

**SUBPART 6-10
TUITION BENEFITS**

Sec. 6-1001. Tuition Benefits Program.

1. The University will comply with all applicable local, state, and federal regulations governing the inclusion of the monetary value of the waived tuition charges in gross income.
2. Eligible employees may receive a tuition benefit that waives the tuition charges of up to nine (9) credit hours of undergraduate or graduate class work per semester for courses taken at Ferris State University, not to exceed twenty-four (24) credit hours per calendar year.
3. Tuition charges for such courses will be waived as appropriate, provided that the employee meets eligibility requirements on the first of classes for the semester, as published on the University's academic calendar.
4. The waiver extends only to tuition costs that exceed the amount of any financial assistance, fellowships, or scholarships, and does not include other fees, books, etc.
5. Full-time, non-bargaining unit administrative and support personnel who are laid off or whose workload is reduced from full-time to part-time shall be eligible for tuition waiver benefits up to twenty-four (24) University credit hours. All waivers under this subsection must be used within one (1) year of the effective lay-off date or time reduction date, and in such cases the limit of nine (9) credit hours per semester shall be waived.
6. An eligible employee may elect to transfer all or part of the eligible employee's available tuition benefit balance each semester to an eligible spouse and/or dependent.
7. In the event that both spouses are eligible employees, in no event shall more than eighteen (18) credit hours be transferred for a spouse and/or dependent per semester.
8. The President, or his or her designee, shall develop policy and procedures regarding the accumulation, use, and other administrative considerations of this benefit.

Cross Reference:

Sec. 6-001. Definitions.

Human Resources Policies and Procedures, *Tuition Benefits Program.*

Prior Board Action:

Entire Subpart 6-10 included in October 19, 2001 Codification, Phase I.

Entire Subpart 6-10 included in October 22, 2004 Codification, Phase II.

March 24, 2006.

May 10, 2013.

February 13, 2026.