

University-Wide Syllabus Attachment Fall 2020

We are entering a school year unlike any other we have experienced: a year that will require all of us in the Bulldog community to do our part and to take conscious steps to protect the health and safety of each other and ourselves.

The well-being of everyone on campus this fall will require all faculty, staff and students to come together to ensure that the health and safety of our community is our top priority.

As part of the [Ferris Forward Together Bond](#), we will be trusted and expected to:

1. Complete the daily self-screening Symptom Checker at the start of the day before coming to class and follow the directions you receive.
<https://ferris.medicatconnect.com/home.aspx>

If necessary, cooperate with contact tracing, and directives to self-quarantine or isolate.
Answer your phone when called.
Stay at your personal residence when feeling ill.
Self-isolate if ill or exposed to someone who has become ill from COVID 19.

It is a courtesy to inform me if you are ill, in quarantine, or in isolation. I will inform you if I will not be holding class via Canvas or email.

2. Wear a face covering over your nose and mouth inside buildings and outside when physical/social distancing cannot be maintained.
Wear all personal protective equipment (PPE) required in this class.

Follow my directions for when you may remove face coverings or PPE in our classroom or laboratory setting.
Ferris: [cloth mask video](#)

3. Practice good personal hygiene, including frequent hand washing
When washing hands is not practical, use hand sanitizer whenever you have touched a public surface (e.g. door handles, desktops).
Clean and disinfect surfaces used.

Follow my directions for cleaning surfaces, computers, or other equipment in the classroom at the beginning and end of class sessions.
CDC: [hand washing video](#)

4. Keep 6 feet (2 meters) of social/physical distance from non-household members in public places and in the classroom.
When you travel through the building to and from class, stay to the right. Use the stairs if you are able.

To reduce congestion before and after class, I will inform you where we can meet. I would prefer that you schedule an appointment.

5. Follow my directions for where you may sit in the classroom/laboratory and stay in that location throughout the class period unless otherwise instructed. For potential contact tracing, we will want to verify where you sit, so please sit in the same seat each day you come to class.
6. Do not eat food in the classroom/ laboratory. Follow my directions for drinking beverages, including minimizing the removal of your face covering to drink and only drinking from a resealable container.

Academic Policies

If you or someone close to you contracts COVID-19 and it becomes difficult for you to complete the class, you should discuss the following options with me, your academic advisor, and Birkam Health Center, if appropriate:

1. Incomplete Grade
[Academic Affairs Policy 01:9](#)

If I am unable to complete the course and no other accommodations can be made, all students in this class will receive a grade of Incomplete for the course.

If the University pivots to remote instruction, I will inform you of any changes to the Incomplete Grade Policy.

2. Withdrawal
 - a. Withdrawal from a Course (deadline: Thursday, November 5)
 - b. Academic Withdrawal from the University
[Academic Affairs Policy 17:01](#)
 - c. Medical Withdrawal from the University
[Academic Affairs Policy 18:2](#)

I am aware of the unique situation we face in reducing COVID-19 exposure while still providing you the best learning experience possible. Please read my Syllabus to learn how I will address the following policies.

1. Attendance Policies ([Academic Affairs Policy 02:1](#))
2. Participation (with assessment component)
3. Assignment deadlines

Academic and Personal Support

There are many people at the University who can provide support for you to achieve academic success during this difficult period. We encourage you to connect with these services.

Technical Support Services:

[Faculty Guide](#)

eLearning@ferris.edu

itsc@ferris.edu

Academic Support Services:

[Academic Literacies Center \(including Writing Center, tutoring\)](#)

[FLITE](#)

Contact your College Academic Advisor

Personal Support and Counseling Services:

[Birkam Health Center](#)

Disabilities Services (including anxiety, depression, etc.):

[Educational Counseling and Disabilities Services \(ECDS\)](#)

Remember, we are all in this together #FerrisForward.

**“I have always had a boundless faith in the possibilities of human nature.”
Woodbridge N. Ferris**