

- Approvals could be given quickly if the approval group has been a part of the development of the approval package
- Zale will evaluate who will be the major decision maker for each of the items upon which R/A's are needed.
- To start structurally need:
Overall office plan showing col lines, openings, chases

6/1/81 ()
Wayne Majors PM
Corky Cunningham PM
Curtis Altman
Doug Harden
Charles McCammon
Leo Galotta PM
Wayne Glavin PM

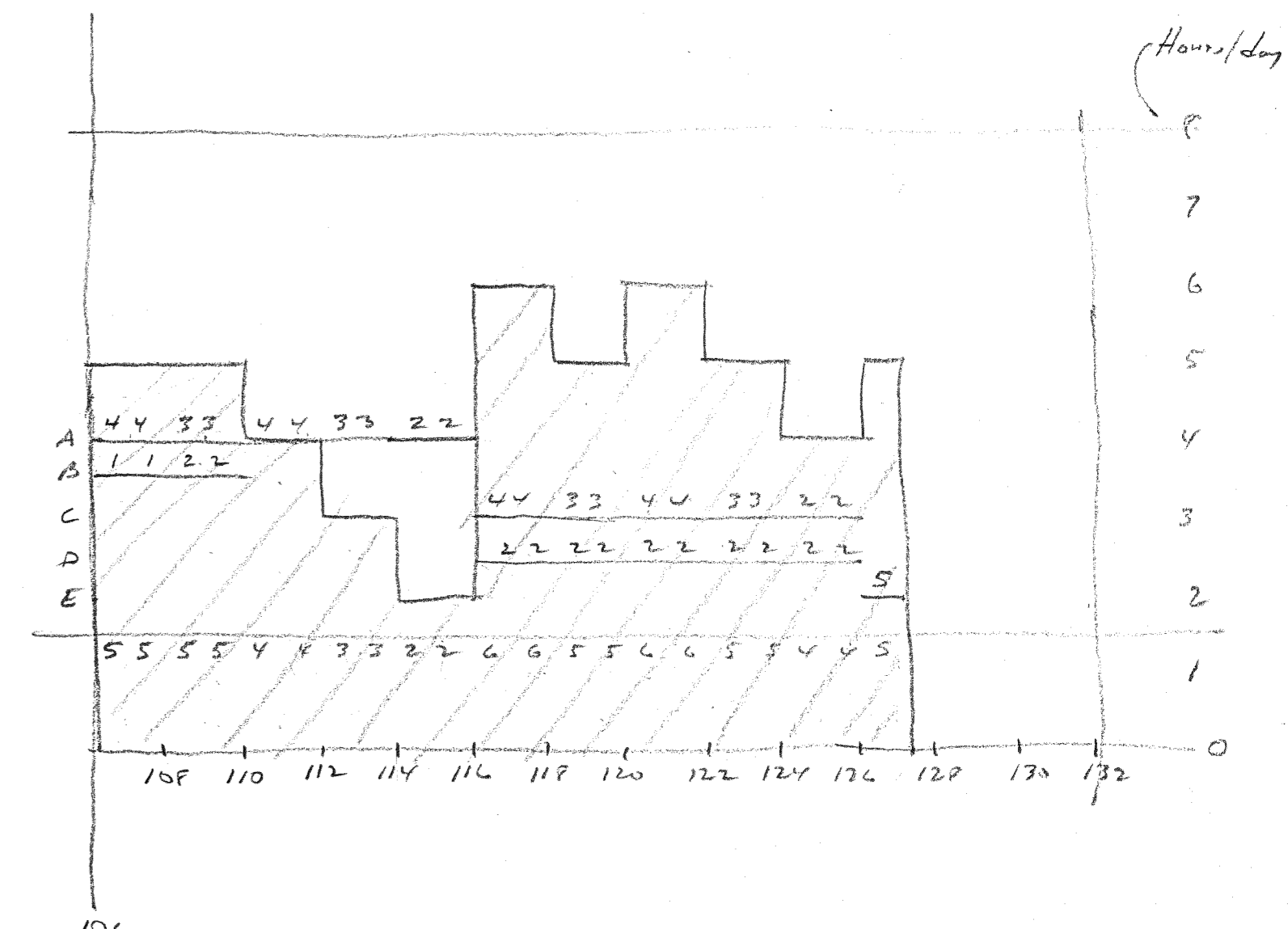
7/1/81
Rob Savinski
Pat Moore
Doug Harden
Don Olson
Leo Galotta
Wayne Glavin

6/2/81
Ken Bonds
Doug Harden
Curtis Altman
Corky Cunningham
Charles McCammon
Wayne Glavin
Leo Galotta
Dick McCleary

7/2/81
Rob Savinski
Paul Bowman
Don Olson
Doug Harden
Pat Moore
Leo Galotta
Wayne Glavin
Corky Cunningham

- Laundry list
Zale provide or do
- Dept head count (1986)
 - " " (master plan)
 - R/A block space plans
 - R/A dept block space plans
 - R/A area square footages
 - Provide van parking direction
 - R/A small/large car ratio analysis
 - R/A total parking recommendations
 - R/A 4th level parking analysis
 - R/A col size & spacing analysis
 - R/A control plant approval process
 - P/E elevator/escalator package
 - R/A lobby design package
 - R/A bldg elevations concept
 - R/A sunscreen package
 - R/A roofing design package
 - Provide day care center direction
 - R/A day care center design package
 - Final R/A phase 1 scope of work
 - R/A landscape package
 - R/A clg, lighting, partition design package
 - Provide furniture design direction
 - R/A furniture system package
 - R/A communication/elect in floor system
 - R/A 1st flr elevation study for unit C
 - Provide ITC (investment tax credit) guidelines & direction

- Programming (PR) & Design Develop (DD) by R/A/C
- Comp fill out dept questionnaires (10)
 - Comp P/E block space plans (10) } DD
 - P/E dept block space plans (DISP) } DD
 - Comp P/E area sq footages (10) } Criticals dependent upon location (LV)
 - P/E small/large car ratio analysis (7)
 - P/E total parking recommendations (7)
 - P/E 4th level parking analysis (10)
 - P/E col size & spacing analysis (10)
 - P/E control plant approval package (CP) (10)
(omit debris content of this package!)
 - R/A elevator/escalator package (8)
 - R/A lobby design package (3) (7)
 - P/E bldg elevations concept (10)
- Locations of materials
- Overall concept
 - P/E sunscreen package (10)
 - P/E roofing design package (8)
 - P/E day care center design package (3)
 - P/E landscaping package (10)
 - P/E clg, lighting, partition design package (10)
 - Comp P/E furniture system package (8)
 - Comp communication/elect in floor analysis (10)
 - P/E 1st flr elevation study for unit C (9)
 - Confirm master plan traffic, grading & drainage concepts (6)
 - Confirm core plans (9)
- Costing team
Future expansion
Utility distribution
Elect distribution/transformer location
- Wayne needs
- square footages
- loadings
- Review master plan assumptions SW2
- What are we comparing?
- Provide Wayne instructions as to what he's supposed to do SW2
- Wayne answer SW2
- P/E CP approval package SW2
- R/A CP approval package SW2



SCHEDULE & HISTOGRAM FOR CORREY'S TIME ON ELEVATION STUDIES

- Abbreviations
- T/R Time restraint
 - MP Master plan
 - P-1 Phase one (to 1986)
 - CD Contract documents (plans)
 - P/E Prepare & submit
 - R/A Review & approve
 - PR Programming phase
 - DD Design development phase
 - CP Control plant
 - ET/R End time restraint
 - EBP End of project
 - D/D Ditch
 - C/M Color & materials
 - MIS Management information services
 - R/C Review & comment

MONITORING RECORD			ISSUE RECORD	
DATE	DATE	DATE	ISSUE No.	DATE
			1	JUN 18
			2	JUN 27

Reserved Note Hqs.

NETWORK MODEL FOR
DESIGN WORK -
ZALE CORPORATION WORLD
HEADQUARTERS IRVING, TEXAS
HOK INC.

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