased enrollment and program direction and quality including measurable program goals specific to each of the following programs:
 - o Journalism and Technical Communication (BS)
 - o Technical and Professional Communication (BS)

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
<p>UPDATE: APR Council thanks the program for the report it provided. Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results for each of the identified programs was provided. The program provided a short- and long-term strategic plan for increased enrollment and program direction and quality including measurable program goals specific to each of the identified programs.</p>	<p>The follow-up report addressed all concerns of the APRC.</p>	<p>The Provost's Office commends the program personnel for their complete submission to APRC.</p>

- Applied Mathematics (BS)
- Actuarial Science (BS)
- Applied Mathematics / Computer Sciences Concentration (BS)
- Pre-Engineering (AS)
- Computer Science (Minor)
- Computer Science (Certificate)
- Mathematics (Minor)

The Council recommended to **Continue the Program with Reporting**: Documented problem areas exist within the program. Faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND COLLEGE OF ARTS AND SCIENCES TO ADDRESS THE FOLLOWING:

Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results for the following programs:

- Applied Mathematics / Computer Sciences Concentration (BS)
- Pre-Engineering (AS)
- Computer Science (Minor)
- Computer Science (Certificate)
- Mathematics (Minor)

Update on the effectiveness of the administrative structure providing program oversight.

APR Recommendation November, 2016	Dean's Follow-up Response September, 2017	Provost Response
<p>UPDATE: The APR Council thanks the program for the report submitted. The program provided Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results for the following programs:</p> <ul style="list-style-type: none"> • Actuarial Science (ACSC) • Applied Mathematics (AMTH) • Applied Mathematics and Computer Science (AMCS) BS 	<p>As part of a college-wide initiative, the Dean's office will work with the Mathematics Department to develop updated program outcomes, identify core courses to be used for program assessment, create curriculum maps, and identify timelines for assessment of particular outcomes in particular courses for the following programs:</p> <ul style="list-style-type: none"> • Pre-Engineering (AS) • Computer Science (Minor) • Computer Science (Certificate) • Mathematics (Minor) 	<p>As an area that serves many university programs with their courses, strength in learning assessment and improvement is highly desired. Attention to not only program-level but also course-level outcomes should be paid. The Provost's office raises the question of whether there are too many programs being considered as a conglomerate when their outcomes are likely quite different. Program consolidation or differentiation seems relevant to consider.</p>

<p>Update on the effectiveness of the administrative structure providing program oversight for all of the programs in general. The program failed to provide Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results specific to the following programs:</p> <ul style="list-style-type: none"> • Pre-Engineering (AS) • Computer Science (Minor) • Computer Science (Certificate) • Mathematics (Minor) 	<p>This should provide a basis for collecting data, upon which future decisions about the program can be made.</p>	
--	--	--

Philosophy Minor

The Council recommended to **Continue the Program – The Academic Senate voted to continue the program.**

THE PROGRAM WAS REVIEWED DURING THE 2015/2016 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND COLLEGE OF ARTS AND SCIENCES TO ADDRESS THE FOLLOWING:

- Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.
- Short and long term strategic plan for increased enrollment and program direction and quality including measurable program goals.

<p align="center">APR Recommendation November, 2017</p>	<p align="center">Dean’s Follow-up Response September, 2018</p>	<p align="center">Provost Response</p>
<p>UPDATE: The APR Council thanks the program for the report submitted. The program provided evidence of program level student learning outcomes being developed. The program provided a curriculum map. The program provided a vision of a strategic plan (short and long term) for increased enrollment and program direction and quality including measurable program goals. However, the program failed to show implementation of the strategic plan. The program failed to provide evidence that the outcomes are housed in</p>	<p>The Dean’s office will work with this program to a) facilitate the implementation of the program’s strategic plan, b) upload information related to outcomes and assessment into TracDat, and c) encourage and facilitate the analysis of assessment data.</p>	<p>The Provost’s Office commends APRC’s recommendations and the Dean’s commitment to assuring that this minor has its information documented in a timely manner, beginning with this academic year 2018-19.</p>

TracDat, or a process for program improvement based on assessment analysis results.		
IT IS RECOMMENDED THAT THE PROGRAM ADOPT THE FOLLOWING TO ALIGN WITH UNIVERSITY ACCREDITATION REQUIREMENTS:		
<ul style="list-style-type: none"> • Program level student learning outcomes housed in TracDat with data collection and evidence of use of analysis for continuous improvement. • A process for program improvement based on assessment analysis results. • Short and long-term strategic plan for increased enrollment and program direction and quality including measurable program goals. 	See above.	The Provost's Office commends APRC's recommendations and the Dean's commitment to assuring that this minor has its information documented in a timely manner, beginning with this academic year 2018-19.

PROGRAMS THAT DID NOT REPORT

- Dietary Food Service Management (AAS)

PROGRAMS RETURNING WITH REPORTING THAT DID NOT REPORT

- Business Administration (MBA)

Provost Response: The APRC should request that these reports be submitted not later than 90 days from the date of the request and their review be completed in the second semester of this academic year 2018-19.

Advertising/Integrated Marketing Communications BS, Minor, and Certificate
Digital Marketing Minor and Certificate
Business to Business Marketing Certificate
Direct Marketing Certificate

The Council recommended to **Continue the Program**. The program merits continuation.

APR Recommendation November, 2017	Dean’s Follow-up Response September, 2018	Provost Response
APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:		
The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of program graduates.	Graduate placement and successes are being followed by program faculty—discussed and evaluated at department and program meetings.	The Provost’s Office commends the use of graduate placement data and reinforces the need for meeting minutes to document the analyses and that program results be stored in Improve (formerly TracDat).
The program is encouraged to implement a formalized long-term and short-term strategic plan for quality program improvement.	Program faculty and have been meeting each month following the submission of the APR to evaluate curriculum, assess outcomes and set strategic goals.	The Provost’s Office recommends that the faculty have identified these reviews not later than the beginning of the Spring Semester 2019 so that improvement efforts can be addressed.

Computer Information Systems BS
Computer Information Systems AAS
Computer Information Systems Minor

The Council recommended to **Continue the Program with Reporting**: The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may

warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
The program does not currently have program-level student-learning outcomes housed in TracDat.	Program-level learning outcomes are housed in TracDat.	The Provost's Office commends the placement of outcomes in Improve (formerly TracDat) and reinforces the need for there to be associated assessment methods, reporting cycle, results, and reports of analyses and any planned interventions.
The program does not appear to make improvement decisions based on formal processes and procedures or the analysis of collected data.	Am assured that the prescribed analysis and decision-making is occurring.	The Provost's Office recommends that the Department Chair confirm the required documentation exists on the planned schedule and that data are being used to aid in improvement planning.
The program does not appear to follow a strategic plan for program quality improvements and increased enrollment.	The faculty is engaged in development of a strategic plan for the program.	The Provost's office recommends setting a clear date for completion of this plan, that would ideally be in early January 2019 to allow time for beginning implementation.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2018, WHICH IS TO INCLUDE THE FOLLOWING:		
Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.	The requested submission was made in timely fashion	Recent communications suggest that the APCR does not believe the report was sufficiently responsive to their requests. A 90-day extension is being offered for completion.
Evidence that program-level student-learning outcomes are housed in TracDat.		See above
Evidence that program-level student-learning outcomes data are collected and utilized for continuous improvement efforts.		See above
A strategic plan implementing outcomes for the purpose of improving program quality and increasing enrollment.		See above

Healthcare Marketing BS

The Council recommended to **Continue the Program**. The program merits continuation.

APR Recommendation November, 2017	Dean’s Follow-up Response September, 2018	Provost Response
APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:		
The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of program graduates.	Graduate placement and successes are followed by program faculty and discussed and evaluated at department and program meetings.	The Provost’s Office suggests that these results and the associated meeting minutes documenting such evaluation conversations be housed in Improve (formerly TracDat).
The program is encouraged to implement a formalized strategic plan, both long-term and short-term, specifically for this program.	Program faculty and have been meeting each semester following the submission of the APR to evaluate curriculum, assess outcomes and set strategic goals.	See above.
As the program is newly established, they are encouraged to continue collecting outcomes data and using the results to make quality improvement decisions.	Data on course outcomes continues to be collected and assessed. A program assessment tool is being developed and refined.	See above.

Human Resource Management BS

Human Resource Management Minor

Human Resource Management Certificate

The Council recommended to **Continue the Program with Reporting**: The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
The program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.	Working on improved documentation and assessment	Preparation of an assessment plan with cycle of assessment for each outcome that can be created in Improve may be one mechanism for systematizing the use of data in making improvement decisions. The Provost’s office applauds the plan to improve assessment and documentation.
The program does not appear to follow a strategic plan for enrollment growth and quality program improvements.	The program enrollment has grown each of the past 4 years (up 152%, from 19 (F’14) to 48 (F’18))	Given that enrollment is not a challenge, it is understood that a plan for growth may not be necessary, but the quality improvement is

		always impossible, which the first item above recognizes.
The program only has one fulltime faculty within the program and utilizes other departments to teach classes within the program.	Actually, another tenured faculty in the department regularly teaches HR courses, as well. Invoking classes from other programs or departments, where deemed appropriate, is believed to yield an optimal learning experience for our students.	The Provost's Office concurs that there is value in cross-disciplinary engagement for the many benefits that can result, including the efficiency that could result from strategic faculty utilization.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2019, WHICH IS TO INCLUDE THE FOLLOWING:		
A strategic plan for increasing enrollment and improving program quality.		While recognizing that enrollments are not a challenge, this plan may benefit from addressing the strategies intended to keep the program vital and attractive to enrollees.
A faculty and administrative plan that ensures long-term quality improvement and program oversight.		The Provost's office supports this request.
A plan to utilize program level student learning outcomes in the process of continuous program improvement.		The Provost's office supports this request.

Marketing BS

The Council recommended to **Continue the Program with Enhancement**: The program merits enhancement based on increased enrollment, community service and outreach, and faculty engagement. The program has been able to double the number of students without additional faculty.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
APRC RECOMMENDS ENHANCEMENT BASED ON THE FOLLOWING:		
The increase in enrollment. The program has enjoyed a recent 30% growth in the BS. The program has also doubled enrollment with no new faculty.	Current enrollment for Fall 2018 has decreased slightly but is still high. Positions are being filled after recent faculty retirement to maintain course coverage. Resources are needed to assist faculty with advising a consistently high number of new and incoming students.	Plans should identify ways in which coverage can be maintained and meet the required advising load, which could suggest new approaches or reallocations. Increases in faculty in imminent years will be limited, as a result of declining enrollment. Future reallocations may be warranted.
Community Service in several aspects, most notably the involvement with marketing nonprofits in the area.	This service learning continues and is a valuable contribution to the community.	The community outreach is a great value for the community and for the students who gain this experience. These efforts enhance

		the image of the university and provide valuable learning for students.
The program has an active involvement with its RSO and involves the RSO in community outreach.	Support continues for this high profile, globally recognized student chapter of the AMA.	The Provost's Office also appreciates the value of this RSO and commends the faculty and program leadership for these efforts.

Accountancy (BS, AAS, and Minor)

Accountancy / CIS (BS)

Accountancy / Finance (BS)

The Council recommended to **Continue the Program**. The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2015/2016 CYCLE AND WAS ASKED TO SUBMIT A REPORT TO APRC, DUE 15 SEPTEMBER 2017, INCLUDING THE FOLLOWING:

- Student-learning outcomes at the program-level.
- No evidence that the program has a curriculum map.
- Program-level learning outcomes housed in TracDat.
- Limited evidence of continuous program improvement through use of program-level learning outcome analysis.

APR Recommendation November, 2016	Dean's Follow-up Response September, 2018	Provost Response
--	--	-------------------------

<p>UPDATE:</p> <ul style="list-style-type: none"> • The APRC wishes to thank the Accountancy faculty and COB administration for the update, which details the responses to the above listed issues: • Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results. <ul style="list-style-type: none"> o The program provided an update. o The APRC thanks the program for the update. • Program Level student learning outcomes housed in TracDat <ul style="list-style-type: none"> o The program provided TracDat four-column reports of student learning outcomes at the program level. • Evidence of a curriculum map. <ul style="list-style-type: none"> o The program provided a method of tracking student learning outcomes with curriculum. 		<p>The Provost's Office appreciates the efforts to address deficiencies identified by the APRC during the 15-16 cycle. We expect that this foundation will serve the program well as it continues to analyze its students' learning results and plans to continue to enhance their quality.</p>
--	--	---

Computer Information Technology (BS)

Computer Information Technology (Minor)

The Council recommended to **Continue the Program – The Academic Senate voted to continue the program.**

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND COLLEGE OF ENGINEERING TECHNOLOGY TO ADDRESS THE FOLLOWING:

- Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.
- Update on faculty dedicated to the program.

<p style="text-align: center;">APR Recommendation November, 2016</p>	<p style="text-align: center;">Dean's Follow-up Response September, 2018</p>	<p style="text-align: center;">Provost Response</p>
<p>UPDATE:</p>		<p>The Provost's office appreciates the program's response to requests from the APRC. It endorses the APRC's concerns</p>

<ul style="list-style-type: none"> • APRC thanks the Computer Information Technology faculty and College of Business administration for the update, which details the response to the above issues: • <i>Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.</i> While the program provided some goals, plans for assessment methods and the process for improvement, it was not based on assessment analysis results. The strategic plan in the report did not address short and long term plans for increasing enrollment and program direction and quality including measurable program goals. • <i>Update on faculty dedicated to the program.</i> The program identified that it was not in need of a dedicated faculty for oversight, as the Computer Information Systems and the Computer Information Technology programs were closely related. The program indicated that dividing these leadership roles would be detrimental to both programs as the sharing of information is vital being that they are so closely related. 		<p>about the importance of the use of assessment data to effect programmatic improvements.</p> <p>The work of the APRC is vital in assuring the integrity of Ferris programs and should not be a significant burden if programs are systematic in gathering and analyzing program-level data on an ongoing basis, since APRC only requests reporting every six years. APRC recommendations are to be considered not only important but also vital to the University's support for continuation of the program.</p> <p>Program failure to complete requested information the first time unnecessarily adds burden to an already busy Academic Senate Committee.</p>
<p>IT IS RECOMMENDED THAT THE PROGRAM ADOPT THE FOLLOWING TO ALIGN WITH UNIVERSITY ACCREDITATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results. 		

Information Security and Intelligence MS

Information Security and Intelligence BS

Information Security and Intelligence Minor

The Council recommended to **Continue the Program.** The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND IT WAS RECOMMENDED THAT THE PROGRAM BE CONTINUED WITH REPORTING. A REPORT TO APRC, DUE 15 SEPTEMBER 2017, ASKED THE PROGRAM AND COLLEGE OF BUSINESS TO ADDRESS THE FOLLOWING:

- Program-level student learning outcomes for both the MS and BS programs and the minor, and the process for program improvement based on assessment analysis results.

<p align="center">APR Recommendation November, 2016</p>	<p align="center">Dean's Follow-up Response September, 2017</p>	<p align="center">Provost Response</p>
<p>UPDATE: The APR Council thanks the program for the report submitted. The program submitted a four-column TracDat report listing several program- and course-level student learning outcomes. The program provided a description of how these outcomes are to be used, and a process for program improvement based on assessment analysis results in the previous year's report.</p>		<p>The Provost's Office appreciates the completion of the requested information.</p>

Dental Hygiene AAS to BS Completion BS

The Council recommended to **Continue the Program with Enhancement**: The program has experienced significant success in the short time it has been operational. The PCAF identified the need for more faculty within three years and faculty loading, along with increased enrollment, now make this a necessity. There are currently no faculty dedicated to the BS, and recent legislation will make this degree even more appealing among practicing hygienists.

<p>APR Recommendation November, 2017</p>	<p>Dean's Follow-up Response September, 2017</p>	<p>Provost Response</p>
<p>APRC RECOMMENDS ENHANCEMENT BASED ON THE FOLLOWING:</p>		
<p>The rapid increase in enrollment.</p>	<p>The program began in 2008 with an average enrollment of 65 students in 2010-12. Enrollment has fluctuated over the years but currently remains steady with an average of 37.5 enrolled or admitted online BS DHYG degree students in 2016-18.</p>	<p>This data would suggest that enrollment is substantially below a 2010-12 number which raises the question about what faculty needs may or may not exist.</p>
<p>Pending legislation will escalate the need for this degree among practicing clinicians.</p>	<p>During the Fall 2017, Senate Bill 541 to authorize a Dental Therapist or MS level dental hygienist received approval by the Senate, and moved to the House <i>Health Policy Committee</i>. However, since last year it has resided in committee. Advocates expect a positive <i>Health Policy Committee</i> hearing this fall followed by House approval. Associate degree level dental hygienists interested in the mid-level provider must first obtain their bachelor degree to move on to the master level in Dental Therapy. The BS degree completion program is poised for growth as more hygienists choose dental therapy. CHP will continue to monitor enrollment and need for additional resources.</p>	<p>The Provost's office appreciates the attentiveness to the changing external environment and anticipates that program personnel and College leadership will adapt to these changes as appropriate.</p>
<p>No dedicated faculty to this degree; most are maintaining overloads to teach in this and the AAS degree.</p>	<p>It is correct that faculty are not dedicated to either degree with the addition of the online BS degree completion. The appropriately credentialed five current full-time dental hygiene faculty teach 100, 200, 300, and 400 level courses in both degrees. The current faculty developed the 300-400 level courses in 2008. They continue to choose these courses as OL during the Academic year in lieu of adding additional 100-200</p>	<p>Continued monitoring of the overload situation will be important, especially as it relates to the faculty's ability to stay current in their disciplines, contribute to service, and produce scholarship. The Provost's Office anticipates the College will remain attentive to the needs and staff accordingly.</p>

	level courses. CHP will continue to track faculty load, FTE, and SCH/FTEF in support of additional hires.	
Need for additional faculty at the three-year mark was correctly identified in the PCAF.	The original APR report included student credit hours, FTE, and SCH/FTEF for the BS and AAS program courses. However, updated data presented to the APR committee for the 300-400 level courses required in this degree normalized the numbers. The program is currently averaging 1.03 FTE Faculty with 3-5 course sections offered during the fall or spring semester. CHP will continue to monitor enrollment and FTE to justify the need for additional faculty.	The PCAF is an early projection before a program is launched, and it is not uncommon for the needs to flex as experience is gained. The College provided disaggregated data to APRC that revealed that sufficient faculty exist. Some confusion resulted from the fact that Dental Hygiene faculty teach in both degree levels. The program department head is aware of the need to monitor potential changes in enrollments that might necessitate additional personnel, as a result of possible changes in preparation requirements.
Program faculty use of outcomes assessment and program continuous improvement is exemplary and is well documented.	Program faculty continue to close the loop on assessment and utilize data to keep the curriculum current.	The Provost's office appreciates the program faculty's efforts to document students' learning and to use this information to improve the program and students' capabilities.

Dental Hygiene AAS

The Council recommended to **Continue the Program – The program merits continuation as it is fully accredited in good standing by: Commission on Dental Accreditation through 2019.**

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
No recommendations offered	No follow-up offered	The Provost's office concurs with the recommendation to continue the program.

Nuclear Medicine Technology BS

The Council recommended to **Continue the Program – The program merits continuation as it is fully accredited in good standing by: Joint Review Committee on Educational Programs in Nuclear Medicine Technology Programs. The accreditation is through 2020.**

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response

No recommendations offered	No follow-up offered	The Provost's office concurs with the recommendation to continue the program. However, the program is advised to continue to monitor graduate employment opportunities as some concerns have been expressed over the years.
----------------------------	----------------------	---

College of Engineering Technology

PROGRAMS THAT DID NOT REPORT

Provost’s Office Response: Program and college leaders have the schedule for at least the next ten years. These reviews should be built into annual tactical plans so that the timeline established by the APRC is met.

- Civil Engineering Technology (AAS)
- Construction Management (BS)
 - o Building Construction Technology (AAS)
 - o Construction Administration (Certificate)
 - o Advanced Construction Management (Certificate)
- Survey Engineering (BS and Certificate)
 - o Surveying Technology (AAS)
 - o Surveying and Mapping (Certificate)
 - o Positioning for Hydrographic Surveying (Certificate)
 - o Geographic Information Systems (Certificate)

PROGRAMS RETURNING WITH REPORTING THAT DID NOT REPORT

- CAD Drafting and Tool Design Technology (AAS)

Architectural Technology AAS

Architecture and Sustainability BS

The Council recommended to **Continue the Program**. The program merits continuation.

APR Recommendation November, 2017	Dean’s Follow-up Response September, 2017	Provost Response
APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:		
The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of program graduates.	In the future the program will expand the post-graduate survey scope and review the survey questions to solicit more information that can be used for program assessment.	The Provost’s Office encourages program efforts to gather information from graduates that can inform improvement efforts.
The program continues to run below capacity. The program is encouraged to continue to market and promote its unique program.	Program has benefited from a major improvement in its classroom facilities (completed in Fall 2018) as part of the SWAN ANNEX Renovation project. A positive	It is gratifying to see that the renovations are having a positive impact, although there may be other factors since new applicants are not

	impact on program enrollment has been noted for Fall 2018.	highly likely to know about either the old or new facilities. There may be other enrollment growth drivers here.
Collaborative Efforts: The program is encouraged to explore cross-curricular collaboration with Digital Animation Game Design. The program expressed a desire to enhance animation within the program and DAGD has expressed a similar desire to work in the built environment virtual design arena. APRC feels both programs have qualities to offer the other program and that both programs would grow and benefit from collaboration.	Cross-curricular collaboration with DAGD has been explored by the faculty of both programs and no opportunities for collaboration have been identified by either program.	Additional exploration may be warranted because the APRC heard of an interest from DAGD and we are very aware of the great expansion in virtual design space. Further, the Provost's office has been encouraging interdisciplinary efforts for the benefits that can be realized.

**Automotive Engineering Technology
Automotive Service Technology (AAS)
Performance Motorsports (Certificate)**

The Council recommended to **Continue the Program with Reporting:** The accrediting agency, ETAC-ABET, has issued an interim accreditation good until September 30, 2018. This interim accreditation was to allow the program to address deficiencies found at the last site visit. The program must submit a plan of action to ETAC-ABET no later than July 1, 2018.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2019 WHICH IS TO INCLUDE THE FOLLOWING:		
An updated copy of the Certificate of Accreditation in Good Standing from the issuing body ETAC-ABET.	The required plan of action was submitted to ETAC-ABET on 5.21.2018. In response to that submittal the accreditation of the program was extended until 9.30.2020.	Given the short time frame, less than two years, the program is encouraged to proactively and even aggressively sustain its efforts to be in full compliance with ETAC-ABET and to gain a further reaccreditation that would extend to the maximum allowable.

**Heavy Equipment Technology
Heavy Equipment Service Technology**

The Council recommended to **Continue the Program.** The program merits continuation.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
No recommendations offered	No actions	The Provost's office supports continuation of the program.

Industrial Technology Management BS

The Council recommended to **Continue the Program**. The program merits continuation.

THE PROGRAM WAS REVIEWED DURING THE 2016/2017 CYCLE AND WAS ASKED TO SUBMIT A REPORT TO APRC, DUE 15 SEPTEMBER 2017, INCLUDING THE FOLLOWING:

- Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.
- A strategic plan for increasing enrollment and improving program quality.
- A faculty and administrative plan that ensures long-term quality improvement and program oversight.

APR Recommendation November, 2016	Dean's Follow-up Response September, 2017	Provost Response
<p>UPDATE: APRC thanks the ITM faculty and College of Engineering Technology administration for the update, which details the response to the above issues:</p> <ul style="list-style-type: none"> • Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results. <ul style="list-style-type: none"> o The program provided an update. o The APRC thanks the program for the update. • Short and long term strategic plan for program direction and quality including measurable program goals. <ul style="list-style-type: none"> o The program provided an update. o The APRC thanks the program for the update. • A faculty and administrative plan that ensures long-term quality improvement and program oversight. <ul style="list-style-type: none"> o The program provided an update. 	Monitoring of program level assessment and program enrollment will continue.	The Provost's office supports continuation of the program, especially because it is one of few that serves students at other locations in technology fields. With future enrollment growth potentially more dependent upon adult enrollments, outreach programs are important to sustain with quality.

o The APRC thanks the program for the update.		
---	--	--

PROGRAMS THAT DID NOT REPORT

Failure to report is rarely acceptable when the work is known years in advance. The Provost will discuss the lack of follow-up reports with the Dean and assure that these are produced imminently.

- Early Childhood Education (BS and AAS) – **Granted one-year extension SEC**
- Elementary Education (BS and all Minors) – **Granted on-year extension SEC**
 - o Pre-Teaching Elementary (AA)
 - o Reading (Certificate)
 - o Elementary Endorsement to Secondary Provisional (Certificate)

PROGRAMS RETURNING WITH REPORTING THAT DID NOT REPORT

- Curriculum and Instruction (M. Ed.)
- Educational Leadership (MS)
- Secondary Education (BS)
- Career and Technical Education (MS)

Digital Animation and Game Design BAS

The Council recommended to **Continue the Program** – The program merits continuation as it is fully accredited in good standing by: National Automotive Technician’s Education Foundation through 2020 (HEET), Associated Equipment Distributors through 2021(HEQT)

APR Recommendation November, 2017	Dean’s Follow-up Response September, 2018	Provost Response
APRC OFFERS THE FOLLOWING SUGGESTIONS FOR PROGRAM IMPROVEMENT:		
The program is encouraged to use learning outcomes to make quality improvement decisions.	Faculty are working to improve the assessment content in TracDat.	The Provost’s office appreciates the faculty’s attention to improving assessment reporting imminently.
The program is encouraged to continue to strive toward quality improvement through enhanced monitoring and analysis of program level student learning outcomes.	The program is working on continued improvement and also working to develop and expand their online offerings for SENG.	The Provost’s office appreciates the faculty’s attention to improving assessment reporting imminently.
Collaborative Efforts: The program is encouraged to explore cross-curricular collaboration with Architecture. The program expressed a desire to work in the built	SDM remains available to collaborate with other programs. Currently the program is working with Kendall College faculty to collaborate on curriculum and course offerings.	The Provost’s office applauds this effort to collaborate with a desired outcome of more learning for faculty and students.

<p>environment virtual design arena and has industrial connections requesting they do so. Architecture expressed the desire to enhance animation within the program. APRC feels both programs have qualities to offer the other program and that both programs would grow and benefit from collaboration.</p>		<p>There should be continued dialogue between architecture and DAGD as the College of Engineering Technology reports that no areas for collaboration were found. There are communication lapses evident.</p>
---	--	--

Criminal Justice BS
Pre Criminal Justice AA
Forensic Science Minor
Homeland Security Minor

The Council recommended to **Continue the Program with Reporting**: The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2018	Provost Response
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
<p>The Criminal Justice BS program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.</p>	<p>The Criminal Justice BS program is working to input all of the assessment data into TracDat and plan to have this complete by October 2018. This will allow the program to track data and make informed data driven decisions.</p>	<p>This effort of the new director, in collaboration with the faculty, is welcomed and appreciated. We look forward to future communications about the program building from data-driven decisions.</p>
<p>Faculty are at overload maximums in addition to travel. It is recommended that the program explore online delivery of more courses to reduce time spent on travel.</p>	<p>Through our CDA incentive plan the program currently has 8 courses in design phase and working towards completion for Spring 2019</p>	<p>This venture into online offerings is an important direction if enrollments are to be sustained and if adult and working prospective students are to engage.</p>
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2018 WHICH IS TO INCLUDE THE FOLLOWING:		
<p>Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.</p>	<p>Faculty are currently working on this and should have this completed by October</p>	<p>This responsiveness to the APRC's recommendations is commendable.</p>
<p>A strategic plan for improving program quality.</p>		<p>Given that there is a new director who has experience and knowledge in planning and</p>

		assessment, we should expect to see a compelling plan for the program. We look forward to this Fall 2018 report.
COEHS administration work to reduce the overload and travel time for faculty.		We will look for the plans in the 2018 report.
APRC acknowledges this assignment will be difficult considering the overload carried by the faculty and respectfully requests CoEHS administration assist with support resources.		We will look for the plans in the 2018 report.

Criminal Justice MS

The Council recommended to **Continue the Program with Reporting:** The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

APR Recommendation November, 2017	Dean's Follow-up Response September, 2017	Provost Response
APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:		
The Criminal Justice MS program does not appear to make program improvement decisions based on formal processes and procedures or the analysis of collected data.	This program is also uploading program assessment information in TracDat and will have this complete by October 2018. This will help the program make informed decisions by leveraging data.	The program's responsiveness to this recommendation is appreciated.
Faculty are at overload maximums in addition to travel. It is recommended that the program explore online delivery of more courses to reduce time spent on travel.	The faculty are working on how best to implement an on-line model for the MS in Criminal Justice.	The program's responsiveness to this recommendation is appreciated.
IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2018 WHICH IS TO INCLUDE THE FOLLOWING:		
Program-level student learning outcomes, assessment methods, and the process for program improvement based on assessment analysis results.	Faculty are currently working on this and should have this completed by October.	We look forward to seeing the plans.
A strategic plan for increasing enrollment and improving program quality CoEHS administration work to reduce the overload and travel time for faculty.		See above.

APRC acknowledges this additional assignment will be difficult considering the overload carried by the faculty and respectfully requests CoEHS administration assist with support resources.		See above.
--	--	------------

PROGRAMS RETURNING WITH REPORTING THAT DID NOT REPORT

General Studies (AA)

Career Exploration (AA)

Directed Studies (AA)

The Council recommended to **Continue the Program with Reporting**: The program merits continuation. However, documented problem areas exist, and the faculty and administration of the program will be asked to report as to program progress in solving these problems. Circumstances that may warrant reporting include (but are not limited to) stagnant enrollment, lack of clearly defined short and long-term strategic plans, and a lack of clearly defined or consistently implemented measures of program-level student learning outcomes.

<p>APR Recommendation November, 2016</p>	<p>Dean's Follow-up Response September, 2018</p>	<p>Provost Response</p>
<p>APRC RECOMMENDS AN UPDATED REPORT REGARDING PROGRAM STATUS BASED ON THE FOLLOWING:</p> <ul style="list-style-type: none"> There is no evidence of the program's plan for effective administrative oversight when the program coordinator (Christine Conley-Sowels) retires by the end of the 2016/2017 school year. 	<p>Dean Jason Bentley is providing interim department administrative support and oversight. Program faculty continue to lead curriculum and assessment work and recommend areas for continued improvement with operational and administrative support through Dean Bentley.</p>	<p>Oversight issues appear to be addressed and the dean will continue to evaluate the unit's performance.</p>
<p>IT IS REQUESTED THAT THE PROGRAM SUBMIT A REPORT TO THE PROGRAM REVIEW COUNCIL NO LATER THAN SEPTEMBER 15, 2017 WHICH IS TO INCLUDE THE FOLLOWING:</p> <ul style="list-style-type: none"> Update on administrative structure providing program oversight and analysis as to its effectiveness to improve program quality. 	<p>Program faculty and Dr. Stakley met with RSS Dean Bentley on September 21, 2017 to discuss the current administrative structure, curriculum opportunities, student learning and program outcomes. In support of continuous improvement, regular meetings will occur focused on student learning outcomes, assessment practices/plans and improvement opportunities as a result of assessed outcome insight.</p>	<p>Given that there is a relatively new dean and some personnel turnover, it is not uncommon to see some adjustment in adapting to the changes. We anticipate the dean will continue the planned meetings and identify opportunities to make improvements. The launch of the Academic Literacies Center is under the domain of RSS and some benefits to collaboration among the associated functions should be expected.</p>