

Minutes of a Special Meeting of the  
Ferris State University Board of Trustees  
Thursday, April 11, 2019  
Big Rapids, Michigan

1. Call to Order and Roll Call

A Special Meeting of the Ferris State University Board of Trustees was held on Thursday, April 11, 2019 by teleconference, commencing from room 301C in the Timme Center for Student Services building, 1201 S. State Street, Big Rapids, Michigan. Chair Amna P. Seibold called the meeting to order at 4:00 p.m. In addition to Chair Seibold the following individuals were present: Trustees Robert J. Hegbloom, Kurt A. Hofman, Kari L. Sederburg, and Rupesh K. Srivastava; University President David L. Eisler; President of Kendall College of Art and Design Leslie Bellavance; Vice President for Administration and Finance Jerry L. Scoby; and Executive Secretary to the President Terri S. Cook. Trustees Lori A. Gwizdala, Ana L. Ramirez-Saenz and LaShanda R. Thomas were absent with prior notification.

2. Hearing of the Public

No one responded to Chair Seibold's invitation to address the Board.

3a. Agreement for 17 Fountain Street Division Building: Third Floor HVAC System Replacement, Kendall College of Art and Design

Kendall College of Art and Design President Leslie Bellavance provided an overview of this item. It was then moved by Trustee Hofman, supported by Trustee Hegbloom, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

*"WHEREAS, Kendall College of Art and Design of Ferris State University (KCAD) has identified a need and developed a plan to replace the HVAC system and improve the ventilation for safety purposes for the third floor of the 17 Fountain Street Division Building; and,*

*WHEREAS, KCAD has evaluated their needs and has compiled the proposed plans; and,*

*WHEREAS, the third floor currently has a water-cooled self-contained air-handling unit that is over thirty years old; and an existing system, with re-circulated air that does not address the ventilation required for safety for the processes used in the printmaking and photography facilities; and,*

*WHEREAS, the Administration of KCAD has received proposals through the bid process and now requests authorization to negotiate and enter into an agreement with the selected vendor for construction of the new HVAC system for the third floor of the 17 Fountain Street*

*Division Building; and,*

*WHEREAS, contracting for these services requires Board approval, in accordance with the Board-approved Purchasing Policy, Section 4-205, Matters Reserved to the Board, as it relates to Capital Construction and Professional Services Contracts, and Board-approved Contracting Policy, Section 4-103.*

*NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes President David L. Eisler, or his designee, to proceed with the negotiation of and entering into an agreement with the selected vendor for the HVAC Construction required for Kendall College of Art and Design of Ferris State University, upon legal review and in accordance with Board-approved policies, at a cost not to exceed \$395,000.00.*

*BE IT FURTHER RESOLVED that funding for this project will be provided from a combination of Kendall College of Art and Design General Funds, Kendall College of Art and Design Maintenance and Reserve Funds, and a Designated Fund for Kendall College of Art and Design.”*

3b. Increase in Internal Audit Professional Services Authorization

Vice President Scoby provided an overview of this item. It was then moved by Trustee Sederburg, supported by Trustee Hofman, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

*“WHEREAS, the Board of Trustees approved a spending authorization for contracted internal audit services as part of the Preliminary General Fund Budget in May 2018 for Fiscal year 2019, for an amount not to exceed \$45,000.00; and,*

*WHEREAS, the need for internal audit services grew during the current fiscal year in a way that completion of the planned work and the additional work would exceed the currently authorized amount; and,*

*WHEREAS, the Administration is recommending that the Board of Trustees approve an increase in the authorized amount for fiscal year 2019 internal audit professional services from an amount not to exceed \$45,000.00 to a revised amount not to exceed \$65,000.00, inclusive of monies already expended; and,*

*WHEREAS, contracting for these services requires full Board approval, in accordance with the Board-approved Purchasing Policy, Section 4-205, Matters Reserved to the Board, as it relates to Professional Services Contracts, and Board-approved Contracting Policy, Section 4-103.*

*NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby authorizes the Vice President for Administration and Finance, or his designee, to enter into an agreement*

*with Rehmann for additional internal audit services for fiscal year 2019, for a revised amount not to exceed \$65,000.00, inclusive of monies already expended.*

*BE IT FURTHER RESOLVED that funding for this increased cost will be provided from the office of the Vice President for Administration and Finance.”*

4. Katke Pro Shop Deferred Maintenance Project

Vice President Scoby provided an overview of this project.

5. Hearing of the Public

No one responded to Chair Seibold’s second invitation to address the Board.

6. Adjournment

At 4:17 p.m., the meeting was adjourned.

Approved by

Amna P. Seibold  
Chair

Submitted by

Karen K. Huisman  
Secretary to the Board of Trustees