

Minutes of the Regular Meeting of the
Ferris State University Board of Trustees
Held on Friday, May 10, 2019
The University Center Building
Big Rapids, Michigan

1. Call to Order and Roll Call

A Regular Meeting of the Ferris State University Board of Trustees was held on Friday, May 10, 2019 in room 202a of the University Center Building, 805 Campus Drive, Big Rapids, Michigan. Chair Anna P. Seibold called the meeting to order at 1:30 p.m. In addition to Chair Seibold, the following individuals were present: Trustees Lori A. Gwizdala, Robert J. Hegbloom, Kurt A. Hofman, Ana L. Ramirez-Saenz, Kari L. Sederburg, Rupesh K. Srivastava, and LaShanda R. Thomas; University President David L. Eisler; University Provost and Vice President Paul Blake; University Vice Presidents David Pilgrim, Jerry L. Scoby, Shelly L. Armstrong, and Jeanine Ward-Roof; University Vice President and General Counsel Miles J. Postema; Board Counsel Fredric N. Goldberg; Secretary to the Board of Trustees Karen K. Huisman; and members of the University and area communities.

2. Hearing of the Public

Kathy Archer, FSU Assistant Professor of Dental Hygiene, provided comments to the Board. A copy of her comments is located in the official file for this meeting. No one else responded to Chair Seibold's invitation to address the Board.

3. Administrative Reports

The following Administrative Reports were presented. Copies of written reports are located in the official file for this meeting:

- a. Student Government – Bobby Gill, Student Government President
- b. Academic Senate – Sandy Alspach, President, Academic Senate
- c. Finance – Jerry Scoby, Vice President for Administration and Finance
- d. Critical Success Factors/Dashboard – Jeanine Ward-Roof, Vice President for Student Affairs
- e. Strategic Planning Progress – Jeanine Ward-Roof, Vice President for Student Affairs

4a. Consent Calendar

It was moved by Trustee Ramirez-Saenz, supported by Trustee Srivastava, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“RESOLVED, that the Ferris State University Board of Trustees hereby approves the items contained in the Consent Calendar as presented in the appended documentation:

- a. *Consent Calendar*
 1. *Minutes of December 14, 2018, February 22 and April 11, 2019*
 2. *Personnel Items*
 3. *Appointments and Reappointments to the Boards of Directors of FSU-Authorized Charter School Academies*
 4. *Contract Amendment: Discontinuation of Lighthouse Academy*
 5. *Revision to Board-Approved Policies*
 - i. *Subpart 6-7: Ratification of Executive Committee Interim Action on March 22, 2019*
 - ii. *Subpart 8-5: Drug-Free Workplace Policy and Subpart 8-8: Policy on Alcohol and Other Drugs*
 - iii. *Subpart 4-5: Tuition and Fees*
 - iv. *New Subpart 4-15: Audit Partner Rotation”*

4b. FY 2019-20 Preliminary Housing and Dining Services Budget

It was moved by Trustee Thomas, supported by Trustee Hofman, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution:

RESOLUTION

“BE IT RESOLVED, that the Ferris State University Board of Trustees hereby approves the FY2019-20 Preliminary Housing and Dining Services Operating Budget, as presented in the supporting materials.”

4c. Center for Virtual Learning Project Preliminary Design Preconstruction Services

It was moved by Trustee Thomas, supported by Trustee Gwizdala, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the Administration has recognized that Bishop Hall is a facility that needs to be replaced for academic purposes and therefore has identified a need for a new facility to house several academic programs including Digital Media; Information Security and Intelligence (ISI); On-line Education; Career and Technical Education; and Teacher Education; and,

WHEREAS, a new Center for Virtual Learning has been the institution’s number one capital outlay priority with the State of Michigan for the last three years; and,

WHEREAS, the Administration believes it is important at this time to invest in preconstruction professional services required for the preliminary design phase, in compliance with the University's Capital Outlay request that was approved for planning authorization by legislative and executive actions in P.A. 601 of 2018 in December 2018; and,

WHEREAS, Board of Trustees approval to move forward with this project is required pursuant to Board-approved Purchasing policy, Section 4-205, Matters Reserved to the Board, as it relates to professional services contracts.

NOW THEREFORE BE IT RESOLVED that the Vice President for Administration and Finance or his designee, is hereby authorized to proceed with the retention of necessary professional preconstruction services for preliminary design phase planning, including the negotiation of and entering into contracts for these services, upon legal review and in accordance with Board-approved policies, at a total cost not to exceed \$585,000.00.

BE IT FURTHER RESOLVED that funding for this request will be provided from the general fund maintenance and renovation reserve in the plant fund."

4d. Hagerman Pharmacy Building Renovation Project Phase I – Request to Increase the Project Budget

It was moved by Trustee Thomas, supported by Trustee Ramirez-Saenz, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

"WHEREAS, on October 5, 2018 the Board of Trustees approved Phase 1 of the Hagerman Pharmacy Building renovation project at a total estimated cost not to exceed \$4.8 million; and,

WHEREAS, competitive bids were received that exceeded the approved budget, which would have required a significant reduction in project scope or would require additional funding and additional Board of Trustees authorization; and,

WHEREAS, the Dean of Pharmacy and the Advancement staff secured additional gifts and pledges for this project to allow completion of the construction associated with the planned Phase 1 project scope; and,

WHEREAS, on February 22, 2019, the Board of Trustees approved the Administration's request to increase the Phase 1 renovation project budget to a total project cost not to exceed \$5,319,000.00.

WHEREAS, as the construction has progressed, additional unknown and concealed asbestos containing materials has been discovered that must be abated at an additional estimated cost of \$300,000; and,

WHEREAS, the Administration is seeking approval to proceed with the Phase 1 renovation including the additional asbestos abatement at a revised total project cost not to exceed \$5,619,000.00; and,

WHEREAS, Board of Trustees approval to move forward with this project at this revised project budget amount is required pursuant to Board-approved Purchasing policy, Section 4-205, Matters Reserved to the Board, as it relates to professional services contracts.

NOW THEREFORE BE IT RESOLVED, that the Vice President for Administration and Finance, or his designee, is hereby authorized to procure any and all required professional and construction services, furnishings, fixtures and equipment purchases and any other associated items as required to complete the Phase 1 renovation including the negotiation of and entering into contracts and other services as may be required in accordance with Board policy, at a revised total cost not to exceed \$5,619,000.00.

BE IT FURTHER RESOLVED, that funding will be provided from the Pharmacy Forward fundraising proceeds designated for this project and from University funds set aside for this project.”

4e. Elevator Service Inc.

It was moved by Trustee Thomas, supported by Trustee Srivastava, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the Board of Trustees acknowledges the University has developed and implemented facility design and construction standards; and,

WHEREAS, included in the design and construction standards is a specification for non-proprietary components for elevators, which allows flexibility in procuring repair parts and service; and,

WHEREAS, the Big Rapids campus and Kendall College of Art and Design both use Elevator Service Inc. as their contract services vendor; and,

WHEREAS, the Administration is seeking approval for the fiscal year 2019-20 services contract with Elevator Service Inc. to assist with elevator testing, certification, and repair for an annual cost not to exceed:

<i>Big Rapids Campus</i>	<i>\$90,000.00</i>
<i>KCAD</i>	<i><u>\$20,000.00</u></i>
	<i>\$110,000.00</i>

NOW THEREFORE BE IT RESOLVED, that the Vice President for Administration and Finance, or his designee, is hereby authorized to proceed with the retention of the necessary services, including the negotiation of and entering into the contract, in accordance with Board-Approved policies, for an annual cost not to exceed \$110,000.00.

BE IT FURTHER RESOLVED that funding for this contract will be provided from the current budget allocations for maintenance on the two campuses.

BE IT FURTHER RESOLVED that the contract for these services will thereafter be added to the recurring contracts list of the annual General Fund Operating Budget.”

4f. Naming of Room 129 in the Swan Annex

It was moved by Trustee Thomas, supported by Trustee Srivastava, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the Harry A. and Margaret D. Towsley Foundation has made a gift commitment of \$150,000.00 to The Ferris Foundation in support of the Swan Annex Renovation and Expansion project at Ferris State University; and,

WHEREAS, in recognition of the Towsley Foundation’s generous gift, the Administration recommends that Room 129 in Swan Annex be named ‘The Towsley Foundation Material Science Lab.’

NOW THEREFORE BE IT RESOLVED pursuant to Board-Approved FSU Code of Rules, Bylaws and Policies, Subpart Part 4-11, Naming of Buildings, Rooms and Areas, Sec. 4-1102, State-Funded Buildings, the Board of Trustees approves the recommendation of President David L. Eisler and hereby names Room 129 in Swan Annex as ‘The Towsley Foundation Material Science Lab,’ effective immediately.”

5. Hearing of the Public

No one responded to Chair Seibold’s second request to address the Board.

6. President’s Report

President Eisler’s remarks included the following:

- Thank you to the Board for your attendance during Commencement and the time and energy you invest in the University.
- Enjoyed the working sessions today. Thank you for your input on budget, tuition and the future Strategic Plan. We appreciate your advice and counsel and it is extraordinarily helpful to us.
- Thank you to Jerry Scoby for his service as Vice President for Administration and Finance. Thank you to Mike Hughes for accepting the Interim Vice President position. Mike is also chairing the search for the new Vice President.
- Enjoyed the luncheon with the Disc Golf Team, National Champions for the third time in five years. Thank you to Leonard Johnson for leading this group.
- He read a note from the donor of the robotic laser welder to the Swan Annex project.

- He noted the woman who graduated from Ferris the same day as her son did at Wayne State was in the news. The true significance of the story was rooted in the emotions of the mother and her son.

7. Comments from the Board of Trustees

Trustee Ramirez-Saenz provided comments on behalf of the Board. Her comments included:

- Their appreciation for the work of the faculty.
- Their appreciation for the service of Jerry Scoby and best wishes.
- Their appreciation to new Trustees Kari and Kurt for jumping in as quickly as they have.
- Please know that we are the biggest cheerleaders for Ferris outside the University.

8. Reconfirmation of Next Meeting Date

The next regularly scheduled Board meeting will be held on Friday, October 4, 2019 in Grand Rapids, Michigan.

9. Informal Closed Session

It was moved by Trustee Gwizdala and supported by Trustee Ramirez-Saenz that the Board of Trustees go into informal closed session for the following purposes:

- 1. To conduct a periodic personnel evaluation of President David L. Eisler, which is to be kept confidential at his request.*

On a roll call vote of eight (8) “yes,” the Board went into Informal Closed Session at 2:10 p.m.

10. Adjournment

At 2:16 p.m., upon returning to Open Session, the meeting was adjourned.

Submitted by:

Karen K. Huisman, RP
Secretary to the Board of Trustees

Approved by the Board of Trustees:

October 4, 2019