

**Minutes**  
 UCC Meeting  
 January 17, 2018  
 Granger 102 – 11:00 – 12:30 PM

Attendees – Attendance sheets for the discussion of proposal 19-047 are attached.

Rusty Leonard, Leonard Johnson, Michelle Johnson, Roy McLean, David McCall, Amy Buse, Greg Wellman, Kathryn Harris & Fran Rosen.

Meeting called to order

1. Approval of Minutes 11/29/18 Meeting.
2. New Business

Proposal Number	Title	Notes
19-047	COB Core Refinement	<p>Affects 96 checksheets across the university. There are pre-req changes. The biggest issue is the swap of micro and macro economics. If you do nothing to you checksheets when this change comes to pass, you may add an extra course to your course load.</p> <p>FSU is one of the only colleges teaching the econ courses in the sequence it was taught. Need to add BHR to the list of programs affected.</p> <p>The Detailed Impact sheet in the handout shows the course changes. If you are happy with how the changes affect you we have to work together to modify your checksheets.</p> <p>IF you have both Econ classes, it may not be a big deal. If you only have one course, you have to decide what you want to do. If you are good with changing from micro to macro, then it's a simple change to econ 201. If not, you will need to decide what course you want to change to. If you do nothing, the proposal moves forward and you will have a closed course on your checksheet.</p> <p>Example: If MGMT 370 is on your checksheet, some decisions have to be made because the pre-req for this now is ECON 201 and MGMT 301. If they aren't on their checksheet, you have to decide if you still want this or change to a similar course. Same with MKTG 321.</p> <p>The Timeline is aggressive. Has to be signed and sent to UCC by Feb. 28<sup>th</sup>. It would go to Senate by 3/5 meeting. Registration is right after spring break. Action needs to be taken on your part immediately. Students can see the schedule in 2 weeks. They will see ECON 221 &amp; ECON 222. ECON 201 &amp; 202 can't exist until it's an approved proposal. Amy suggested that they plan ECON 201 &amp; 202 are scheduled as the same time as ECON 221 &amp; 222. Your semester layout will also being changed. COB has to list what they are doing to the semester layout. COB is applying that they keep Gen. Ed. Status.</p>

	<p>If you are fine with flipping them and there are no changes, you can sign your checksheet and turn them in and we are good. Amy is concerned that if the layouts are done, then we may not make the 2/28/19 deadline.</p> <p>There is a concern about the students who are in the pipeline? If they took one and not the other, are you going to make 221 a pre-req to 202?</p> <p>Macro is first and the first 1/3 of the course is micro so it takes away from the course. They end up wasting a lot of time. Most places do the micro first. It would eliminate having repeat and review.</p> <p>We are going to send out the Form B's to every dept affected by this change and Form A hopefully this week so that the group can get their decisions back. Greg Wellman said that we should include the business group so that the responses are expedited. Mark Branley, COB, offered to answer any questions if people have them.</p> <p>If you are fine with the flip, sign and date the checksheet and turn it in and Amy's group will make the change. If there are other things, you will need to work on them. IF you have changes to your pre-req, send them to Teresa Cook, she will take them to the committee and if approved, get them to fsucurriculum.</p>
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### 3. Old Business

Proposal Number	Title	Notes
none		

### 4. Other Business

#### Outcome Updates (see attached email)

Look and see what meetings you might be able to attend to assist us in helping with outcomes. There are 3 workshops available that they can sign up. It's good for us to have representation at these workshops. There are also writing retreats coming up to help depts. Look at their outcomes. This may be useful for us to help be a resource at these retreats. It might be a good way for us to do some collaboration. Let us know if you are going to any of the workshops. Rusty is going to send out an email to the group and plans to be there.

25 are out for signatures and they should be populating on our agenda. Rusty will try to give the group a heads up that they are there for them to review. Encourage people to shepard these proposals on.

Gen Ed. – David McCall is unaware in our role in Gen. Ed. Proposals. It's a parallel process. The form G will be in proposal if they are creating a course. It travels separately and then ends up with Michelle to include in the proposal.

Discussion on Robbie Teahan and Mandy Seiferlein presentation.

On Robbie's Policy handout, Robbie thought HLC will focus on three things: Assessment, Graduate Education and possibly Faculty & Administrative Relations.

Progress on the UCC pulling reports on outcomes on random committees and offering suggestions? Evaluate whether or not it's a good outcome. Is it concise and clear? Are the outcomes in the course syllabi and are they measurable (there also should only be several outcomes).

Progress on pulling reports with Mandy?

VPN Training: This will be incorporated into Rusty's next training.

Connect to Ferris VPN to obtain a Ferris network address. For detailed instructions on how to setup your computer to access the VPN, log into MyFSU>Click the Employee tab > Click the My Workplace tab > Scroll down to the Information Technology Services portlet and click the link for VPN Configuration Instructions.

<https://ferris.edu/it/howto/externalvpnaccess.htm>