CLUB SPORTS:
TIER MANAGEMENT SYSTEM

OVERVIEW
The Ferris State Club Sports Program is proposing a four-level system. This tier system is designed to monitoring administrative and fiscal management policies and procedures for the 2015-2016 academic year. This system has been developed to ensure equality in the management of all Club aspects, including finance division allocated fees assigned to the Club Sports Program. Tiers focus on the level of competition and level of involvement. The tier system sets an upper limit on the amount of funds allocated to each Club from student activity fee funding. Every Club’s purpose and activity must be consistent with the philosophy of the Department of University Recreation. All funding allocations are subject to review by the Assistant Director of Club Sports based on each Club’s ability to abide thee by Ferris State Student Code of Conduct, The Center for Leadership Activities and Career Services (CLACS) RSO Guidelines, University Recreation Guidelines, and Club Sport Council criteria.

MEMBERSHIP
To maintain membership as a Club Sport in the Ferris State Tier System the following guidelines must be followed, and requirements met by all clubs petitioning to be in the program. The Assistant Director of Club Sports will review each Club’s status at the end of the budget cycle.

1. Student interest in the Club is demonstrated by a membership of either 5 active, current student members, or the minimum number of participants needed to compete in the activity (more than 5).
2. A current, active club Constitution must be on file with CLACS (orgsync profile) and the Club Sports office (hardcopy). Clubs are expected to comply with all amendments and bylaws to their own Constitutions.
3. An accurate inventory of equipment must be maintained, inspected, and kept on file in the Club Sport s Office. All Club equipment must be maintained, issued, accounted for, and stored adequately at the Student Recreation Center if purchased with allocated funds.
4. All appropriate forms must be submitted on time by the due dates and as required by the Club Sport Council throughout the year.
5. Must have self-organized fundraisers approved by the Club Sports office and CLACS in advance of the activities.
6. Select and maintain at least (5) active officers including a president, treasurer, secretary, volunteer chair, and fundraising chair at all times.
7. Must attend and be represented at all mandatory workshops and meetings set by the Club Sports program and CLACS office. Failure to comply may result in disciplinary action.
8. Must be in good standing with Ferris State University Recreation department and CLACS (cannot apply if on probation)
9. If the club does not meet the minimum standards for maintaining membership at any time during the year, the Club will not be eligible for any privileges or funding immediately. The Club Sports Council will determine these requirements.
10. Three or more minor infractions and/or one major infraction during an academic year may result in the club moving to probationary status or complete suspension of activities.
   a. Infractions include but are not limited to:
      i. Late Orgsync profile update
      ii. Failure to attend presidents and treasurers meetings in the Fall and Spring semesters
      iii. Unsportsmanlike conduct such as: hazing, harassment, etc.
      iv. Failure to attend or have a representative at Club Sport Council meetings
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MANAGEMENT SYSTEM CRITERIA

GOLD Level: Nationally/Regionally Competitive

Funding Maximum: $6,000 (As funds are available)

Standards to be met:

- Demonstrated effective Club leadership and continuity at the competitive level for minimum of two (2) years. The Assistant Director of Club Sports will consider less on a case-by-case basis.
- Must have a coach or coaches whom are certified or have relevant experience. i.e. (Relevant experience would be a senior non-competing member with national level competition experience) The Assistant Director of Club Sports will consider less on a case-by-case basis.
- Must compete in leagues that have a national governing body for the sport
- Ability to qualify for the national championships or other post-season competition
- Participation in a minimum of five (5) collegiate competitions per year that lead to qualification for a league or national championship (excludes friendly competitions or exhibitions). The Assistant Director of Club Sports will consider less on a case-by-case basis.
- An officer from the Club must meet with the Club sports Council once every two weeks to verify program compliance (Council meetings).
- Maximum amount stated above is the maximum that could possibly be allocated at the end of the previous year. More funds may be added due to surplus if needed and/or available.
- Must demonstrate proper fiscal management and raise half the amount (50%) of the university funded budget allocation through fundraisers
  - All fundraising activities must be brought to the attention of the Club Sports Administration and CLACS four weeks prior to the activity.
  - Need to complete two successful fundraising activities per academic year
  - Fundraising includes events, donations, and sponsorships. IT DOES NOT INCLUDE DUES.

RED Level: Regionally Competitive

Funding: Maximum $3,000 (As funds are available)

Standards to be met:

- Demonstrated effective Club Leadership and continuity at the competitive level for more than one (1) year. The Assistant Director of Club Sports will consider less on a case-by-case basis.
- Ability to maintain sufficient membership in the Club
- Participate in a minimum four (3) collegiate competitions per year or Club-specific activities. The Assistant Director of Club Sports will consider less on a case-by-case basis.
- Encouraged to have a coach or instructor
- An officer from the Club must meet with the Club sports Council once every two weeks to verify program compliance (Council meetings).
- Maximum amount stated above is the maximum that could possibly be allocated at the end of the previous year. More funds may be added due to surplus if needed and/or available.
- Must demonstrate proper fiscal management and raise half the amount (50%) of the university funded budget allocation through fundraisers
  - All fundraising activities must be brought to the attention of the Club Sports Administration and CLACS four weeks prior to the activity.
  - Need to complete two successful fundraising activities per academic year
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- Fundraising includes events, donations, and sponsorships. IT DOES NOT INCLUDE DUES.

WHITE Level: Recreational Clubs

Funding: Maximum $500 (As funds are available)

Standards to be met:

- Demonstrated effective club leadership and continuity at the competitive level for more than two (2) semesters.
- Ability to maintain sufficient membership in the Club
- Competition or recreational activities with limited travel as determined by the Club Sports Council
- Primarily self-supporting organization with most funding raised by the Club
- Must demonstrate proper fiscal management and raise 50% of their university funded budget allocation
- An officer from the Club must meet with the Club sports Council once every two weeks to verify program compliance (Council meeting).
- Maximum amount stated above is the maximum that could possibly be allocated at the end of the previous year. More funds may be added due to surplus if needed and/or available.
- Need to complete one successful fundraising activity per academic year
  - All fundraising activities must be brought to the attention of the Club Sports Administration and CLACS four weeks prior to the activity.
  - Fundraising includes events, donations, and sponsorships. IT DOES NOT INCLUDE DUES.

New & Probationary Clubs

Funding: Not available in this level

Standards to be met:

- Demonstrated effective Club leadership and continuity at the competitive level for one (1) academic year
- Ability to maintain sufficient membership in the Club
- An officer from the Club must meet with the Club sports Council once every two weeks to verify program compliance (Council meeting).
- All competition, recreational, or associated activities must be approved by the Club Sports Council in advance
- Must demonstrate proper fiscal management and raise 100% of necessary fees to initiate the program requested
- Need to complete one successful fundraising activity during the first academic year
  - All fundraising activities must be brought to the attention of the Club Sports Administration and CLACS four weeks prior to the activity
  - Fundraising includes events, donations, and sponsorships. IT DOES NOT INCLUDE DUES.
- Must comply with all additional Club Sports office requirements prior to approval for Level Change Application based on individual club needs.