

Meeting Minutes: Assessment Committee July 25, 2013

Present Committee Members: Angela Palmer, Nick Campau, Leroy Wright, Deanna Goldthwait, Cindy Horn, Angela Roman, Kristen Salomonson

Absent: George Nagel and Lisa Ortiz

Orientation Assessment:

Kristen will touch base with Eric Simone to see if he could share a brief preliminary assessment of Orientation during the Assessment Highlights Meeting held on August 16, 2013. A full Orientation Assessment report will be submitted and included in the Student Affairs Division report at a later date.

What if I do not have anything to assess?

The committee unanimously felt like there is always something to assess. There may not always be Student Learning Outcomes that will generate from the assessment; however, there are items within every department that can be assessed.

Kristen will connect with Mark Schuelke to discuss possible assessment ideas while the University Center is under renovation.

Possible Committee Assessment Resource:

Nick shared a book that he was exposed to during his recent visit to the Gehring Academy that could be a good resource for the Assessment Committee. Deanna will speak to Don about possibly purchasing the book for all the Directors in the Student Affairs Division. Angela Roman shared another book that she has been reading as a second resource for the committee. Angela felt that her book was focused more toward Student Affairs Administrators where the book that Nick introduced seemed to connect more to the faculty.

The idea of a possible “Student Affairs Book Club” was suggested where all the Directors could review and discuss items highlighted in the book. A possible time and place for this particular group discussion could be the Administrative Council meetings. Committee members thought that this type of research could keep assessment fresh for everyone; keeping everyone apprised to the assessment changes and evolution.

Nick-Assessment session information from the Gehring Academy:

Nick shared some highlights of the informational session he attended during his travel to the Gehring Academy. There is an overall agreement between Student Conduct Administrators that it is hard to measure student learning outcomes within the Student Conduct office. There is no doubt that many student learning outcomes take place during student conduct practices; however, the difficulty lies in assessing them. There is difficulty in proving that students learned from their experiences.

A suggestion was shared that the Office of Student Conduct possibly include in the hearing letters to the students, the types of learning outcomes we are striving for. Nick communicated that he hopes with the new upgraded version of the Judicial Action software, we would be able to assess more accordingly and appropriately.

Assessment Buddy Updates:

Overall it seems that everyone is doing fairly well with their assessments. It seems that most everyone is committed to assessment and trying to find items that will disclose student learning outcomes.

Menu and planning for Assessment Highlights Meeting:

A menu was discussed for the meeting which will be held for most of the day on Friday, August 16, 2013. Kristen offered to pick up coffee from Bigby's to be available in the morning hours for all attendees as well as bring granola bars to snack on throughout the day. Nick offered to pick up some breakfast items as well. It was decided that lunch will be catered by Pere Marquette Catering and a luncheon menu was discussed and decided upon.

Meeting start time will be 8:30 am and 10 minutes will be given to each presenter.

Round Table/Other Discussion Topics:

- The Assessment Committee members will send Angie Palmer names of who they would like me to invite to the August 16, 2013 meeting.
- Page numbers of the Assessment Highlights report will be included next to the presenter on the Highlights Review meeting schedule/agenda so it is easier to follow along during the individual discussion times.

- Leroy Wright will send out an invitation to a few faculty members who might be interested in attending the Highlights Review meeting as well as potentially serving on the committee in the future.
- Angie will include Don Flickinger and Linda Telfer as invitees to the August 16, 2013 meeting.

Submitted by: Angela Palmer,
Administrative Assistant to the Dean of Student Life