TracDat/IMPROVE Security Access Request

Note: Please print this form, obtain required signatures and send the completed form to Angela Hollister at CSS 310. Thank you!

EMPI	LOYEE	INFOR	≀ΜΑΊ	TION:
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Use the same name as entered into Banner (i.e., Michael J. Smith, not Mike Smith)					
Last Name:	First Name:				
User ID (As used to log on to your computer):					
Email Address:					
Complete Phone Number:					

TRACDAT ROLE(S) NEEDED:

- Admin This level of user will have complete access to the unit which he/she has been given permission. This includes: entering high level goals for the unit, assigning courses to the unit, entering plans, recording results, and running reports for the unit. This user will have a login to TracDat.
- User This level of user can do everything the 'Admin' level can do except enter high level goals, assign personnel and courses to the unit, and share folders. This user will have a login to TracDat.
- Reports Only This level of user can run reports for the unit but cannot access any of the data entry screens for the unit. This user will have a login to TracDat.

Please select only **ONE** Role in the boxes provided!

Reporting Units	ADMIN	USER	REPORTS ONLY
☐ AAALAC: Assoc for Assessment Accred of Lab Animal Care			
☐ ABET: EAC General Criteria			
☐ ABET: ETAC General Criteria			
☐ Accreditation Council for Collegiate Graphic Communications ACCGC			
☐ Accreditation – Higher Learning Commission			
☐ ACCE: American Council for Construction Education			
☐ AEDF: Associated Equipment Distributors Foundation			
☐ College of Arts and Sciences			
☐ College of Arts and Sciences Courses			
☐ College of Business			
☐ College of Business Courses			
☐ College of Education and Human Services			
☐ College of Education and Human Services Courses			
☐ College of Engineering Technology			

☐ College of Engineering Technology Courses			
☐ College of Health Professions			
☐ College of Health Professions Courses			
☐ College of Optometry			
☐ College of Optometry Courses			
☐ College of Pharmacy			
☐ College of Pharmacy Courses			
☐ Extended and International Operations			
☐ FLITE			
☐ FLO – Civic Engagement Outcome			
☐ FLO - Communication Outcome — Personal Oral			
☐ FLO - Communication Outcome — Professional Oral			
☐ FLO - Communication Outcome — Writing			
☐ FLO - Creative Thinking Outcome			
☐ FLO - Critical Reasoning Outcome			
☐ FLO – Cultural Enrichment			
☐ FLO - Culture Outcome			
☐ FLO - Diversity and Inclusion Outcome			
☐ FLO - Ethics Outcome			
☐ FLO - Financial Literacy Outcome			
☐ FLO - Global Outcome			
☐ FLO - Health and Wellness Outcome			
☐ FLO - Information Outcome			
☐ FLO - Integrative Learning Outcome			
☐ FLO - Lifelong Learning Outcome			
☐ FLO – Natural Sciences			
☐ FLO - Quantitative Literacy Outcome			
☐ FLO - Self and Society Outcome			
☐ FLO - Teamwork Outcome			
☐ FLO - Technology Outcome			
☐ IFMA: International Facility Management Association			
□ NATEF: National Automotive Technology Educational Foundation			
☐ Retention and Student Success			
Assessment Units	ADMIN	USER	REPORTS ONLY
☐ Program – AAA Sandbox			
			\boxtimes
Academic Affairs			
Academic Arians	ADMIN	USER	REPORTS ONLY
Academic Affairs Department			
☐ Academic Affairs – Charter Schools Office			
☐ Academic Affairs – Faculty Center for Teaching and Learning			
☐ Academic Affairs – Ferris Online			
☐ Academic Affairs – HLC Assessment Academy			
☐ FLITE – Information Literacy			
☐ FLITE- Operations			

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	Program – History (B.A.)			
	Program – History Minor			
	Program – Interdisciplinary Humanities Minor			
	Program – Philosophy Minor			
	Program – Religious Studies Minor			
	Program - Sports Communication Minor			
	Program – Theatre Arts Minor			
	Program – Women and Gender Studies Minor			
	Certificate – Sports Communication			
Mathe	matics Department			
	Program – Actuarial Science (B.S.)			
	Program – Applied Mathematics (B.S.)			
Social	and Behavioral Sciences Department			
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_	e of Business	ADMIN	USER	REPORTS ONLY
_	e of Business ntancy, Finance, and Information Systems Department	ADMIN		REPORTS ONLY
_	ntancy, Finance, and Information Systems Department	ADMIN	USER	REPORTS ONLY
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.)			
Accour	Program – Accountancy (B.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.)			
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.)			
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.)			
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics			
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Advanced Studies in Investment			
Accoun	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Homeland Security: Digital Security and Forensics			
Accoun	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Homeland Security: Digital Security and Forensics Certificate – Project Management			
Accour	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence & Informatics Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Homeland Security: Digital Security and Forensics Certificate – Project Management			
Accoun	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Homeland Security: Digital Security and Forensics Certificate – Project Management Gement Department Program – Business Administration (B.S.) Program – Business Administration (M.B.A.)			
Account	Program – Accountancy (A.A.S.) Program – Accountancy (B.S.) Program – Accountancy/Computer Information Systems (B.S.) Program – Accountancy/Finance (B.S.) Program – Accountancy/Finance (B.S.) Program – CIT – Computer Information Technology (B.S.) Program – Computer Information Systems (A.A.S.) Program – Computer Information Systems (B.S.) Program – Finance (B.S.) Program – Information Security and Intelligence (B.S.) Program – Information Security and Intelligence (M.S.) Certificate – Advanced Studies in Business Intelligence & Informatics Certificate – Homeland Security: Digital Security and Forensics Certificate – Project Management Gement Department Program – Business Administration (B.S.) Program – Business Administration (M.B.A.)			

	Program – Human Resource Management (B.S.)		
	Program – Legal Studies (A.A.S.)		
	Program – Operations and Supply Management (B.S.)		
	Program – Risk Management and Insurance (B.S.)		
	Certificate – Advanced Studies in Global Logistics		
	Certificate – Fleet Management (B.S.)		
	Certificate – Human Resource Management		
	Certificate – International Business		
	Certificate – Lean Systems		
	Certificate – Real Estate		
	Certificate – Risk Management		
	Certificate – Small Business Management		
	Certificate – Leadership and Supervision		
Market	ting Department		
	Program – Advertising/Integrated Marketing Communication (B.S.)		
	Program – Business Data Analytics (B.S.)		
	Program – Graphic Design (B.S.)		
	Program – Graphic Media Management (B.S.)		
	Program – Health Care Marketing (B.S.)		
	Program – Marketing (B.S.)		
	Program – Marketing (A.A.S.)		
	Program – Public Relations (B.S.)		
	Certificate – Advertising/Integrated Marketing Communication		
	Certificate – Business-to-Business Marketing		
	Certificate – Data Mining Certificate		
	Certificate – Digital Marketing		
	Certificate – Direct Marketing		
	Certificate – Integrated Marketing Communications		
	Certificate – Marketing		
	Certificate – Marketing Research		
	Certificate – Market/Sales		
	Certificate – Public Relations		
	Certificate – Retailing		
Sports	Entertainment and Hospitality Management Department		
	Program – Hospitality Management (B.S.)		
	Program – Music Industry Management (B.S.)		
	Program – Professional Brew Management (A.A.S.)		
	Program – PGA Golf Management (B.S.)		
	Program – Professional Tennis Management (B.S.)		
	Program – Restaurant and Food Industry Management (A.A.S.)		
	Certificate – Catering Management		
	Certificate – Club Management		
	Certificate – Culinary Management		

	Certificate – Nutrition and Food Service Management			
	Certificate – Hotel Management			
	Certificate – Ski Resort Management			
	Certificate – Event Management			
	Certificate – Spa Management			
College	e of Education and Human Services	ADMIN	USER	REPORTS ONLY
	College of Education & Human Services – ROTC			
School	of Education Department			
	Advanced Graduate Certificate – CTE Fundamentals			
	Advanced Graduate Certificate – Workforce Development			
	Program – Career and Technical Education – Administration			
	Program – Career and Technical Education – Instructor (M.S.)			
	Program – Career and Technical Education – Post-Secondary Administration			
	Program – Career and Technical Education – Training and Development (M.S.)			
	Program – Child Life Specialist (B.S.)			
	Program – Curriculum and Instruction (M. Ed.)			
	Program – Early Childhood Education (AAS)			
	Program – Early Childhood Education (B.S.)			
	Program – Educational Leadership (M.Ed.)			
	Program – Elementary Education (B.S.)			
	Program – Elementary Education – Integrated Science (B.S.)			
	Program – Elementary Education – Language Arts (B.S.)			
	Program – Elementary Education - Math (B.S.)			
	Program – Elementary Education – Social Studies (B.S.)			
	Program – Secondary Education (B.S.)			
	Program – Secondary Education - Biology (B.S.)			
	Program – Secondary Education - Business Education (B.S.)			
	Program – Secondary Education - Chemistry (B.S.)			
	Program – Secondary Education - English (B.S.)			
	Program – Secondary Education - Geography (B.S.)			
	Program – Secondary Education - History (B.S.)			
	Program – Secondary Education - Mathematics (B.S.)			
	Program – Secondary Education - Political Science (B.S.)			
	Program – Secondary Education – Social Studies (B.S.)			
	Program – Technical Education (B.S.)			
	Certificate – Elementary Endorsement to Secondary Provisional			
	Certificate – Secondary Endorsement to Elementary Provisional			
	Certificate – Total Quality Management in Education			
School	of Criminal Justice Programs Department			
	Program – Criminal Justice (B.S.)			
	Program – Criminal Justice Administration(M.S.)			
	Program – Military Science Minor			

☐ Certificate – Michigan Correctional Officers Training Council			
☐ Certificate – Michigan Commission of Law Enforcement Standards			
School of Digital Media			
☐ Program – Digital Animation and Game Design (B.A.S)			
☐ Program – Digital Media Software Engineering (B.S.)			
☐ Program – Pre-Digital Media			
☐ Program – Television and Digital Media Production (B.S.)			
Recreation and Leadership Management			
☐ Certificate – Festivals, Community and Special Events			
College of Health Professions	ADMIN	USER	REPORTS ONLY
☐ Program – Allied Health Sciences (A.A.S)			
☐ Program – Public Health (B.S.)			
☐ Program − Public Health (M.P.H.)			
Clinical Lab Sciences, Respiratory Care, and Health Administration Dept.			
☐ Program – Health Care Systems Administration (B.S.)			
☐ Program – Health Information Management (B.S.)			
☐ Program – Health Information Technology (A.A.S.)			
☐ Program – Medical Laboratory Technology (A.A.S.)			
☐ Program – Molecular Diagnostics (B.S.)			
☐ Program – Respiratory Care (A.A.S.)			
☐ Certificate – Cancer Information Management			
☐ Certificate – Lean Healthcare			
☐ Certificate – Vascular Ultrasound			
Dental Hygiene and Medical Imaging Dept.			
☐ Program - Allied Health Sciences (B.S.)			
☐ Program - COHP Core			
☐ Program – Dental Hygiene (A.A.S.)			
☐ Program – Dental Hygiene (B.S.)			
☐ Program – Diagnostic Medical Sonography (A.A.S.)			
☐ Program – Nuclear Medicine Technology (B.S.)			
☐ Program – Radiography (A.A.S.)			
School of Nursing Department			
☐ Program – Nursing (B.S.N.)			
☐ Program – Nursing (M.S.N.)			
☐ Program – Nursing (R.N. to B.S.N.)			
☐ Program – Nursing (D.N.P.)			
☐ Certificate – Nursing Education			

College of Optometry Optometry Department	ADMIN	USER	REPORTS ONLY
☐ Program – Optometry (O.D.)			
College of Pharmacy Pharmacy Department	ADMIN	USER	REPORTS ONLY
☐ Program – Pharmacy (Pharm. D.)			
Extended and International Operations □ Program – Community College Leadership, Ed.D.	ADMIN	USER	REPORTS ONLY
College of Engineering Technology	ADMIN	USER	REPORTS ONLY
☐ College of Engineering Technology Mentor			
Architectural Technology and Facility Management Department			
☐ Program – Architectural Technology (A.A.S.)			
☐ Program – Architecture and Sustainability (B.S.)			
☐ Program – Facility Management (B.S.)			
☐ Certificate – Facility Management			
Automotive Department			
☐ Program – Automotive Engineering Technology (B.S.)			
☐ Program – Automotive Management (B.S.)			
☐ Program – Automotive Service Technology (A.A.S)			
☐ Certificate – Performance Machining			
☐ Certificate – Performance Motorsports			
Construction Technology and management Programs Department			
☐ Program – Building Construction Technology (A.A.S)			
☐ Program – Civil Engineering Technology (A.A.S)			
☐ Program – Construction Management (B.S.)			
☐ Certificate – Construction Administration			
EET and CNS Department			
☐ Program – Computer Networks and Systems (B.S.)			
☐ Program – Computer Networking Minor			
☐ Program – Electrical/Electronics Engineering Technology (B.S.)			
☐ Program – Energy Systems Engineering (B.S.)			
☐ Program – Industrial Electronics Technology (A.A.S.)			
☐ Program – Product Design Engineering Technology (B.S.)			
☐ Certificate – Computer Networking			
☐ Certificate – Alternative Energy			
☐ Certificate – Electrical Power Generation			
☐ Certificate – Product Design			

Heavy Equipment Department			
☐ Program – Heavy Equipment Service Engineering Technology (B.S)			
☐ Program – Heavy Equipment Technology (A.A.S.)			
☐ Certificate – Fleet Management			
☐ Certificate – Komatsu Equipment Repair			
HVACR Department			
☐ Program – HVACR Engineering Technology and Energy			
☐ Program – HVACR Technology (A.A.S.)			
Manufacturing Department			
☐ Program – Industrial Technology and Management (B.A.S.)			
☐ Program – Manufacturing Engineering Technology (B.S.)			
☐ Program – Manufacturing Technology (A.A.S.)			
☐ Program – Quality Engineering Technology (B.S.)			
☐ Certificate – Industrial Practices			
☐ Certificate – Manufacturing Operation Management			
☐ Certificate – Quality Technology			
Mechanical Design Department			
☐ Program – CAD Drafting and Tool Design Technology (A.A.S.)			
□ Program – Mechanical Engineering Technology (A.A.S.)			
☐ Program – Mechanical Engineering Technology (B.S.)			
Plastics and Rubber Programs Department			
☐ Program – Plastics Engineering Technology (B.S.)			
☐ Program – Plastics and Polymer Engineering Technology (A.A.S.)			
☐ Program – Polymer Materials Minor			
☐ Program – Rubber Engineering Technology (B.S.)			
Surveying Engineering Programs Department			
☐ Program – Surveying Engineering (B.S.)			
☐ Program – Surveying and Mapping Minor			
☐ Program – Surveying Technology (A.A.S.)			
☐ Certificate – Geographic Information Systems			
☐ Certificate — Positioning for Hydrographic Surveying			
☐ Certificate – Surveying			
Welding Engineering Technology Programs Department			
☐ Program – Welding Engineering Technology (B.S.)			
☐ Program – Welding Technology (A.A.S)			
FLITE	ADMIN	USER	REPORTS ONLY
☐ FLITE – Information Literacy			
☐ FLITE - Operations			

Retent	ion & Student Success	ADMIN	USER	REPORTS ONLY
	Academic Support Center			
	Career Exploration (A.A)			
	Directed Studies (A.A)			
	Educational and Career Counseling Center			
	FSUS Program			
	General Studies			
	Honors Program			
	Pre-College Programming			
	Reading Course Outcomes			
	Scholar Peer Mentoring Program			
	Structured Learning Assistance			
	TIP Scholars Program			
	University College Program			
Honors	Department Department			
	Retention and Student Success – Honors Program			
Develo	pmental Programs and Curriculum Department			
	Retention and Student Success – Academic Support Center			
	Retention and Student Success – Career Exploration			
	Retention and Student Success – Directed Studies			
	Retention and Student Success – Educational and Career Counseling Center			
	Retention and Student Success – FSUS Program			
	Retention and Student Success – General Studies			
	Retention and Student Success – Pre-College Programming			
	Retention and Student Success – Reading Course Outcomes			
	Retention and Student Success – Scholar Peer Mentoring Prgm			
	Retention and Student Success – Structured Learning Assistance			
	Retention and Student Success – TIP Scholars Program			
	Retention and Student Success – University College Program			
Quality	/ Initiative	ADMIN	USER	REPORTS ONLY
	Q.I. College of Arts and Sciences			
	Q.I. College of Business			
	Q.I. College of Education and Human Services			
	Q.I. College of Engineering Technology			
	Q.I. College of Health Professions			
	Q.I. College of Pharmacy			
	Q.I. Extended and International Operations			
	Q.I. FLITE			
	Q.I. Kendall College of Art and Design			
	Q.I. Michigan College of Optometry			
	Q.I. Retention and Student Success			

Z-courses (used for course assessment)

box in the space provided please indicate if you would like user, admin, or reports only							
access. Ex:	□ A	BCD dmin ser eports Only					
ABOD		ACCT		ACEN		AFAM	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	
AHEM		AIMC		AMGT		AMST	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	
ANHH		ANTH		APPS		ARCH	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	
ARTH		ARTS		ASTR		ATSR	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	
AUTO		AWAH		BCTM		BIOL	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	
BLAW		BUSN		CADD		CAHS	
Admin		Admin		Admin		Admin	
User		User		User		User	
Reports Only		Reports Only		Reports Only		Reports Only	

Please check the box of the abbreviated course you would like access to and below the

	CARE	CCHS		CDTD		CENG
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
	,	·		,		,
	CETM	CFSU		CHEM		CISM
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
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	CIST	CITS		CLLS		COAS
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
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	СОНР	СОМН		COMM		CONM
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
	CPSC	CRIM	Ш	DAGD		DHYG
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
	DIGE	D1401		DOON		FONG
	DIST	DMOL		DSGN		ECNS
	Admin	Admin		Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
	FCOM	FCON		FOTE		FDCD
	ECOM	ECON		ECTE		EDCD
Ш	Admin	Admin	Ш	Admin		Admin
	User	User		User		User
	Reports Only	Reports Only		Reports Only		Reports Only
	EDGP	EDLA		EDLE		EDPB
	Admin	Admin		Admin		Admin
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	User	User		User Call		User
	Reports Only	Reports Only		Reports Only	Ш	Reports Only

EDPE		EDUC		EEET		EHSM
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
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ENGL		ENGP		ENGY		ERLA
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
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ESPN		ETEC		FILM		FINC
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
	_		_		_	
FMAN		FREN		FRNH		FSMT
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
ECHIL		ECHC		CCOM		CFOC
FSUH		FSUS		GCOM		GEOG
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
GEOL		GERM		GISC		GMAN
Admin		Admin		Admin		Admin
	_				_	
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
HSCA		HEQK		HEQT		HISH
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
Reports Only		Reports Only		Reports Only		Reports Only
HSIT		HNRS		HORT		HSCJ
Admin		Admin		Admin		Admin
User		User		User		User
Reports Only		Reports Only		Reports Only		Reports Only
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Admin User Reports Only	Admin User Reports Only	HUMH Admin User Reports Only	HUMN Admin User Reports Only
Admin User Reports Only			
Admin User Reports Only	INPS Admin User Reports Only	INTB Admin User Reports Only	Admin User Reports Only
Admin User Reports Only	Admin User Reports Only	JRNL Admin User Reports Only	KCAH Admin User Reports Only
KCDM Admin User Reports Only	KCDS Admin User Reports Only	KCED Admin User Reports Only	KCFA Admin User Reports Only
Admin User Reports Only	Admin User Reports Only	KCFR Admin User Reports Only	KCGD Admin User Reports Only
KCHP Admin User Reports Only	KCHU Admin User Reports Only	KCID Admin User Reports Only	KCIL Admin User Reports Only
Admin User Reports Only	Admin User Reports Only	Admin User Reports Only	KCPA Admin User Reports Only
KCPH Admin User Reports Only	Admin User Reports Only	Admin User Reports Only	Admin User Reports Only

Admin User Reports Only	Admin User Reports Only	LANG Admin User Reports Only	Admin User Reports Only
LITH Admin User Reports Only	LITR Admin User Reports Only	Admin User Reports Only	Admin User Reports Only
MATH Admin User Reports Only	MATL Admin User Reports Only	MECH Admin User Reports Only	MEMB Admin User Reports Only
MFGE Admin User Reports Only	MFGT Admin User Reports Only	MGMT Admin User Reports Only	MIMG Admin User Reports Only
MISI Admin User Reports Only	MKTG Admin User Reports Only	MMBA Admin User Reports Only	MRIS Admin User Reports Only
MSCI Admin User Reports Only	MTED Admin User Reports Only	MUSI Admin User Reports Only	NASE Admin User Reports Only
NMPP Admin User Reports Only	NUCM Admin User Reports Only	NURS Admin User Reports Only	OPTC Admin User Reports Only
OPTM Admin User Reports Only	ORSA Admin User Reports Only	PARA Admin User Reports Only	PDET Admin User Reports Only
PGMG Admin User Reports Only	PHAD Admin User Reports Only	PHAR Admin User Reports Only	PHCG Admin User Reports Only

PHCH Admin User Reports Only	Admin User Reports Only	Admin User Reports Only	PHIH Admin User Reports Only
Admin User Reports Only	Admin User Reports Only	PHPR Admin User Reports Only	PHPSC Admin User Reports Only
PHSV Admin User Reports Only	PHYS Amin User Reports Only	PLSC Admin User Reports Only	PLTS Admin User Reports Only
PMGT Admin User Reports Only	Admin User Reports Only	PRCW Admin User Reports Only	PREL Admin User Reports Only
PROJ Admin User Reports Only	PSYC Admin User Reports Only	PSYH Admin User Reports Only	PTEC Admin User Reports Only
PTMG Admin User Reports Only	PUBH Admin User Reports Only	RADI Admin User Reports Only	READ Admin User Reports Only
REAL Admin User Reports Only	RELG Admin User Reports Only	RELH Admin User Reports Only	RESP Admin User Reports Only
Admin User Reports Only	Admin User Reports Only	RMIN Admin User Reports Only	RMLS Admin User Reports Only
RUBR Admin User Reports Only	SCWK Admin User Reports Only	SENG Admin User Reports Only	SOCH Admin User Reports Only

	Admin User Reports Only			
	STQM Admin User Reports Only	SURE Admin User Reports Only	TCOM Admin User Reports Only	TDMP Admin User Reports Only
	Admin User Reports Only	Admin User Reports Only	THTH Admin User Reports Only	THTR Admin User Reports Only
	UNCP Admin User Reports Only	UNIV Admin User Reports Only	VAAT Admin User Reports Only	WELD Admin User Reports Only
	WGST Admin User Reports Only	Admin User Reports Only	DEMO Courses Reports Only	SNDB User

TracDat is the University's official record that documents the effectiveness of our educational programs by recording the measures and results of assessments designed to determine our achievement of intended course, program, and university-level learning outcomes. These records may be viewed by external stakeholders, such as accrediting teams, and must be verifiable. By taking a user role within the TracDat system, you agree to assure that all information entered can be verified for accountability purposes and that it is an accurate representation of the findings of assessment.

I understand the provisions described in the Guidelines above, and accept personal responsibility for complying with them:						
Signature of Employee	Date					
Signature of Departmental Supervisor	Date					
Signature of Reporting Dean	Date					