



FERRIS STATE UNIVERSITY

Dual Enrollment Handbook

2026–2027

DualEnroll@Ferris.edu
Ferris.edu/DualEnrollment

Table of Contents

Welcome to the Dual Enrollment Program.....	2
Program Overview	2
What is Dual Enrollment?.....	2
Benefits of Dual Enrollment	2
Dual Enrollment Program Features	2
Costs and Financial Information	2
Eligibility and Application Process	3
Eligibility Criteria	3
Application Steps.....	3
Important Deadlines (2026-2027 Academic Year).....	3
Course Selection and Registration	3
How to Register	3
Dropping or Withdrawing from a Course	4
Getting Started as a New Student.....	4
Student IDs	4
Academic Expectations and Responsibilities	4
Transition to College Life.....	4
Student Resources and Support Services	5
Campus Policies and Conduct	5
FERPA.....	5
Graduation and Beyond.....	5

Welcome to the Dual Enrollment Program

Welcome, Dual Enrolled Bulldogs! We're excited to have you join our community of motivated students earning college credits while still in high school. This handbook will guide you through the dual enrollment process, answer your questions, and help you make the most of your experience at Ferris State University.

For additional information, resources, and frequently asked questions, visit us at ferris.edu/dualenrollment.

Program Overview

What is Dual Enrollment?

Dual enrollment allows high school students to enroll in college courses and earn both high school and college credit at the same time. At Ferris State University, the Dual Enrollment Program gives students the chance to experience college-level coursework, challenge themselves academically, and get a head start on their college education. Students may take a single course, multiple courses, or pursue a Ferris certificate or associate degree through an Early Middle College Program.

Benefits of Dual Enrollment

- **Earn College Credits:** Accelerate your educational journey by earning credits that can apply toward the Michigan Transfer Agreement (MTA), to your Ferris certificate or degree, or may transfer to your future college or university.
- **Reduce College Costs:** Save money by completing college credits while in high school, potentially shortening the time needed to earn a degree.
- **Experience College Life:** Get a taste of the college experience, develop academic skills, and build confidence. Dual-enrolled Bulldogs have access to the same resources and activities as students who have already graduated from high school.
- **Expand Academic Horizons:** Explore new subjects and career interests that may not be available in your high school curriculum.

Dual Enrollment Program Features

- **Broad Course Selection:** Choose from a wide range of courses across multiple disciplines — including Michigan Transfer Agreement (MTA) courses, general education requirements, and career-focused programs.
- **Built-In Support:** You're not in this alone. Your high school, the Dual Enrollment team, academic advisors, and faculty are all here to help you succeed.
- **Flexible Options:** Take courses online, on campus at Ferris, or at your participating high school — whatever fits your schedule.

Costs and Financial Information

Tuition and Fees: Most or all tuition and fees for Dual Enrollment courses are covered by your school district through state funding. However, coverage varies by school — some districts cover all costs, while others cover only a portion. Check with your high school or career center counselor to understand what your school covers.

Textbooks and Materials: Textbooks and materials may also be provided by your high school or career center. If not, you and your parent or guardian are responsible for purchasing or renting required materials. Again, confirm with your counselor.

Financial Aid: Dual enrolled students are not eligible for federal financial aid. However, you can earn the Ferris Now Scholarship by completing at least three dual enrollment credits with a "C" or higher in each course and enrolling at Ferris State University after high school graduation.

Eligibility and Application Process

Eligibility Criteria

To participate in the Dual Enrollment Program, students must:

- Have a minimum 2.5 high school GPA
- Complete the Ferris dual enrollment application
- Meet course prerequisites or placement requirements
- Receive approval from their high school

Application Steps

1. **Consult with Your High School Counselor:** Talk with your counselor about your interest in dual enrollment and identify which courses align with your academic goals.
2. **Complete the Dual Enrollment Application:** Submit the online application with all required information and documentation. [Start Your Application Here]
3. **Submit Transcripts and Test Scores:** Your high school or career center counselor will send your transcript and any relevant test scores (SAT, ACT, etc.) directly to Ferris.

Important Deadlines (2026-2027 Academic Year)

- **Fall Semester:** August 24 for fully online courses | September 11 for concurrent courses
- **Spring Semester:** January 4 for fully online courses | January 22 for concurrent courses

Course Selection and Registration

Available Courses: Dual Enrollment courses span a wide range of disciplines, including courses that satisfy Michigan Transfer Agreement (MTA) requirements, Ferris General Education competencies, and career-focused programs. Your high school counselor can provide the current course list or visit ferris.edu/dualenrollment for more information.

Course Load and Limits: Most students register for one to six credits per semester, though additional credits may be approved by your high school or career center and your Dual Enrollment advisor. Students in an Early/Middle College Program may enroll in up to 15 credits per semester during their 13th year.

We encourage you to balance your dual enrollment courses with your high school workload, extracurriculars, and other commitments to set yourself up for success.

How to Register

1. **Review Course Offerings:** Ask your high school or career center counselor for the current list of available dual enrollment courses.
2. **Meet with Your Counselor:** Discuss your choices and confirm they align with your academic and career goals.
3. **Complete Registration:** Your high school or career center will coordinate with the Dual Enrollment office to process your registration.

Dropping or Withdrawing from a Course

All drops and withdrawals must be approved by your high school or career center's guidance office, which will submit the request to the Dual Enrollment office for processing.

- **Dropping a Course:** You may drop a course within the first four days without penalty.
- **Withdrawing from a Course:** After the drop period, you may withdraw by the university's withdrawal deadline. A withdrawal results in a "W" on your transcript.

Getting Started as a New Student

Once admitted, there are a few important steps to complete before your first class — including setting up your Ferris360 account, completing orientation, and accessing Canvas. Visit our [New Student page](#) for the complete checklist.

Student IDs

As a dual-enrolled student, you are eligible to request a Ferris State Bulldog ID card. To request yours online, log in at idcard.ferris.edu and select "ID Request & Photo Upload" from the side menu.

Your first ID card is free. Replacements for damaged cards are free with the old card; lost or intentionally damaged cards have a \$25 replacement fee. If you lose your card, visit idcard.ferris.edu and follow the FAQ instructions to deactivate it right away.

For assistance, contact Student Services at StudentServices@Ferris.edu or (231) 591-3972.

Academic Expectations and Responsibilities

Dual enrollment courses follow the same academic standards as courses taught on campus. Students are responsible for completing all coursework, monitoring their academic progress, communicating with instructors, and following Ferris academic policies and student conduct standards.

Academic Standards: To remain in good standing in the Dual Enrollment Program, students must maintain a minimum 2.0 GPA. Grades are awarded based on the Ferris State University grading scale. Your course syllabus will outline the specific criteria for your course.

Attendance: Regular attendance and participation are required. If you need to miss a class, notify your instructor as early as possible.

Academic Integrity: Ferris State University takes academic integrity seriously. Cheating, plagiarism, and other forms of academic dishonesty are not tolerated.

Accommodations: Students who require academic accommodations should contact the Disability and Accessibility Resource Center for assistance. Ferris is committed to providing equal access to education for all students.

Support Services: Free tutoring and academic support are available through the Academic Support Center. Take advantage of these resources — they're there for you.

Transition to College Life

Balancing high school and college courses takes planning. Use a planner, set priorities, and stay organized. The [Academic Support Center](#) offers workshops and support if you need help managing your workload. When selecting courses, be realistic about your high school commitments, including extracurriculars, sports, and work.

Student Resources and Support Services

Course Planning: The Dual Enrollment team works alongside your high school or career center to help you select courses, plan your academic path, and navigate any challenges. Reach us at DualEnroll@Ferris.edu.

FLITE Library: As a Ferris student, you have full access to FLITE Library resources, including online databases and research assistance. Visit ferris.edu/library/homepage.htm.

Technology: Ferris360 is your student portal. Use it to access your username, reset your password, and reach Canvas. MyDegree, also available through Ferris360, lets you track your degree progress and plan for registration. For technical support, contact the IT Help Desk, or reach the eLearning Office for Canvas-specific help at elearning@ferris.edu or (231) 591-2802.

Campus Policies and Conduct

As a dual-enrolled student, you are expected to follow the same campus policies as any Ferris student. The [Code of Student Community Standards](#) outlines expectations for behavior and community standards. Ferris is committed to a safe and inclusive environment — report any concerns regarding discrimination, harassment, or sexual misconduct to the Title IX Office. Please also adhere to all campus health and safety guidelines during your time on campus.

FERPA

The Family Educational Rights and Privacy Act (FERPA) gives eligible students certain rights over their education records. At the postsecondary level, these rights belong to the student, **regardless of age**.

To authorize parents or others to access your records, log in to Ferris360 and open your Student Academic Dashboard. Click "FERPA Authorization to Release Information" and complete the form. For more information, visit the [FERPA Information](#) page.

Graduation and Beyond

Credits earned through Dual Enrollment may transfer to other institutions or count toward your degree at Ferris State University, giving you a real head start on your college education.

Transcripts: Your Ferris academic transcript is a permanent record of your college coursework. Before ordering an official transcript, check your unofficial transcript in Ferris360 to confirm all grades have been posted. If you plan to attend Ferris after high school, no transcript request is needed. If you're heading to a different institution, you'll need to [Request Your Official Ferris Transcript](#) and have it sent directly to that school.

Career Planning: The Career and Professional Success (CAPS) Office is available to help you explore future career paths, find internships, and connect with job opportunities. Visit [CAPS](#) to get started.