

## Find Button

Find	Student ID	Name	Degree	Major	Level	Class	Campus	Last Audit	Last Refresh
	101010	Bulldog, Joe	BS	Advert/Integrated Mktg C	UG	Sophomore	M	01/26/2016	05/18/2015 at 6:12 am

Worksheets | Planner | Notes | Exceptions | GPA Calc

Worksheets | Format: Student View | View | Save as PDF | Process New | Class Summary

### Purpose

The “Find” button is used when needing to go from one advisee to another if a student number is not provided. The first and last name of a student is the most common way to find a student. With the find button you can also search by major, minor, college, student type etc.

Find Students

Student ID:  First Name:  Last Name:

Degree: All Degree Codes | Major: All Major Codes | Sport: No Sport selected

Level: All Level Codes | Minor: All Minor Codes

Class: All Class Codes | College: All College Codes

Academic/Catalog Yr: All Academic/Catalog Yr values | Concentration: All Concentration Codes

Campus: All Campus Codes | Student Type: All Student Type Codes

Chosen Repeatable Search Criteria:  Remove

Search Clear

If you have a student number, you can simply highlight the Student ID field, type the Student ID number and press Enter, to display a new student.

Find Student ID