

General Education Committee Minutes: 3/17/2022

Present: Victor Piercey (Director), Kathryn Wolfer (Senate Liaison), Monica Frees (RSS), Rachel Foulk (CASE), Sheila MacEachron (CHP), Paul Zube (FNTFO), Peter Bradley (Interim Assessment Coordinator), Mari Kermit-Canfield (FLITE), and Michele Harvey (CET).

Absent: Katie Kalata (COB), Andrew Peterson (EIO), Angela Ryan (Academic Counselors), and Leonard Johnson (Academic Affairs).

11 am – 12 noon, Zoom

1. Approval of Agenda

Approved unanimously

2. Announcements:

- Meeting on 3/24 was scheduled “as needed” and it isn’t needed, so it is canceled.
- Recertification planning is postponed until next year so that we will have a better idea of what the assessment process will look like.
- The working group developing a proposer/reviewer handbook has developed a protocol to ask subcommittee members to help bridge the gap between what proposers are told and what evaluators are looking for. We hope to first discuss this with the Collaboration committee, but this has been difficult to schedule. It may wait until next year.
- PSYC 290, Human Sexuality, was approved by the director for general education using their authority to approve experimental courses.

3. Consent Agenda

- Minutes from 24 February 2022

Approved unanimously

4. Discussion: Assessment Data Collection Update

P. Bradley indicated that we will use “Option 1” as described in the 2/24 meeting. This process will include the following steps:

1. Import rubric “assignment” from Canvas into course shell.
2. Modify the assignment to suit.
3. Score student work with the rubric.

4. Receive email with link to Nuventive/Improve
5. Enter tallies in Nuventive/Improve

This will require that either the General Education Director, the General Education Assessment Coordinator, or a student worker send out emails manually with Nuventive/Improve assignment links.

For alpha testing, the following volunteered: Paul Zube, Rachel Foulk, Kaki Wolfer, and Sheila MacEachron.

We would also like to build a library of exemplars for each level for each outcome in order to help calibrate and train faculty on the rubrics. This may be tricky with COMS, and the collection of exemplars for oral communication will be deferred to the Speech Communication area within Humanities.