

**Kirtland Community College**  
Transfer Guide

The automotive and heavy equipment industries need managers and representatives with up-to-date technical, managerial, and communication skills. This program provides instruction in areas of sales, marketing, management, accounting, warranty administration, customer relations, franchising, finance, dealership operations, automotive internet marketing, and other related areas.

Successful completion of the Automotive Management program places you among the highest paid and most sought after graduates of Ferris State University. You may find employment with manufacturers, suppliers, as a technical writer, fleet manager, automotive tool and equipment representative, lease/rental manager, trainer in industry, or manager in the automotive aftermarket. Positions also exist in dealerships, repair centers, and include service management, parts management, sales, leasing and general management.

**General Admission Criteria**

To be admitted to this degree program, students must have completed a minimum of 48 total semester credits; have completed the Associate degree in Automotive Technology or have completed a minimum of 40 semester hours of technical (AUT) credits; have a minimum GPA of 2.3 (on a 4.0 scale); and demonstrate completion or competency in the following Ferris courses, or their equivalents: ENG 10303 and ENG 10403 (or ENG 10303 and ENG 10602) (*Ferris ENGL 150 AND ENGL 250/211*); MTH 07300 (*Ferris MATH 110*); and one science course, preferably PHY 20101 and PHY 20102 (*Ferris PHYS 211*). Official transcripts from all accredited colleges/universities must be submitted with the Ferris application. Financial aid may available and may include concurrent enrollment at both institutions.

**Course Requirements**

Kirtland Community College				Ferris State University		
Course	Ferris Equiv.	Kirtland CC Course Title	Cr. Hrs.	Course	Ferris Course Title	Cr. Hrs.
BUS 21500	BLAW 301	Legal Environment of Business	3	AMGT 300	Automotive Materials	4
ECO 20100	ECON 221	Principles of Econ (Macro)	3	AMGT 301	Auto Marketing-Distribution 1	4
ENG 10303	ENGL 150	English Comp w/ Computers	3	AMGT 302	Auto Marketing-Distribution 2	4
ENG 10403	ENGL 250	English Comp 2 w/ Computers or	3	AMGT 303	Automotive Accounting	4
or	or	Computers or		AMGT 360	Automotive Culture	3
ENG 10602	ENGL 211	Tech Writing w/ Computer		AMGT 401	Management of Fixed Operations	4
MTH 12000	MATH 115	Intermediate Algebra	4	AMGT 402	Management of Variable Operations	4
PHY 20101	PHYS 211	General	5	AMGT 404	Warranty and Customer Relations	3
and		Physics and		AMGT 460	Automotive Internet Marketing	3
PHY 20102		General Physics Lab		AMGT 493	Internship	4
SPE 10500	COMM 121	Fundamentals of Speech	3	ENGL 311	Advanced Technical Writing	3
Kirtland	Varies	AAS – Automotive Technology Coursework	40+	AMGT 499	Automotive Management Capstone	1
Kirtland	Varies	Self and Society Elective	6	<b>Total Ferris Credits</b>		<b>41</b>
Kirtland	Varies	Natural Sciences Elective	3-4	<b>Minimum Credits Required for Degree</b>		<b>120</b>
Kirtland	Varies	Cultural Enrichment Elective	6			
Kirtland	Varies	Culture Elective (must transfer to Ferris at 200 level or higher – see Ferris advisor for details)	3			
<b>Total Kirtland Community College Credits</b>			<b>82</b>			

Program Offered at:  
**Main Campus, Big Rapids**  
College of Engineering Technology  
231-591-2810

[www.ferris.edu/transfe](http://www.ferris.edu/transfe)

Students transferring to Ferris with the Michigan Transfer Agreement (MTA) and entering a degree program will have met a 30-hour block of lower-level general education courses. However, this does not exempt students from completing program specific prerequisites or higher-level general education course requirements. Students should contact their advisor regarding classes that meet the MTA.

Students are encouraged to work with their Ferris advisor for selection of any electives, to ensure transferability and to minimize credits taken

Ferris courses are available online, in Clinton Township Michigan, or Big Rapids Michigan

**Graduation Requirements**

In addition to completing the specific course requirements listed on the front of this guide, students must:

- Have a 2.0 cumulative GPA in Ferris coursework
- Complete a minimum of 30 semester credits from Ferris State University
- Ensure completion of at least 40 semester credits at the 300/400 level as determined by Ferris
- Complete a minimum of 120 semester credit hours from all institutions
- Apply for a 'graduation audit' at least one semester prior to their planned final semester

**Advising Notes**

It is recommended that potential applicants meet with an advisor to review the degree, course schedule, and have any questions answered prior to completing an application. Students who are completing the MTA may have different general education course requirements for the particular degree selected. Meeting with a Ferris advisor prior to the selection of general education or elective course work may reduce the chance of completing a course that will not apply toward the selected degree. Once admitted, students must continue to meet with an advisor as they work toward graduation.

**Transfer Student Orientation**

All new students to Ferris State University are required to complete an orientation.

**Online Learning**

Select courses delivered online and/or in a mixed delivery format (i.e. a mix of online and face-to-face instruction at the Ferris Main Campus or at an off-campus location). The "Online Readiness Tutorial" is required for students who register for an online *course* or are completing an online *degree*. Students must demonstrate competency in Blackboard skills. This may be done by taking a tutorial and quiz, or, for students who have already taken and passed online courses, they can submit a waiver request. Students should check with the department that offers the class to determine its particular needs and/or the Ferris advisor regarding registration for online course work.

**Reverse Transfer Agreement**

The Community College and Ferris have entered into a partnership in order to work collaboratively and creatively to increase student completion of associate and bachelor degrees. The partners work together to provide a seamless transfer experience and increase student retention and completion at both the community college and Ferris.

**Michigan Transfer Agreement (MTA)**

Ferris participates in the Michigan Transfer Agreement (MTA). This agreement will facilitate the transfer of general education requirements from one Michigan institution to another. Students may complete the MTA as part of a degree program or as a stand-alone package. The MTA consists of a minimum of 30 general education credit hours as identified by the college or university.

**Disclaimer**

This is a guide for students who plan to transfer to Ferris State University. This guide is not intended to be a contract with Ferris. The information on this guide is subject to change. Students should contact their community college or Ferris to keep informed of changes. Final responsibility for verifying all transfer information lies with the student. Please refer to the effective and/or revised date on the bottom of the guide.