

Ferris State University

Academic Advising Seminar

Mentor/Mentee Advising Basics

Website list*

(*Not all materials used in the face-to-face workshop were available electronically.)

FSU Website and Graduation Requirements

- Academic Advising Guide: ferris.edu/htmls/academics/advising/
- Initial Course Placement Issues
ferris.edu/HTMLS/academics/advising/Section5/pguidelines.pdf
- FSUS: ferris.edu/HTMLS/colleges/university/fsus/
- General Education
- General Education Transfer Policy
- CLEP and course proficiency:
ferris.edu/HTMLS/admission/testing/clep/homepage.htm
- Academic Prob. & Dismissal Academic Warning & Semester Notice
- **Handout: Academic Advising Purpose Statement**
- **Handout: ACT and COMPASS Scores – Course Placement**
- **Handout: General Education Transfer Policy**
- **Handout: General Education**
 - **Matrix:** ferris.edu/htmls/academics/gened/courses/matrix-five.pdf
 - **Sortable list:** ferris.edu/htmls/academics/gened/courses/
- **Handout: Academic Probation Policy:**
ferris.edu/HTMLS/administration/academicaffairs/policyletters/04-8-Acad-Probation.pdf

Foundational Strategies for Advising

- FERPA
- Developmental Classes/Prerequisites
- Dropping or Adding Classes
- Repeating Classes
- Additional Sources of Credit
- **Handout: FERPA**
ferris.edu/htmls/staff/forms/datasecurity/FERPA-Staff-Reference-Sheet.pdf
- **Handout: Before You Drop**
- **Handout: Repeating Policy:**
ferris.edu/htmls/administration/academicaffairs/policyletters/Repeating-a-Course.pdf
- **Handout: Additional Sources of Credit**
- **Handout: Advising Guide Overview Advising 101: What You Really Need to Know as a New Advisor at Ferris**
- **Common Advising Mistakes**

Mentor/Mentee Advising Basics Website list continued

Student Records and Transfer Students

- Reviewing a student record
- Transferring Classes
- Transfer Policy
- Michigan Transfer Network
- Ferris transfer credits
- **Handout: General Education Transfer Policy:**
ferris.edu/htmls/administration/academicaffairs/policyletters/FSU_Macrao_Policy.pdf

Technology

- MyDegree Booklet
- MAPWorks :
- **Handout: ferris.edu/HTMLS/academics/advising/faculty/2013-14/map-works-powerpoint.pdf**

Student Issues and Referral Resources

- Academic Support Center-Tutors
ferris.edu/htmls/colleges/university/asc/tutoring.htm
- Structured Learning Assistance: **ferris.edu/HTMLS/academics/sla/**
- Counseling Center: **ferris.edu/htmls/studentlife/personalcounseling/**
- Probationary Students – Strategies Program:
ferris.edu/HTMLS/colleges/university/eccc/strategies.htm
- Students with Disabilities – Educational Counseling and Disabilities Services (On and off campus)
ferris.edu/HTMLS/colleges/university/disability/homepage.htm
- Career decision-making – Educational Counseling & Disabilities Services
ferris.edu/HTMLS/colleges/university/eccc/career.htm
- Writing Center (on and off campus)
ferris.edu/htmls/colleges/artsands/languages-and-literature/writing-center/homepage.htm
- **Handout: *University College Student Support Guide***
 - **<http://www.ferris.edu/HTMLS/colleges/University/services.pdf>**

College Specific Advising Materials and Information