

**Ferris State University Dining Services**

**Documentation for Accommodation Needs Form**

Reasonable Accommodation requests based on a disability or chronic health condition must be submitted to University Dining Services with information from a licensed clinical professional or health care provider familiar with the student's physical condition(s) and/or restriction. The student, and their guardian if under age eighteen, must fill out page 1 of the form acknowledging the Authorization to Release Health Care Information; the health care provider must fill out the remainder of the form and sign it.

Fax: 231-591-2040  
Email: diningad@ferris.edu  
Mail: FSU Dining Services  
1420 Knollview Dr.  
Big Rapids, MI, 49307

**To be filled out by the Student**

\_\_\_\_\_  
Last, First M.I.

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Country

**Authorization to Release Health Care Information:** I authorize the provider listed below to release information related to my requested accommodations because of a disability or chronic health condition and to discuss this request with a representative of University Dining and/or Housing, if necessary.

\_\_\_\_\_  
Name of Provider

\_\_\_\_\_  
Specialty

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**I have read and understand the preceding information.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Guardian Signature (if student is under 18)

\_\_\_\_\_  
Date

## Ferris State University Dining

Have Questions? Contact Ferris Dining Services by e-mail at [diningad@ferris.edu](mailto:diningad@ferris.edu) or by phone at 231-591-3747.

Full Name \_\_\_\_\_ FSU Meal Plan \_\_\_\_\_

Local Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**STUDENT NOTE:** Please fill in the information requested above. Give the form to your physician to complete the following, specifying your dietary needs, and then have your physician fax the form to Dining Services, at 231-591-2040. An appointment will then be set to discuss your specific needs in detail.

### FOR PHYSICIAN'S USE ONLY – Please check all that apply

- |                                              |                                            |                                                   |
|----------------------------------------------|--------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Dairy Allergy       | <input type="checkbox"/> Peanut Allergy    | <input type="checkbox"/> Diabetes                 |
| <input type="checkbox"/> Lactose Intolerance | <input type="checkbox"/> Tree Nut Allergy  | <input type="checkbox"/> Crohn's Disease          |
| <input type="checkbox"/> Wheat Allergy       | <input type="checkbox"/> Fish Allergy      | <input type="checkbox"/> Irritable Bowel Syndrome |
| <input type="checkbox"/> Gluten Intolerance  | <input type="checkbox"/> Shellfish Allergy | <input type="checkbox"/> Ulcerative Colitis       |
| <input type="checkbox"/> Celiac Disease      |                                            | <input type="checkbox"/> Oral Surgery             |
| <input type="checkbox"/> Egg Allergy         |                                            | <input type="checkbox"/> Other _____              |
| <input type="checkbox"/> Soy Allergy         |                                            | _____                                             |

- What are the patient's possible reactions to the above-indicated allergen(s) or conditions?
- Diet Prescription, omitted foods, and substitutions (may attach additional sheet if necessary)
- What are the medically necessary accommodations to help manage the health of this patient?
- Indicate the length of time a special diet will be required:
  - Ongoing
  - Temporarily from \_\_\_\_\_ until \_\_\_\_\_
- Is the patient currently under continuing physician's care?  Yes  No
- Date of last visit \_\_\_\_\_

Printed Name and Title of Physician: \_\_\_\_\_

Address: \_\_\_\_\_

License Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ \_\_\_\_\_

Physician Signature and Date

When completed, please fax to Dining Services, at 231-591-2040

### For FSU Dining Use Only

The Dietary Needs Information Form was received on \_\_\_\_\_