

## Collaboration Rubric

This rubric may be used for self-assessment and peer feedback.

CATEGORY	Exemplary	Proficient	Partially Proficient	Incomplete	POINTS
<b>Focus on the Task and Participation</b>	<b>3 points</b> <input type="checkbox"/> Consistently stays focused on the task and what needs to be done. Very self-directed.	<b>2 points</b> <input type="checkbox"/> Focuses on the task and what needs to be done most of the time. Other group members can count on this person.	<b>1 point</b> <input type="checkbox"/> Focuses on the task and what needs to be done some of the time. Other group members must sometimes remind this person to keep on task.	<b>0 points</b> <input type="checkbox"/> Rarely focuses on the task and what needs to be done. Lets others do the work. .	
	<input type="checkbox"/> A true team member who contributes a lot of effort, and encourages and supports the efforts of others in the group.	<input type="checkbox"/> A strong group member who tries hard!	<input type="checkbox"/> Sometimes a satisfactory group member who does what is required	<input type="checkbox"/> Sometimes chooses not to participate and does not complete assigned tasks.	
<b>Dependability and Shared Responsibility</b>	<b>3 points</b> <input type="checkbox"/> Consistently punctual for group meetings, turns in all work on time.	<b>2 points</b> <input type="checkbox"/> Usually punctual for group meetings, turns in most work on time.	<b>1 point</b> <input type="checkbox"/> Sometimes late for group meetings, frequently turns in work after the deadline.	<b>0 points</b> <input type="checkbox"/> Late for all or most group meetings, misses all deadlines for turning in work.	
	<input type="checkbox"/> Follows through on assigned tasks and does not depend on others to do the work, responsibility for tasks is shared evenly.	<input type="checkbox"/> Follows through on most assigned tasks.	<input type="checkbox"/> Does not follow through on most assigned tasks and sometimes depends on others to do the work.	<input type="checkbox"/> Seldom or never follows through on assigned tasks. Depends on others to do all of the work.	

<b>Listening, Questioning and Discussing</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	<input type="checkbox"/> Respectfully listens, interacts, discusses and poses questions to all members of the team during discussions and helps direct the group in reaching consensus.	<input type="checkbox"/> Respectfully listens, interacts, discusses and poses questions to others during discussions.	<input type="checkbox"/> Has some difficulty respectfully listening and discussing, and tends to dominate discussions.	<input type="checkbox"/> Has great difficulty listening, argues with teammates, and is unwilling to consider other opinions. Impedes group from reaching consensus.	
<b>Research and Information-Sharing</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	<input type="checkbox"/> Routinely gathers research and shares useful ideas when participating in the group discussion. Defends/ rethinks ideas relating to the group's project goals.	<input type="checkbox"/> Usually provides useful research and ideas when participating in the group discussion.	<input type="checkbox"/> Sometimes provides useful research and ideas when participating in the group discussion.	<input type="checkbox"/> Rarely provides useful research or ideas when participating in the group discussion.	
<b>Problem-Solving</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	<input type="checkbox"/> Actively looks for and suggests solutions to problems.	<input type="checkbox"/> Refines solutions suggested by others.	<input type="checkbox"/> Does not suggest or refine solutions, but is willing to try out solutions suggested by others	<input type="checkbox"/> Does not try to solve problems or help others solve problems.	
<b>Group/Partner Teamwork</b>	<b>3 points</b>	<b>2 points</b>	<b>1 point</b>	<b>0 points</b>	
	<input type="checkbox"/> Consistently makes necessary compromises to accomplish a common goal.	<input type="checkbox"/> Usually makes necessary compromises to accomplish a common goal.	<input type="checkbox"/> Occasionally makes compromises to accomplish a common goal, and sometimes helps keep the	<input type="checkbox"/> Rarely makes compromises to accomplish a common goal and has difficulty	

			group working well together.	getting along with other group members.	
	<input type="checkbox"/> Always has a positive attitude about the task(s) and the work of others.	<input type="checkbox"/> Usually has a positive attitude about the task(s) and the work of others.	<input type="checkbox"/> Occasionally is publicly critical of the task(s) or the work of other members of the group.	<input type="checkbox"/> Is often negative and publicly critical of the task(s) or the work of other members of the group.	
	<input type="checkbox"/> All team members contributed equally to the finished project.	<input type="checkbox"/> Assisted group/partner in the finished project.	<input type="checkbox"/> Finished individual task but did not assist group/partner during the project.	<input type="checkbox"/> Contributed little to the group effort during the project.	
	<input type="checkbox"/> Performed all duties of assigned team role and contributed knowledge, opinions, and skills to share with the team. Always did the assigned work.	<input type="checkbox"/> Performed nearly all duties of assigned team role and contributed knowledge, opinions, and skills to share with the team. Completed most of the assigned work.	<input type="checkbox"/> Performed a few duties of assigned team role and contributed a small amount of knowledge, opinions, and skills to share with the team. Completed some of the assigned work.	<input type="checkbox"/> Did not perform any duties of assigned team role and did not contribute knowledge, opinions or skills to share with the team. Relied on others to do the work.	
<b>TOTAL POINTS</b>					/18