

FERRIS STATE UNIVERSITY

CHARTER SCHOOLS OFFICE

February 2023 Board Communication

❖ Avoid Cancellation of Board Meetings

- Prior to the adjournment of the current meeting, the Board President should publicly state the date of the next meeting.
- Board members please check your calendar to make sure you are available. If not, please speak up. If a quorum will not be present for the next regular meeting, discuss possible reschedule dates. Determine new date, make a motion, and approve reschedule date.
- Cancellations that take place at any other time, the meeting cannot be rescheduled. However, a special meeting may be scheduled with limited agenda items that cannot wait until the next regular meeting. If a special meeting is needed, ESP please contact Sharon Hopper.
- Due to unforeseen circumstances (e.g. inclement weather, board member illness or work commitment) it may become known there will not be a quorum and the meeting must be cancelled. If this happens, ESP please notify your FSU Field Representative and Sharon Hopper as soon as possible.
- A notice to the public about a cancelled board meeting is also warranted. The cancellation notice should be posted physically at the meeting location and the school's website stating the reason why it was cancelled (e.g. lack of quorum or inclement weather).
- A revised board calendar is required to be publicly posted at the meeting location and school's website. A meeting rescheduled must clearly state on the board's calendar that it was rescheduled, as well as the new meeting date. A meeting cancelled must clearly state on the board's calendar the reason why it was cancelled.

❖ Board Correspondence

Letters sent to the school leader and/or Board President should be shared with all board members. Copies of correspondence should be included in the board packet.

Correspondence should be a standing agenda item. However, it is not necessary to consume meeting time reading letters aloud. Board members should have read the correspondence prior to the board meeting. They may have follow-up questions regarding the information contained in the letter. If so, the board and others may discuss further.

The board should formally acknowledge receipt of the correspondence. The board's secretary should maintain the letters in a board correspondence file as part of the board's public records.

❖ Important Epicenter Deadline

March 31, 2023 – Board of Directors Application (for May 5, 2023 FSU BOT meeting)

❖ Important Dates

February 8, 2023 – Michigan Student Count Day

February 17, 2023 – Ferris State University Board of Trustees meeting

February 28, 2023 – Board Professional Development Webinar, *Governing Over the Unexpected*

March 3, 2023 – CSO Spring Briefing & 25th Anniversary Celebration (**see attachment**)

❖ Mastermind Network and FSU CSO Hubs

The Mastermind Network is an online community hosted by the Michigan Association of Public School Academies (MAPSA). It is digital community built to connect charter school educators from every corner of the Mitten, bridging physical distance to foster conversation, collaboration, problem solving and professional development. Within this site, you will find Ferris State University Charter Schools Office two private hubs, one for school leadership and the other for board members. The hubs look similar to a private Facebook group. To join, please click on [Mastermind Network](#). From there you can join the FSU CSO hubs. On our hubs you'll find recorded professional development sessions, updates on legislation that affects public education and/or board governance, CSO Board Communications and other important information.

We encourage you to join the Mastermind Network and FSU CSO Hubs.

❖ Board Professional Development Webinars

Mark your calendar for the next live webinar, *Governing Over the Unexpected*. It is scheduled for Tuesday February 28, 2023 6:00pm – 6:30pm. Board members look for an email invitation from AirWin Educational Services with registration information. This session will discuss unplanned topics that aren't on the meeting agenda, but may require immediate board action and how to manage them.

In case you missed previous live webinars or haven't had an opportunity to watch the other recorded on-demand webinars in our 2022-2023 board professional development series, *The Art of Intentional Governance: Creating A Governance Model that Ensures the Right Focus at the Right Time*, below are the links.

Each board member that watches a recorded or live webinar earns one professional development credit for their respective board. To earn the credit the board member will share their 2-3 takeaways about the webinar at a board meeting. Boards are required to complete three credits per academy year by two or more board members.

[Are you Informed Yet? How to Manage Information Overload in Your Governance Role](#)

[Suspension and Expulsion: The Appropriate Role of the Board](#)

[Recruitment 101: The Role of the Board, Mission and Culture](#)

[The Finance and Academic Alignment: Painting and Seeing the Big Picture](#)

[What's New in 2022](#)

[What's to be in 2023](#)

[Planning the Work & Working the Plan - A Crash Course in Strategic Planning](#)

❖ **Any Questions?**

You may contact your FSU Field Representative or Sharon Hopper if you have any questions regarding this Board Communication. Important and/or urgent information that cannot wait until the next Board Communication will be sent to you by email.

21ST ANNUAL

SPRING BRIEFING
& 25th Anniversary Celebration

March 3, 2023
10:00 am - 2:00pm

Crowne Plaza Lansing West
925 S Creyts Road
Lansing, MI

This year marks a milestone for the Charter Schools Office as we celebrate our 25th Anniversary as a Michigan Public School Academy Authorizer.

We are pleased to announce this year's Briefing will feature Ms. Jeanne Allen, CEO and Founder of the Center for Education Reform in Washington D.C. as our keynote speaker. Ms. Allen is an inspiring advocate for education reform, working tirelessly to ensure students across the nation are receiving the best educational opportunities possible. We are excited to learn from her experience and knowledge in this space, and look forward to hearing her inspiring words.



Jeanne Allen
CEO and Founder of the
Center for Education
Reform

As one of our valued stakeholders, you are cordially invited to join us!

Please respond by **Monday, February 20, 2023**, by using this link: <https://conta.cc/3VeUSYz> or by using the QR code

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