

TO BE COMPLETED BY MICHIGAN DEPARTMENT OF EDUCATION PUBLIC SCHOOL ACADEMY UNIT	
Date Received by MDE	Academy District/Building Codes

## CONSOLIDATED PUBLIC SCHOOL ACADEMY (ALL TYPES) CONTRACT CHECKLIST

*Effective on 2/4/2014*

All information on this page is necessary to be eligible for State Aid and to complete the Educational Entity Master					
<b>AUTHORIZER INFORMATION</b>					
Name of Authorizing Body: Ferris State University			Federal Employer ID# of Authorizing Body: 38-600-5159		
Contact Person: Dr. Ronald Rizzo			Phone: (231) 591-5807		Email: RonaldRizzo@ferris.edu
TYPE OF AUTHORIZING BODY: <input checked="" type="checkbox"/> State Public University <input type="checkbox"/> Community College <input type="checkbox"/> Intermediate School District <input type="checkbox"/> Local School District/Local Education Agency <input type="checkbox"/> Inter-local Agreement Entity					
<b>PSA ADMINISTRATIVE OFFICE</b>					
Academy Name: <b>Clara B. Ford Academy</b>			Contract Effective Dates: 7/1/2017 to 6/30/2022 (5 yrs)		
State Corporate ID #: 70162U		Federal Employer ID#: 26-0398563		Data Universal Numbering System (DUNS) <b>07-9827376</b>	
TYPE OF ACADEMY (check only one)					
Chartered under Part 6a: <input type="checkbox"/> Public School Academy (MCL 380.501 et seq.) <input type="checkbox"/> PSA Replacement from Conversion to 6E (MCL 380.502a(e))		Chartered under Part 6c: <input type="checkbox"/> Urban High School Academy (MCL 380.521 et seq.)		Chartered under Part 6e: <input type="checkbox"/> Replication of H.P. School/Program (MCL 380.552(1)) <input type="checkbox"/> Cyber School (MCL 380.552(2)) <input type="checkbox"/> Conversion to a School of Excellence (MCL 380.552(3))	
				Chartered under 1311b et seq.: <input checked="" type="checkbox"/> <b>Strict Discipline Academy</b> (MCL 380.1311b et seq.)	
Proposed Enrollment: 127 Free/Reduced Eligible: 100%		Grades to Start Academy: 5 - 12 Grades Authorized: K - 12		Number of School Days: 180 Instructional Hours: 1,110	
				SCHOOL CALENDAR First Day: 9/5/2017      Last Day: 9/15/2017	
Expansion comments, when applicable:					
PSA Administrative Office Address: 20651 W. Warren Ave			City: Dearborn Heights		Zip Code: 48127
			Website URL: www.cbfacademy.com		
Contact Person: Dr. Beverly Baroni		Position: Executive Director – School Leader		Phone: 313-436-0020 Fax: 313-441-9169	
				E-Mail: beverly-baroni@cbfacademy.com	
County Name: Wayne		Intermediate School District: Wayne-RESA		Local School District: Dearborn Public Schools	
Educational Service Provider: CS Partners		Address: 869 S. Old US 23, Suite 500		City: Brighton	
				State: MI	
				Zip Code: 48114	
<b>PSA BOARD PRESIDENT INFORMATION</b>					
Board President Name: Dr. Gale L. LaRoche		Phone: 586-747-4923		E-mail: galelaroche@comcast.net	
Address: 14408 Woodgrove Dr		City: Belleville		Zip Code: 48111	

**MAIN SITE****Academy Name:**

Clara B. Ford Academy

**Address:**

20651 W Warren Ave

**City:**

Dearborn Heights

**Zip Code:**

48127

**Contact Person:**

Dr. Beverly Baroni

**Position:**

Executive Director – School Leader

**Phone:** 313-436-0020**Fax:** 313-441-9169**E-Mail:**

beverly-baroni@cbfacademy.com

**County Name:**

Wayne

**Intermediate School District:**

Wayne-RESA

**Local School District:**

Dearborn Public Schools

**Grade Configuration:**

5 - 12

**DELEG/LARA Certificate of Use and Occupancy:**  (Final) **Date Issued:** (Temporary) **No.:****Expiration Date:****SITE 2****Academy Name:****Address:****City:****Zip Code:****Contact Person:****Position:****Phone:****Fax:****E-Mail:****County Name:****Intermediate School District:****Local School District:****Grade Configuration:****DELEG/LARA Certificate of Use and Occupancy:**  (Final) **Date Issued:** (Temporary) **No.:****Expiration Date:****SITE 3****Academy Name:****Address:****City:****Zip Code:****Contact Person:****Position:****Phone:****Fax:****E-Mail:****County Name:****Intermediate School District:****Local School District:****Grade Configuration:****DELEG/LARA Certificate of Use and Occupancy:**  (Final) **Date Issued:** (Temporary) **No.:****Expiration Date:****SITE 4****Academy Name:****Address:****City:****Zip Code:****Contact Person:****Position:****Phone:****Fax:****E-Mail:****County Name:****Intermediate School District:****Local School District:****Grade Configuration:****DELEG/LARA Certificate of Use and Occupancy:**  (Final) **Date Issued:** (Temporary) **No.:****Expiration Date:**

Attach additional pages for additional sites, if necessary.

Description		Applicability	Sec /Page No. In Contract	Additional Comments
1	<p>Authorizing body to submit <b>contract</b> to state within 10 days of issuance</p> <p><b>Date Issued: July 1, 2017</b>                      <b>Date Received @ MDE:</b>                      <b># Days:</b></p>	<p><b>All Academies</b>  <u>Part 6a:</u> 503(4)  <u>Part 6c:</u> 528(1)(b)  <u>Part 6e:</u> 561(1)(b)  <u>1311b et seq:</u> 1311e(3)</p>	<b>Contract Cover Page</b>	
<b>Applicant Information</b>				
2	<ul style="list-style-type: none"> <li>Identification of the <b>person or entity</b> applying for the contract.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(a)  <u>Part 6c:</u> 522(4)(a)  <u>Part 6e:</u> 552(7)(a)  <u>1311b et seq:</u> 1311d(3)(a)</p>	<b>Tab A</b>	
3	<ul style="list-style-type: none"> <li>Indication that the “entity” applying for the contract is a nonprofit corporation that has been granted <b>509(a) tax-exempt</b> status.</li> </ul>	<p><b>USHAs</b>  <u>Part 6c:</u> 521(2)(e)</p>	<b>n/a</b>	
4	<ul style="list-style-type: none"> <li>Indication of the state <b>Superintendent of Public Instruction approval</b> of Academy as a replication of a high-performing school or program.</li> </ul>	<p><b>H.P. School/Program</b>  <u>Part 6e:</u> 552(1(a)</p>	<b>n/a</b>	
5	<ul style="list-style-type: none"> <li>Indication that the “entity” applying for the contract demonstrates experience in delivering a quality education program that improves academic achievement. In determining whether this requirement is met, an authorizing body shall refer to the standards for quality online learning established by the national association of charter school authorizers or other similar nationally recognized standards for quality online learning.</li> </ul>	<p><b>Cyber Schools</b>  <u>Part 6e:</u> 552(2)(c)</p>	<b>n/a</b>	
6	<ul style="list-style-type: none"> <li>Indication that the Public School Academy chartered under Part 6a meets the <b>eligibility criteria to be re-chartered as a School of Excellence (SOE)</b>, as provided for by law.</li> </ul>	<p><b>Conversion of PSA to SOE</b>  <u>Part 6e:</u> 552(3); 552(4)</p>	<b>n/a</b>	
<b>Academy Organization and Incorporation</b>				
7	<p><b>Authorizing Body’s Contract Issuance Resolution</b> adopted by authorizing body, including:</p> <p><b>Adopted: February 10, 2017</b>                      <b>Effective Date: July 1, 2017</b></p>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(b); 503(5)  <u>Part 6c:</u> 522(4)(b); 528(1)(c)  <u>Part 6e:</u> 552(7)(b); 553(4)  <u>1311b et seq:</u> 1311d(3)(b); 1311e(4); 1311(5)(d)</p>	<b>Tab A P. 2</b>	
8	<ul style="list-style-type: none"> <li>Board of Directors <b>names and description of qualifications</b>, as applicable.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(b); 503(6)(d)  <u>Part 6c:</u> 522(4)(b)  <u>Part 6e:</u> 552(7)(b); 561(1)(c)  <u>1311b et seq:</u> 1311d(3)(b); 1311e(4)(5)(d)</p>	<b>Tab A P. 5</b>	

Description	Applicability	Sec /Page No. In Contract	Additional Comments
9	<ul style="list-style-type: none"> <li>• <b>Method of appointment</b> or selection of members of the Board of Directors.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 503(5)  <u>Part 6c:</u> 528(1)(c)  <u>Part 6e:</u> 553(4); 561(1)(c)  <u>1311b et seq:</u> 1311d(3)(b); 1311e(4); 1311(5)(d)</p>	<p><b>Tab A</b> <b>P. 2</b></p>
10	<ul style="list-style-type: none"> <li>• <b>Number of members</b> of the Board of Directors.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 503(5)  <u>Part 6c:</u> 528(1)(c)  <u>Part 6e:</u> 553(4); 561(1)(c)  <u>1311b et seq:</u> 1311e(4); 1311(5)(d)</p>	<p><b>Tab A</b> <b>P. 2</b></p>
11	<ul style="list-style-type: none"> <li>• <b>Length of term of members</b> of the Board of Directors.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 503(5)  <u>Part 6c:</u> 528(1)(c)  <u>Part 6e:</u> 553(4); 561(1)(c)  <u>1311b et seq:</u> 1311e(4); 1311(5)(d)</p>	<p><b>Tab A</b> <b>P. 2</b></p>
12	<ul style="list-style-type: none"> <li>• <b>Citizenship of members</b> of the Board of Directors.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 503(5)  <u>Part 6c:</u> 528(1)(c)  <u>Part 6e:</u> 553(4)</p>	<p><b>Tab A</b> <b>P. 3</b></p>
13	<p><b>Articles of Incorporation as a Michigan Nonprofit Corporation</b>  File Date: May 21, 2007                      State Corp. ID #: 70162U</p>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(c)  <u>Part 6c:</u> 522(4)(c)  <u>Part 6e:</u> 552(7)(c)  <u>1311b et seq:</u> 1311d(3)(c); 1311d(5)(d)</p>	<p><b>Tab C1</b></p>
14	<ul style="list-style-type: none"> <li>• <b>Name</b> of Academy.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(c)(i)  <u>Part 6c:</u> 522(4)(c)(i)  <u>Part 6e:</u> 552(7)(c)(i)  <u>1311b et seq:</u> 1311d(3)(c)(i)</p>	<p><b>Tab C1</b> <b>P. 1</b></p>
15	<ul style="list-style-type: none"> <li>• <b>Purpose</b> of Academy &amp; pursuant to applicable law that the Academy is a governmental entity of the state.</li> </ul>	<p><b>All Academies</b>  <u>Part 6a:</u> 502(3)(c)(ii)  <u>Part 6c:</u> 522(4)(c)(ii)  <u>Part 6e:</u> 552(7)(c)(ii)  <u>1311b et seq:</u> 1311d(3)(c)(ii)</p>	<p><b>Tab C1</b></p>

Description	Applicability	Sec /Page No. In Contract	Additional Comments
16	<b>Academy bylaws.</b>	<b>All Academies</b> <u>Part 6a:</u> 502(3)(d) <u>Part 6c:</u> 522(4)(d) <u>Part 6e:</u> 552(7)(d) <u>1311b et seq:</u> 1311d(3)(d)	<b>Tab C2</b>
<b>Fiscal Agent</b>			
17	Designation of <b>fiscal agent</b> .	<b>All Academies</b> <u>Part 6a:</u> 507(3) <u>Part 6c:</u> 528(3) <u>Part 6e:</u> 561(3) <u>1311b et seq:</u> 1311l(1)	<b>Tab C3</b> <b>Sec. 1.01</b> <b>P. 1</b>
18	<b>Duties</b> of fiscal agent.	<b>All Academies</b> <u>Part 6a:</u> 507(3) <u>Part 6c:</u> 528(3) <u>Part 6e:</u> 561(3) <u>1311b et seq:</u> 1311l(1)	<b>Tab C3</b> <b>Sec. 2.01-</b> <b>2.04</b> <b>P. 2</b>
19	Authorizer <b>administrative fee</b> of up to 3% of total State Aid.	<b>All Academies</b> <u>Part 6a:</u> 502(6) <u>Part 6c:</u> 522(7) <u>Part 6e:</u> 552(10) <u>1311b et seq:</u> 1311d(6)	<b>Tab C4</b> <b>Sec. 4.01</b> <b>P. 5</b>
<b>Compliance with Applicable Law and Disclosure of Public Information</b>			
20	Prohibition on the Academy charging <b>tuition</b> .	<b>All Academies</b> <u>Part 6a:</u> 504(2) <u>Part 6c:</u> 524(2) <u>Part 6e:</u> 556(2) <u>1311b et seq:</u> 1311g(2)	<b>Tab B</b> <b>Sec. 7.1</b> <b>P. 14</b>
21	To the extent disqualified under law, a prohibition from Academy being organized by church or other <b>religious</b> organization and having organizational or contractual affiliation with or constitute a church or other religious organization.	<b>All Academies</b> <u>Part 6a:</u> 502(1); 1217 <u>Part 6c:</u> 522(1); 1217 <u>Part 6e:</u> 552(5); 1217 <u>1311b et seq:</u> 1311d(1); 1217	<b>Tab B</b> <b>Sec. 6.11</b> <b>P. 13</b>
22	Certification/Agreement signed by an authorized member of the Academy Board stating they <b>will comply with the contract and all applicable law</b> .	<b>All Academies</b> <u>Part 6a:</u> 503(6)(i) <u>Part 6c:</u> 523(2)(d) <u>Part 6e:</u> 553(5)(h) <u>1311d:</u> 1311d(3)(h)	<b>Tab B</b> <b>Sec. 6.13</b> <b>P. 13</b>

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23	The methods by which the Academy will be <b>held accountable</b> .	<b>All Academies</b> <u>Part 6a:</u> 503(6)(a) <u>Part 6c:</u> 523(2)(a) <u>Part 6e:</u> 553(5)(a) <u>1311b et seq:</u> 1311e(5)(a)	<b>Tab B</b> <b>Sec. 6.3</b> <b>P. 11</b>
24	Description of method to be used to monitor the Academy's compliance with <b>applicable law</b> and its performance in meeting its targeted <b>educational objectives</b> .	<b>All Academies</b> <u>Part 6a:</u> 503(6)(b) <u>Part 6c:</u> 523(2)(b) <u>Part 6e:</u> 553(5)(b) <u>1311b et seq:</u> 1311e(5)(b)	<b>Tab 7b</b>
25	Requirement that all Academy property must be <b>insured</b> .	<b>All Academies</b> <u>Part 6a:</u> 1269 <u>Part 6c:</u> 523(2)(k)(vi); 1269 <u>Part 6e:</u> 553(5)(l)(vi); 1269 <u>1311b et seq:</u> 1269	<b>Tab B</b> <b>Sec. 11.9</b> <b>P. 23</b>
26	Requirement & procedure for <b>annual CPA financial audit</b> in accordance with generally accepted governmental auditing principles.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(g) <u>Part 6c:</u> 523(2)(g) <u>Part 6e:</u> 553(5)(h) <u>1311b et seq:</u> 1311e(5)(h)	<b>Tab B</b> <b>Sec.6.8</b> <b>P. 12</b>
27	Length of <b>contract term</b> and standards for reauthorization.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(h) <u>Part 6c:</u> 522(3); 523(2)(p) <u>Part 6e:</u> 561(4) <u>1311b et seq:</u> 1311e(5)(i)	<b>Tab A</b> <b>P. 1</b>
28	Description of the process for <b>amending the contract</b> during the term of the contract.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(c) <u>Part 6c:</u> 523(2)(c) <u>Part 6e:</u> 553(5)(c) <u>1311b et seq:</u> 1311e(5)(c)	<b>Tab B</b> <b>Sec. 9.1-9.5</b> <b>P.15</b>
29	Requirement that the Academy Board shall <b>make information about its operation and management</b> available to the public and authorizing body.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(l) <u>Part 6c:</u> 523(2)(j) <u>Part 6e:</u> 553(5)(k) <u>1311b et seq:</u> 1311e(7)(f)	<b>Tab 8</b>
30	Requirement that the Board of Directors of a Public School Academy (including Cyber Schools) that operates an online or other distance learning program shall submit a monthly report to MDE, in a form and manner prescribed by MDE, that reports the number of pupils enrolled in the online or distance learning program, during the immediately preceding month.	<b>All Academies</b> <u>Part 6e:</u> 552(20)	<b>n/a</b>

Description		Applicability	Sec /Page No. In Contract	Additional Comments
31	Requirement that the Academy Board shall collect, maintain and make available to the public and authorizing body <b>information concerning the operation and management</b> of the Academy, as provided for by law.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(m) <u>Part 6c:</u> 523(2)(k) <u>Part 6e:</u> 553(5)(l) <u>1311b et seq:</u> 1311e(7)(f)	<b>Tab B</b> <b>Sec. 11.26</b> <b>P. 27</b>	
32	Requirement that the Board shall report to the authorizing body a current list of teachers and school administrators working at the Academy that includes their individual salaries.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(m)(iv) <u>Part 6c:</u> 523(2)(k)(iv) <u>Part 6e:</u> 553(5)(l)(iv) <u>1311b et seq:</u> 1311e(7)(f)	<b>Tab 8</b>	
33	Statement that Academy shall <b>comply with all applicable law.</b>	<b>All Academies</b> <u>Part 6a:</u> 503(7); MCL 15.322 <u>Part 6c:</u> 523(3); 528(1)(d) <u>Part 6e:</u> 552(7)(h); 553(6) <u>1311b et seq:</u> 1311d(3)(h); 1311e(6)	<b>Tab B</b> <b>Sec. 6.13</b> <b>P. 13</b>	
34	Statement that Academy Board shall ensure compliance with the requirements of <b>1968 PA 317</b> , MCL. 15.321 to 15.330.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(j) <u>Part 6c:</u> 523(2)(h) <u>Part 6e:</u> 553(5)(i) <u>1311b et seq:</u> 1311e(7)(f)	<b>Tab B</b> <b>Sec. 11.28</b> <b>P. 28</b>	
<b>Academy Governance, Operation, and Educational Program</b>				
35	<b>Governance</b> structure of the Academy.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(d) <u>Part 6c:</u> 522(4)(e)(i) <u>Part 6e:</u> 552(7)(e)(i) <u>1311b et seq:</u> 1311d(3)(e)(i); 1311e(5)(d); 1311d(3)(v)(f)	<b>Tab 7a</b>	
36	The role of the <b>contract administrator</b> of the Academy, if applicable.	<b>USHAs</b> <u>Part 6c:</u> 529(c)	<b>n/a</b>	
37	Educational goals <b>of the Academy that include demonstrated improved pupil academic achievement for all groups of pupils.</b>	<b>All Academies</b> <u>Part 6a:</u> 502(3)(e)(ii); 503(6)(a) <u>Part 6c:</u> 522(4)(e)(ii); 523(2)(a) <u>Part 6e:</u> 552(7)(e)(ii); 553(5)(a) <u>1311b et seq:</u> 1311d(3)(e)(ii); 1311e(5)(a)	<b>Tab 7b</b>	

Description	Applicability	Sec /Page No. In Contract	Additional Comments
38	<b>Curricula</b> offered at the Academy. This section must contain the entire curriculum.	<b>All Academies</b> <u>Part 6a:</u> 502(3)(e)(ii) <u>Part 6c:</u> 522(4)(e)(ii) <u>Part 6e:</u> 552(7)(e)(ii) <u>1311b et seq:</u> 1311d(3)(e)(ii); 1311e(5)(d)	<b>Tab 7c</b>
39	<b>Methods of pupil assessment</b> at the Academy (MEAP and MME, as applicable, as a minimum).	<b>All Academies</b> <u>Part 6a:</u> 503(6)(a) <u>Part 6c:</u> 522(4)(c)(ii); 523(2)(a) <u>Part 6e:</u> 552(7)(e)(ii); 553(5)(a) <u>1311b et seq:</u> 1311d(3)(e)(ii); 1311e(5)(a)	<b>Tab 7d</b>
40	<b>Student admission policy, criteria and enrollment process</b> , as applicable per type of academy.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(d) <u>Part 6c:</u> 522(4)(e)(iii); 523(2)(m); 528(1)(g) <u>Part 6e:</u> 552(7)(e)(iii); 553(5)(o); 561(1)(g) <u>1311b et seq:</u> 1311d(3)(e)(ii); 1311e(5)(d)	<b>Tab 7e</b>
41	<b>Matriculation agreement</b> , if applicable.	<b>All PSAs; All SOEs</b> 20 U.S.C. 7221i(1)(k) <u>Part 6a:</u> 504(4)(b) <u>Part 6e:</u> 556(4)(b)	<b>n/a</b>
42	<b>School calendar and school day</b> schedule.	<b>All Academies, except Cyber Schools</b> <u>Part 6a:</u> 502(3)(e)(iv) <u>Part 6c:</u> 522(4)(e)(iv) <u>Part 6e:</u> 552(7)(e)(iv) <u>1311b et seq:</u> 1311d(3)(e)(iv); 1311e(5)(d)	<b>Tab 7g</b>
43	Observance of <b>holidays</b> and other required commemorative occasions.	<b>All Academies</b> <u>Part 6a:</u> 1175 <u>Part 6c:</u> 1175 <u>Part 6e:</u> 1175 <u>1311b et seq:</u> 1175	<b>Tab 7g</b>
44	<b>Age or Grade</b> range of students to be enrolled.	<b>All Academies</b> <u>Part 6a:</u> 502(3)(e)(v) <u>Part 6c:</u> 522(4)(e)(v) <u>Part 6e:</u> 552(7)(e)(v) <u>1311b et seq:</u> 1311d(3)(e)(v)	<b>Tab 7h</b>



Description		Applicability	Sec /Page No. In Contract	Additional Comments
<b>Academy Location</b>				
45	Identification of <b>LEA and ISD</b> where academy will be located.	<b>All Academies</b> MCL 388.1620 <u>Part 6a:</u> 502(3)(g) <u>Part 6c:</u> 522(4)(c)(v) <u>Part 6e:</u> 552(7)(g) <u>1311b et seq:</u> 1311d(3)(e)(v); 1311e(5)(d)	<b>Tab C6</b>	
46	Description of and address of <b>proposed building(s)</b> where Academy will be located.	<b>All Academies</b> <u>Part 6a:</u> 502(3)(i) <u>Part 6c:</u> 522(4)(g) <u>Part 6e:</u> 552(7)(i); 553(5)(f) <u>1311b et seq:</u> 1311d(3)(j); 1311e(5)(g)	<b>Tab C6</b>	
47	<b>Financial commitment</b> of applicant to the Academy's facility.	<b>USHAs</b> Part 6c: 522(4)(g); 523(2)(f)	n/a	
48	A statement that the Academy will operate at <b>single site or multiple sites</b> with specific addresses and respective grade configurations as provided for in the contract and with applicable law, including the Academy's central administrative offices if applicable.	<b>All Academies</b> <u>Part 6a:</u> 504(1) <u>Part 6c:</u> 524(1) <u>Part 6e:</u> 556(1) <u>1311b et seq:</u> 1311g(1)	<b>Tab. B</b> <b>Sec. 11.23</b> <b>P. 25</b> <b>Sec. 6.9</b> <b>P. 12</b>	
49	A requirement that the board of directors of the public school academy shall collect, maintain, and make available to the public and the authorizing body, in accordance with applicable law and the contract, information concerning the operation and management of the public school academy including copies of facility leases or deeds, or both, and of any equipment leases.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(m)(vii) <u>Part 6c:</u> 523(2)(k)(vii) <u>Part 6e:</u> 553(5)(1)(vii) <u>1311b et seq:</u> 1311e(6)(f)	<b>Tab 8</b>	
<b>Staffing and Position Descriptions</b>				
50	<b>Descriptions of staff</b> responsibilities.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(d) <u>Part 6c:</u> 524(f) <u>Part 6e:</u> 552(7)(f) <u>1311b et seq:</u> 1311d(3)(f)	<b>Tab C5</b>	
51	Requirement specifying <b>prohibited family relationships</b> consistent with applicable law.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(k) <u>Part 6c:</u> 523(2)(i) <u>Part 6e:</u> 553(5)(j) <u>1311b et seq:</u> 1311e(6)(f)	<b>Tab B</b> <b>Sec. 11.29</b> <b>P. 28</b>	

Description	Applicability	Sec /Page No. In Contract	Additional Comments
52	Academy shall use <b>certificated teachers</b> according to state board rule.	<b>All Academies</b> <u>Part 6a:</u> 505(1) <u>Part 6c:</u> 526(1) <u>Part 6e:</u> 553a(3); 559(1) <u>1311b et seq:</u> 1311j(1)	<b>Tab. B</b> <b>Sec. 11.1</b> <b>P. 22</b>
53	Academy may use <b>non-certificated teachers</b> as the law allows.	<b>All Academies</b> <u>Part 6a:</u> 505(1); 505(2) <u>Part 6c:</u> 526(1); 526(2) <u>Part 6e:</u> 559(1); 559(2) <u>1311b et seq:</u> 1311j(1); 1311j(2)	<b>Tab. B</b> <b>Sec. 11.1</b> <b>P. 22</b>
54	Academy shall use <b>certified administrators and chief business officials</b> pursuant to applicable law, including superintendent, principal, assistant principal, or other person whose primary responsibility is administering instructional programs.	<b>All Academies</b> <u>Part 6a:</u> 1246(1) <u>Part 6c:</u> 1246(1) <u>Part 6e:</u> 1246(1) <u>1311b et seq:</u> 1246(1)	<b>Tab. B</b> <b>Sec. 11.1</b> <b>P. 22</b>
55	Requirement that <b>authorizing body must review and may disapprove</b> any agreement between the Academy Board and an educational management company before the agreement is final and valid.	<b>All Academies</b> <u>Part 6a:</u> 503(6)(n) <u>Part 6c:</u> 523(2)(l) <u>Part 6e:</u> 553(5)(m) <u>1311b et seq:</u> 1311e(6)(f)	<b>Tab B</b> <b>Sec. 3.9</b> <b>P. 7</b>
56	If authorized by a LEA, <b>assurance of employee collective bargaining</b> for positions in similar districts should be addressed in the contract.	<b>All SDAs</b> <u>1311b et seq:</u> 1311d(3)(i)	<b>n/a</b>  Ferris is an HEI
57	Requirement that prohibits any individual from being employed by the Academy in more than <b>one full-time position and simultaneously compensated at a full-time rate for either position.</b>	<b>All Academies</b> <u>Part 6a:</u> 503(6)(p) <u>Part 6c:</u> 523(2)(n) <u>Part 6e:</u> 553(5)(o) <u>1311b et seq:</u> 1311e(6)(f)	<b>Tab B</b> <b>Sec. 11.30</b> <b>P. 29</b>
<b>Reconstitution and Revocation</b>			
58	Procedures and grounds <b>for revoking the contract</b> provided for in applicable law, including: (see 59-62below)	<b>All Academies</b> <u>Part 6a:</u> 503(6)(e) <u>Part 6c:</u> 523(2)(e) <u>Part 6e:</u> 561(4) <u>1311b et seq:</u> 1311e(5)(f)	<b>Tab B</b> <b>Sec. 10.1-10.10</b> <b>P. 16-22</b>
59	<ul style="list-style-type: none"> <li>Failure of the Academy to <b>demonstrate improved pupil academic achievement for all groups of pupils or meet the educational goals</b> as set forth in the contract.</li> </ul>	<b>All Academies</b> <u>Part 6a:</u> 507(4)(a) <u>Part 6c:</u> 528(4)(a) <u>Part 6e:</u> 561(4)(a) <u>1311b et seq:</u> 1311l(1)(a)	<b>Tab B</b> <b>Sec. 10.4 (a)</b> <b>P. 17</b>

Description	Applicability	Sec /Page No. In Contract	Additional Comments
60	<ul style="list-style-type: none"> <li>Failure of the Academy to <b>comply with all applicable law.</b></li> </ul>	<b>All Academies</b> <u>Part 6a:</u> 507(4)(b) <u>Part 6c:</u> 528(4)(b) <u>Part 6e:</u> 561(4)(b) <u>1311b et seq:</u> 13111(1)(b)	<b>Tab B</b> <b>Sec. 10.4 (b)</b> <b>P. 17</b>
61	<ul style="list-style-type: none"> <li>Failure of the Academy to <b>meet generally accepted public sector accounting principles and demonstrate sound fiscal stewardship.</b></li> </ul>	<b>All Academies</b> <u>Part 6a:</u> 507(4)(c) <u>Part 6c:</u> 528(4)(c) <u>Part 6e:</u> 561(4)(c) <u>1311b et seq:</u> 13111(1)(c)	<b>Tab B</b> <b>Sec. 10.4 (c)</b> <b>P. 17</b>
62	<ul style="list-style-type: none"> <li>The existence of 1 or more other grounds for revocation as <b>specified in the contract.</b></li> </ul>	<b>All Academies</b> <u>Part 6a:</u> 507(4)(d) <u>Part 6c:</u> 528(4)(d) <u>Part 6e:</u> 561(4)(d) <u>1311b et seq:</u> 13111(1)(d)	<b>Tab B</b> <b>Sec. 10.4</b> <b>P. 17</b>
63	Procedures for <b>mandatory revocation</b> of Academy contract if Academy is <b>designated as a persistently low-achieving school (in the bottom 5%) and is in the 2nd year of restructuring.</b> Procedures must specify which school (s) are subject to closure and which are not based on exceptions for situations involving individualized education plan subgroups, and individual schools currently undergoing reconstitution.	<b>All Academies (except SDA)</b> <u>Part 6a:</u> 507(5) <u>Part 6c:</u> 528(5) <u>Part 6e:</u> 561(5)	<b>n/a</b>
64	Procedures for the authorizing body to <b>reconstitute</b> the Academy.	<b>All Academies (except SDA)</b> <u>Part 6a:</u> 507(7) <u>Part 6c:</u> 528(7) <u>Part 6e:</u> 561(7)	<b>n/a</b>
<b>Cyber Schools</b>			
65	A contract for a <b>cyber school</b> shall include all of the provisions required under section 553a as well as the following: (see items 66 through 71 below)	<b>Cyber Schools</b> <u>Part 6e:</u> 553a	<b>n/a</b>
66	<ul style="list-style-type: none"> <li>A <b>teacher who holds appropriate certification</b> according to state board rule will be responsible for all of the following for each course in which a pupil is enrolled: (i) Improving learning by planned instruction. (ii) Diagnosing the pupil's learning needs. (iii) Assessing learning, assigning grades, and determining advancement. (iv) Reporting outcomes to administrators and parents or legal guardians</li> </ul>	<b>Cyber Schools</b> <u>Part 6e:</u> 553a(2)(a)	<b>n/a</b>
67	<ul style="list-style-type: none"> <li>A cyber school will make educational services available for a minimum of at least <b>1,098 hours during a school year</b> and ensure that each pupil participates in the educational program for at least 1,098 hours during a school year.</li> </ul>	<b>Cyber Schools</b> <u>Part 6e:</u> 553a(2)(b)	<b>n/a</b>
68	<ul style="list-style-type: none"> <li>A cyber school shall have maximum enrollment limitations based on years of operation</li> </ul>	<b>Cyber Schools</b> <u>Part 6e:</u> 552(2)(d)	<b>n/a</b>

Description	Applicability	Sec /Page No. In Contract	Additional Comments
69	<ul style="list-style-type: none"> <li>Cyber school must offer each pupil's family a computer and subsidize the cost of internet access.</li> </ul>	<p align="center"><b>Cyber Schools Part 6e: 552(2)(e)</b></p>	<p align="center">n/a</p>
70	<ul style="list-style-type: none"> <li>Cyber school may not enroll any new pupils in the school of excellence that is a cyber school in a school year that begins after MDE determines that the combined total statewide final audited membership for all pupils in membership in schools of excellence that are cyber schools for a state fiscal year that exceeds a number equal to 2% of the combined total statewide final audited membership for all pupils in membership in public schools for the 2011-2012 State Fiscal Year.</li> </ul>	<p align="center"><b>Cyber Schools Part 6e: 552(15)(b)</b></p>	<p align="center">n/a</p>
71	<ul style="list-style-type: none"> <li>The requirement for the Academy Board of school of excellence that is a cyber school to ensure that every pupil that enrolls, along with his or her parent or legal guardian, are provided with a parent-student orientation. If the pupil is at least 18 or is an emancipated minor, the orientation may be provided to just the pupil.</li> </ul>	<p align="center"><b>Cyber Schools Part 6e: 552(21)</b></p>	<p align="center">n/a</p>

NOTE: The only change to this annual update document is item #49. The item was changed because the law does not require contracts and deeds to be included in the charter contract. It is required by law that these contracts or deeds be made public once they are enacted. While MDE would prefer to receive these items (deeds and contracts) with the charter contract, it is recognized that these documents may not be available at the time a charter contract is enacted. Schools and authorizers are therefore asked to provide those documents to the PSA unit at MDE once they are made public.