

Classroom Regular Setup



Reservation Requirements

- Cancellations must be provided 24 hrs. prior
- No kitchen supplies, decorating supplies, coffee, utensils etc are supplied.
- Room returned to similar condition at the end of the event.
- Decorations removed and property disposed of after event.
- Notification given to receptionist at the completion of event
- Rented function - trash removed and disposed of property!

Legend:
2 sq. on graph = 1 sq. in room
Capacity = 100

Classroom Regular
8-10 Table Setup
Seats 40 - 50
Opt: 1 - 8' table at the head of the room