

Phase 1: Concept Form

Application for Innovation Development Grant

The purpose of the Innovation Development Grant is to encourage academic-driven innovation that supports the mission and strategic plan of Ferris State University. We seek innovative projects or initiatives that:

- Encourage and facilitate innovative degree initiatives in emerging fields
- Promote and advance innovative experiences that blend theory and practice

Phase 1 Part One: Contact Info

Name/Project Coordinator _____

Project Title _____

Date of Submission _____ Email _____ Phone _____

Collaborators _____

College/Division _____

By placing initials here: _____ this indicates your Dean, Chair, and/or Supervisor are aware of your project.

Phase 1 Part Two: Project Profile

Statement of the Project (100-word limit) – What is the purpose of the project? What problem or issue does this project attempt to solve?

Proposed Solution (200-word limit) Describe the initiative (idea, service, program, experience) you would like to implement or test. What makes this an innovative (new, novel, different) solution? How does it support the strategic plan or mission of Ferris?

Project Population - (100-word limit) - Audience, Beneficiaries, Stakeholders
Who is impacted by the innovation? What change will they experience from your project? Are students impacted directly or indirectly? – Explain.

Phase 1 Part Three: Scope, Timing and Funding

What is the scope of the impact of the project? Explain any boxes checked.

- Department
- College/Unit
- Campus-Wide
- Community

Estimated Cost of Project: _____

Has any other funding been sought (internal/external grants, department/college funding)?

- No
- Yes

If yes, please explain _____

Total \$ awarded by other sources _____ Total \$ requested by other sources _____

Estimated Begin Date: _____ Estimated End Date: _____

Review Team Use Only --- Date of Review _____

- Passed to Phase II
- Redirected Based on Concept Form
- More Information Needed as Indicated

Phase 2: Proposal Form

Application for Innovation Development Grant

**Phase 2
Part One:
Project
Plan and
Measures
of Success**

Project Summary

Please indicate any changes from initial project statement in Phase 1. What is the sustainability of your project after initial funding? Is this a one-time project?

Projected Purpose (250-word limit)

What are the anticipated outcomes for your project?

Project Methodology (250-word limit)

Describe the approach you will take with this project, to include proposed research/evaluation methods, description of participants, data collection instruments, and modes of analysis where applicable.

Project Resources (100-word limit)

What resources or support do you anticipate needing? Where will those resources come from (University, Contractor)? If there is a cost, please include in the budget below.

**Phase 2
Part
Two:
Timeline
and
Activities**

Implementation Timeline

Provide a timeline of your project implementation for each planned activity from start to completion.

Planned Activities	Start Date	End Date

**Phase 2
Part
Three:
Budget**

Itemized Budget

Provide an itemized budget for your planned expenditures.

Planned Expenditures	Date	Amount
Total Budget Request		\$ 0.00

Review Team Use Only --- Date of Review _____

- Funded
- Redirected
- More Information Needed as Indicated