

Minutes of the Regular Meeting of the
Ferris State University Board of Trustees
Held on Friday, December 14, 2018
The University Center Building
Big Rapids, Michigan

1. Call to Order and Roll Call

A Regular Meeting of the Ferris State University Board of Trustees was held on Friday, December 14, 2018 in room 202c of the University Center Building, 805 Campus Drive, Big Rapids, Michigan. Chair Paul E. Boyer called the meeting to order at 4:06 p.m. In addition to Chair Boyer, the following individuals were present: Trustees Gary L. Granger, Lori A. Gwizdala, Robert J. Hegbloom, Anna P. Seibold, LaShanda R. Thomas, Ana L. Ramirez-Saenz, and Rupesh K. Srivastava; University President David L. Eisler; University Provost and Vice President Paul Blake; University Vice Presidents David Pilgrim, Jerry L. Scoby, Shelly L. Armstrong, and Jeanine Ward-Roof; University Vice President and General Counsel Miles J. Postema; Kendall College of Art and Design President Leslie Bellavance; Board Counsel Fredric N. Goldberg; Secretary to the Board of Trustees Karen K. Huisman; and members of the University and area communities.

2. Hearing of the Public

No one responded to Chair Boyer's invitation to address the Board.

3. Administrative Reports

The following Administrative Reports were presented. Copies of written reports are located in the official file for this meeting:

- Academic Senate – Sandra Alspach, President, Academic Senate
- Finance – David Eisler, President
- Critical Success Factors/Dashboard – Paul Blake, Provost and Vice President for Academic Affairs
- Strategic Planning Progress – Jeanine Ward-Roof, Vice President for Student Affairs

President Eisler read the Citation of Merit for the Bulldog Soccer team. The citation was presented to the team by President Eisler and the Board of Trustees.

4a. Consent Calendar

It was moved by Trustee Gwizdala, supported by Trustee Ramirez-Saenz, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“RESOLVED, that the Ferris State University Board of Trustees hereby approves the items contained in the Consent Calendar as presented in the appended documentation:

- a. Consent Calendar*
 - 1. Minutes of October 5, 2018 and November 13, 2018*
 - 2. Personnel Items*
 - 3. Charter Schools Board Appointments*
 - 4. Trustee Travel 2019”*

Items 4b1. through 4b.4. Charter Schools Reauthorizations

It was moved by Trustee Srivastava, supported by Trustee Ramirez-Saenz, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following (4) Resolutions, as submitted on this date:

4b.1. Battle Creek Montessori Academy

RESOLUTION

“WHEREAS, the Ferris State University Board of Trustees (the “University Board”) granted conditional approval to a Resolution (the “Initial Resolution”) dated May 8, 1998, for Benton Harbor Charter School Academy (the “Academy”), which conditionally authorized the execution of a contract with the Academy to charter an academy (“Original Charter Contract”) and conditionally authorized the Chairperson of the University Board to execute the Original Charter Contract between the Academy and the University Board; and,

WHEREAS, the Academy did not open until the fall of 2000 due to a desegregation order; and,

WHEREAS, on May 7, 2004 the University Board reauthorized the Academy for five years through June 30, 2009; and,

WHEREAS, on March 20, 2009 the University Board reauthorized the Academy for five years through June 30, 2014; and,

WHEREAS, on February 21, 2014 the University Board reauthorized the Academy for five years through June 30, 2019; and,

WHEREAS, the Academy has 561 students in grades PreK-8 with 93% of them receiving free and reduced lunch rate; and,

WHEREAS, the Academy is far exceeding the resident district in both Math and English Language Arts Michigan State Test of Academic Performance (M-STEP) in all grades; and,

WHEREAS, the Academy has met 6 of 14 Ferris State University Charter Schools Office goals for school growth percentile on the NWEA-MAP test in both Reading and Math; and,

WHEREAS, the Academy is fiscally sound with a 27% fund balance; and,

WHEREAS, the University Board desires to reauthorize the Academy pursuant to the terms of a new contract to charter an academy (“New Charter Contract”) in substantially the form provided to the University Board in connection with its consideration of this reauthorization resolution (the “Reauthorization Resolution”) for five years through June 30, 2024; and,

WHEREAS, the University Board intends that the New Charter Contract shall supersede and replace the Original Charter Contract in all respects.

NOW THEREFORE BE IT RESOLVED:

- 1. The application for the reauthorization of Benton Harbor Charter School Academy (the “Academy”) submitted to the Ferris State University Charter Schools Office (FSU CSO) for a term ending on June 30, 2024, is approved contingent upon the Academy Board approving the New Charter Contract (including without limitation the Terms and Conditions and all of the Schedules incorporated therein) and its execution, delivery and filing of the same in the name of and on behalf of the Academy.*

The University Board establishes the method of selection, length of term, number of members, qualification of members, the procedure for removal of members, and other matters pertaining to the Academy’s Board of Directors, as follows:

a. Method of Selection. The University Board shall prescribe the methods of appointment for members of the Academy Board. Ferris State University’s Director of Charter Schools (“CSO Director”) is authorized to administer the University Board’s academy board selection and appointment process (including a Public School Academy Board Member Questionnaire or School of Excellence Board Member Questionnaire or Strict Discipline Academy Board Member Questionnaire, as applicable, and required background checks), as provided below:

- 1. The University Board shall appoint initial and subsequent members of the Academy Board of Directors by formal resolution, except as prescribed by subparagraph (4) of this subparagraph (a). The CSO Director shall recommend nominees to the University Board based upon a review of the applicable Academy Board Member Questionnaire, required background checks and each nominee’s resume. Each nominee shall be available for interview by the University Board or the CSO Director. The University Board may reject any or all Academy Board nominees.*

2. *The Academy Board shall be provided an opportunity to nominate its subsequent members, by resolution and majority vote, except as provided herein. The Academy Board shall recommend at least one nominee for each vacancy. The Academy Board's nominees shall submit the applicable Academy Board Member Questionnaire for review by the Ferris State University Charter Schools Office ("CSO"). If the University Board elects not to appoint any of the Academy Board's nominees for a vacant position on the Academy Board or elects to make its own nomination(s), it may nominate and appoint an Academy Board member of its own choosing for that vacant position, or it may request additional nominees from the Academy Board.*

 3. *An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.*

 4. *Under exigent conditions, and with the approval of the University Board's Chair, the CSO Director may appoint a qualified individual to the Academy Board. All appointments made under this provision must be presented to the University Board for final determination at its next regularly scheduled formal session. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.*
- b. Length of Term. Each member of the Academy Board shall serve at the pleasure of the University Board. The initial terms of the members of the Academy Board shall be staggered in a manner determined by the CSO Director, but no individual member's term shall exceed a period of four (4) years. The subsequent term of each member of the Academy Board shall be for a period of four (4) years. The terms for each position shall begin on July 1st and end on June 30th of the pertinent year.*
- c. Number of Directors. The number of board member positions on the Academy's Board of Directors shall be seven (7). The number of board member positions shall never be fewer than five (5) nor more than seven (7), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the CSO Director, may deem that failure an exigent condition.*

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

d. Qualifications of Members. To be qualified to serve on the Academy Board, a person shall, among other things: (1) be a citizen of the United States; (2) be a resident of the State of Michigan; (3) submit all materials requested by the CSO including, but not limited to, the applicable Academy Board Member Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the CSO.

The Academy Board shall include as a member (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a person with school administrative experience. The Academy Board shall include representation from the local community in which the Academy serves.

The members of the Academy Board shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former director, officer, or employee of an educational management company that contracts with the Academy; and (4) Ferris State University officials or employees.

e. Oath. Before beginning his/her service, each member of the Academy Board shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the CSO. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.

f. Removal of Members. The University Board may remove an Academy Board member with or without cause at any time by notifying the affected Academy Board member. The notice shall specify the date when the Academy Board member's service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.

With the approval of the University Board Chair, the CSO Director may suspend an Academy Board member's service, if in his/her judgment the member's continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

- g. Tenure. Each member of the Academy Board shall hold office until such member's replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.*
- h. Resignation. Any member of the Academy Board may resign at any time by providing written notice to the Academy or the CSO. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy board member who fails to attend three (3) consecutive Academy board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the CSO Director, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.*
- i. Board Vacancies. An Academy Board vacancy shall occur because of death, resignation, removal, failure to maintain United States citizenship or residency in the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.*
- j. Compensation. An Academy Board member shall serve as a volunteer director and without compensation for his/her services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as an Academy Board member.*
- k. Current Members of the Board of Directors. The University Board re-confirms the appointments of the following persons to their existing terms set forth below as members of the Academy's Board of Directors:*

*Jean Nesbitt
134 Cross Street
Benton Harbor, MI 49022
Term Expiration: June 30, 2020*

*Terri Mays
1801 Elm Terrace
Benton Harbor, MI 49022
Term Expiration: June 30, 2019*

*Glenda Bell
2117 Holly Road
Benton Harbor, MI 49022
Term Expiration: June 30, 2021*

*Robert Snyder
54445 River Birch Drive
Eau Claire, MI 49111
Term Expiration: June 30, 2020*

*Betty Mason
188 Windsor Road
Benton Harbor, MI 49022
Term Expiration: June 30, 2019*

*Vacant
Term Expiration: June 30, 2019*

*Willie Mitchell
PO Box 8946
Benton Harbor, MI 49023
Term Expiration: June 30, 2021*

- 2. The University Board hereby approves the New Charter Contract in substantially the form provided to the University Board in connection with its consideration of this Reauthorization Resolution, and upon being presented with the counterpart of the same that has been fully executed by a duly authorized representative of the Academy Board in its name and on its behalf, the President of the University, or his designee, is hereby authorized to execute the same in the name of and on behalf of the University Board, and the New Charter Contract shall thereupon take immediate effect and supersede and replace the Original Charter Contract in all respects.”*

4b.2. Blended Learning Academies Credit Recovery High School

RESOLUTION

“WHEREAS, the Ferris State University Board of Trustees (the “University Board”) granted conditional approval to a Resolution (the “Initial Resolution”) dated December 13, 2013, for Blended Learning Academies Credit Recovery High School (the “Academy”), which conditionally authorized the execution of a contract with the Academy to charter an academy (“Original Charter Contract”) and conditionally authorized the Chairperson of the University Board to execute the Original Charter Contract between the Academy and the University Board; and,

WHEREAS, on December 13, 2013 the University Board authorized the Academy for five years through June 30, 2019; and,

WHEREAS, the Academy is an alternative school and as such focuses on credit recovery for high school dropouts and students in jeopardy of not graduating due to a shortage of credits; and,

WHEREAS, the Academy’s enrollment has steadily grown to 97 students in grades 9-12 with 92% of them receiving free and reduced lunch rate and reports a 25% special education rate; and,

WHEREAS, alternative metrics ACT WorkKeys are used to assess the Academy’s performance which show student scores are trending upward in Math, Graphic Literacy and Workplace Documents; and,

WHEREAS, the Academy show an average increase of 18% on the 2018 Scholastic Aptitude Test (SAT) over the previous year; and,

WHEREAS, the Academy to date has graduated 80 students; and,

WHEREAS, the Academy’s 2018 graduating class of 33 report 100% employed with 28 working on post-secondary educational goals and 1 in the United States Navy; and,

WHEREAS, the Academy is fiscally sound with a 20% fund balance; and,

WHEREAS, the University Board desires to reauthorize the Academy pursuant to the terms of a new contract to charter an academy (“New Charter Contract”) in substantially the form provided to the University Board in connection with its consideration of this reauthorization resolution (the “Reauthorization Resolution”) for five years through June 30, 2024; and,

WHEREAS, the University Board intends that the New Charter Contract shall supersede and replace the Original Charter Contract in all respects.

NOW THEREFORE BE IT RESOLVED:

- 1. The application for the reauthorization of Blended Learning Academies Credit Recovery High School (the “Academy”) submitted to the Ferris State University Charter Schools Office (FSU CSO) for a term ending on June 30, 2024, is approved contingent upon the Academy Board approving the New Charter Contract (including without limitation the Terms and Conditions and all of the Schedules incorporated therein) and its execution, delivery and filing of the same in the name of and on behalf of the Academy.*

The University Board establishes the method of selection, length of term, number of members, qualification of members, the procedure for removal of members, and other matters pertaining to the Academy’s Board of Directors, as follows:

a. Method of Selection. The University Board shall prescribe the methods of appointment for members of the Academy Board. Ferris State University’s Director of Charter Schools (“CSO Director”) is authorized to administer the University Board’s academy board selection and appointment process (including a Public School Academy Board Member Questionnaire or School of Excellence Board Member Questionnaire or Strict Discipline Academy Board Member Questionnaire, as applicable, and required background checks), as provided below:

- 1. The University Board shall appoint initial and subsequent members of the Academy Board of Directors by formal resolution, except as prescribed by subparagraph (4) of this subparagraph (a). The CSO Director shall recommend nominees to the University Board based upon a review of the applicable Academy Board Member Questionnaire, required background checks and each nominee’s resume. Each nominee shall be available for interview by the University Board or the CSO Director. The University Board may reject any or all Academy Board nominees.*
- 2. The Academy Board shall be provided an opportunity to nominate its subsequent members, by resolution and majority vote, except as provided herein. The Academy Board shall recommend at least one nominee for each vacancy. The Academy Board’s nominees shall submit the applicable Academy Board Member Questionnaire for review by the Ferris State University Charter Schools Office (“CSO”). If the University Board elects not to appoint any of the Academy Board’s nominees for a vacant position on the Academy Board or elects to make its own nomination(s), it may nominate and appoint an Academy Board member of its own choosing for that vacant position, or it may request additional nominees from the Academy Board.*

3. *An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.*
4. *Under exigent conditions, and with the approval of the University Board's Chair, the CSO Director may appoint a qualified individual to the Academy Board. All appointments made under this provision must be presented to the University Board for final determination at its next regularly scheduled formal session. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.*

b. *Length of Term.* *Each member of the Academy Board shall serve at the pleasure of the University Board. The initial terms of the members of the Academy Board shall be staggered in a manner determined by the CSO Director, but no individual member's term shall exceed a period of four (4) years. The subsequent term of each member of the Academy Board shall be for a period of four (4) years. The terms for each position shall begin on July 1st and end on June 30th of the pertinent year.*

c. *Number of Directors.* *The number of board member positions on the Academy's Board of Directors shall be seven (7). The number of board member positions shall never be fewer than five (5) nor more than seven (7), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the CSO Director, may deem that failure an exigent condition.*

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

d. *Qualifications of Members.* *To be qualified to serve on the Academy Board, a person shall, among other things: (1) be a citizen of the United States; (2) be a resident of the State of Michigan; (3) submit all materials requested by the CSO including, but not limited to, the applicable Academy Board Member Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the CSO.*

The Academy Board shall include as a member (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a person with school administrative experience. The Academy Board shall include representation from the local community in which the Academy serves.

The members of the Academy Board shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former

director, officer, or employee of an educational management company that contracts with the Academy; and (4) Ferris State University officials or employees.

e. Oath. Before beginning his/her service, each member of the Academy Board shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the CSO. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.

f. Removal of Members. The University Board may remove an Academy Board member with or without cause at any time by notifying the affected Academy Board member. The notice shall specify the date when the Academy Board member's service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.

With the approval of the University Board Chair, the CSO Director may suspend an Academy Board member's service, if in his/her judgment the member's continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

g. Tenure. Each member of the Academy Board shall hold office until such member's replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.

h. Resignation. Any member of the Academy Board may resign at any time by providing written notice to the Academy or the CSO. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy board member who fails to attend three (3) consecutive Academy board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the CSO Director, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.

i. Board Vacancies. An Academy Board vacancy shall occur because of death, resignation, removal, failure to maintain United States citizenship or residency in the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.

j. Compensation. An Academy Board member shall serve as a volunteer director and without compensation for his/her services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as an Academy Board member.

k. Current Members of the Board of Directors. The University Board re-confirms the appointments of the following persons to their existing terms set forth below as members of the Academy’s Board of Directors:

*Marcus Kirkpatrick
3620 Donamere Drive
Lansing, MI 48906
Term Expiration: June 30, 2019*

*Sheylene Hall
1116 E. Greenlawn
Lansing, MI 48910
Term Expiration: June 30, 2019*

*Ann Rossi
1943 Wood Street, #8
Lansing, MI 48912
Term Expiration: June 30, 2021*

*Vacant

Term Expiration: June 30, 2020*

*William Jaconette
500 W. Geneva Drive
DeWitt, MI 48820
Term Expiration: June 30, 2021*

*Vacant

Term Expiration: June 30, 2022*

*Meagan Mahoney-Lamson
803 Call Street
Lansing, MI 48906
Term Expiration: June 30, 2020*

2. The University Board hereby approves the New Charter Contract in substantially the form provided to the University Board in connection with its consideration of this Reauthorization Resolution, and upon being presented with the counterpart of the same that has been fully executed by a duly authorized representative of the Academy Board in its name and on its behalf, the President of the University, or his designee, is hereby authorized to execute the same in the name of and on behalf of the University Board, and the New Charter Contract shall thereupon take immediate effect and supersede and replace the Original Charter Contract in all respects.”

4b.3. Bridge Academy

RESOLUTION

“WHEREAS, the Ferris State University Board of Trustees (the “University Board”) granted conditional approval to a Resolution (the “Initial Resolution”) dated May 7, 2004, for Bridge Academy (the “Academy”), which conditionally authorized the execution of a contract with the Academy to charter an academy (“Original Charter Contract”) and conditionally authorized the Chairperson of the University Board to execute the Original Charter Contract between the Academy and the University Board; and,

WHEREAS, on March 20, 2009 the University Board reauthorized the Academy for five years through June 30, 2014; and,

WHEREAS, on February 21, 2014 the University Board grant a two-year extension to the Academy through June 30, 2016; and,

WHEREAS, on December 15, 2015 the University Board reauthorized the Academy for three years through June 30, 2019; and,

WHEREAS, the Academy has 760 students in grades PreK-8 with 96% of them receiving free and reduced lunch rate; and'

WHEREAS the Academy has an English Language Learners (ELL) population of 63% serving students from Yemen, Bangladesh, Libya and Sudan, many of whom are refugees; and,

WHEREAS, the Academy is exceeding both the State average and resident districts in Math and English Language Arts Michigan State Test of Academic Performance (M-STEP); and,

WHEREAS, the Academy has met all 14 Ferris State University Charter Schools Office goals for school growth percentile on the NWEA-MAP test in both Reading and Math; and,

WHEREAS, the Academy is fiscally sound with a 13% fund balance; and,

WHEREAS, the Academy has an extremely close bond within the community it serves by offering services for adults such as English and computer literacy, providing afterschool programs, and students may attend Saturday school to increase their progression in learning English and other subjects; and,

WHEREAS, the University Board desires to reauthorize the Academy pursuant to the terms of a new contract to charter an academy (“New Charter Contract”) in substantially the form provided to the University Board in connection with its consideration of this reauthorization resolution (the “Reauthorization Resolution”) for five years through June 30, 2024; and,

WHEREAS, the University Board intends that the New Charter Contract shall supersede and replace the Original Charter Contract in all respects.

NOW THEREFORE BE IT RESOLVED:

- 1. The application for the reauthorization of Bridge Academy (the “Academy”) submitted to the Ferris State University Charter Schools Office (FSU CSO) for a term ending on June 30, 2024, is approved contingent upon the Academy Board approving the New Charter Contract (including without limitation the Terms and Conditions and all of the Schedules incorporated therein) and its execution, delivery and filing of the same in the name of and on behalf of the Academy.*

The University Board establishes the method of selection, length of term, number of members, qualification of members, the procedure for removal of members, and other matters pertaining to the Academy’s Board of Directors, as follows:

- a. Method of Selection. The University Board shall prescribe the methods of appointment for members of the Academy Board. Ferris State University’s Director of Charter Schools (“CSO Director”) is authorized to administer the University Board’s academy board selection and appointment process (including a Public School Academy Board Member Questionnaire or School of Excellence Board Member Questionnaire or Strict*

Discipline Academy Board Member Questionnaire, as applicable, and required background checks), as provided below:

- 1. The University Board shall appoint initial and subsequent members of the Academy Board of Directors by formal resolution, except as prescribed by subparagraph (4) of this subparagraph (a). The CSO Director shall recommend nominees to the University Board based upon a review of the applicable Academy Board Member Questionnaire, required background checks and each nominee's resume. Each nominee shall be available for interview by the University Board or the CSO Director. The University Board may reject any or all Academy Board nominees.*
- 2. The Academy Board shall be provided an opportunity to nominate its subsequent members, by resolution and majority vote, except as provided herein. The Academy Board shall recommend at least one nominee for each vacancy. The Academy Board's nominees shall submit the applicable Academy Board Member Questionnaire for review by the Ferris State University Charter Schools Office ("CSO"). If the University Board elects not to appoint any of the Academy Board's nominees for a vacant position on the Academy Board or elects to make its own nomination(s), it may nominate and appoint an Academy Board member of its own choosing for that vacant position, or it may request additional nominees from the Academy Board.*
- 3. An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.*
- 4. Under exigent conditions, and with the approval of the University Board's Chair, the CSO Director may appoint a qualified individual to the Academy Board. All appointments made under this provision must be presented to the University Board for final determination at its next regularly scheduled formal session. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.*

b. Length of Term. Each member of the Academy Board shall serve at the pleasure of the University Board. The initial terms of the members of the Academy Board shall be staggered in a manner determined by the CSO Director, but no individual member's term shall exceed a period of four (4) years. The subsequent term of each member of the Academy Board shall be for a period of four (4) years. The terms for each position shall begin on July 1st and end on June 30th of the pertinent year.

c. Number of Directors. The number of board member positions on the Academy's Board of Directors shall be seven (7). The number of board member positions shall never be fewer than five (5) nor more than seven (7), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the CSO Director, may deem that failure an exigent condition.

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

d. Qualifications of Members. To be qualified to serve on the Academy Board, a person shall, among other things: (1) be a citizen of the United States; (2) be a resident of the State of Michigan; (3) submit all materials requested by the CSO including, but not limited to, the applicable Academy Board Member Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the CSO.

The Academy Board shall include as a member (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a person with school administrative experience. The Academy Board shall include representation from the local community in which the Academy serves.

The members of the Academy Board shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former director, officer, or employee of an educational management company that contracts with the Academy; and (4) Ferris State University officials or employees.

e. Oath. Before beginning his/her service, each member of the Academy Board shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the CSO. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.

f. Removal of Members. The University Board may remove an Academy Board member with or without cause at any time by notifying the affected Academy Board member. The notice shall specify the date when the Academy Board member's service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.

With the approval of the University Board Chair, the CSO Director may suspend an Academy Board member's service, if in his/her judgment the member's continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

g. Tenure. Each member of the Academy Board shall hold office until such member's replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.

h. Resignation. Any member of the Academy Board may resign at any time by providing written notice to the Academy or the CSO. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy board member who fails to attend three (3) consecutive Academy board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the CSO Director, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.

i. Board Vacancies. An Academy Board vacancy shall occur because of death, resignation, removal, failure to maintain United States citizenship or residency in the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.

j. Compensation. An Academy Board member shall serve as a volunteer director and without compensation for his/her services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as an Academy Board member.

k. Current Members of the Board of Directors. The University Board re-confirms the appointments of the following persons to their existing terms set forth below as members of the Academy's Board of Directors:

Jamal Aljahmi
6906 Oakman Blvd.
Dearborn, MI 48126
Term Expiration: June 30, 2022

Toyab Al-Bari
12610 Gallagher Street
Detroit, MI 48212
Term Expiration: June 30, 2019

Abdulraqib Nagi Anakeeb
4012 Oliver Street
Detroit, MI 48211
Term Expiration: June 30, 2019

Vacant
Term Expiration: June 30, 2020

Ahmad Tousis
2240 E. Maple Road
Troy, MI 48083
Term Expiration: June 30, 2020

Vacant
Term Expiration: June 30, 2022

Fahmi Husain
3880 Edwin
Hamtramck, MI 49212
Term Expiration: June 30, 2021

2. The University Board hereby approves the New Charter Contract in substantially the form provided to the University Board in connection with its consideration of this Reauthorization Resolution, and upon being presented with the counterpart of the same that has been fully executed by a duly authorized representative of the Academy Board in its name and on its behalf, the President of the University, or his designee, is hereby authorized to execute the same in the name of and on behalf of the University Board, and

the New Charter Contract shall thereupon take immediate effect and supersede and replace the Original Charter Contract in all respects.”

4b.4. Creative Technologies Academy

RESOLUTION

“WHEREAS, the Ferris State University Board of Trustees (the “University Board”) granted conditional approval to a Resolution (the “Initial Resolution”) dated May 8, 1998, for Creative Technologies Academy (the “Academy”), which conditionally authorized the execution of a contract with the Academy to charter an academy (“Original Charter Contract”) and conditionally authorized the Chairperson of the University Board to execute the Original Charter Contract between the Academy and the University Board; and,

WHEREAS, on May 2, 2003 the University Board reauthorized the Academy for five years through June 30, 2008; and,

WHEREAS, on July 16, 2006 the University Board shortened the Contract to four years through June 30, 2007 to accommodate a contractual date reorganization by the Charter Schools Office; and,

WHEREAS, on March 14, 2007 the University Board reauthorized the Academy for seven years through June 30, 2014; and,

WHEREAS, on February 21, 2014 the University Board reauthorized the Academy for five years through June 30, 2019; and,

WHEREAS, the Academy is exceeding the State average in English Language Arts Michigan State Test of Academic Performance (M-STEP) and matching the resident district’s performance; and,

WHEREAS, the Academy has exceeded or are close to exceeding the national average in student achievement on the NWEA-MAP test in both Reading and Math; and,

WHEREAS, the Academy’s Scholastic Aptitude Test (SAT) scores are the highest of all of the Ferris State University authorized academies with as average score of 977; and,

WHEREAS, the Academy is fiscally sound with a 27% fund balance; and,

WHEREAS, the Academy was donated ten acres of real property adjacent to the Academy with future plans to build additional classroom space and gymnasium; and,

WHEREAS, the University Board desires to reauthorize the Academy pursuant to the terms of a new contract to charter an academy (“New Charter Contract”) in substantially the form provided to the University Board in connection with its consideration of this reauthorization resolution (the “Reauthorization Resolution”) for seven years through June 30, 2026; and,

WHEREAS, the University Board intends that the New Charter Contract shall supersede and replace the Original Charter Contract in all respects.

NOW THEREFORE BE IT RESOLVED:

- 1. The application for the reauthorization of Creative Technologies Academy (the “Academy”) submitted to the Ferris State University Charter Schools Office (FSU CSO) for a term ending on June 30, 2026, is approved contingent upon the Academy Board approving the New Charter Contract (including without limitation the Terms and Conditions and all of the Schedules incorporated therein) and its execution, delivery and filing of the same in the name of and on behalf of the Academy.*

The University Board establishes the method of selection, length of term, number of members, qualification of members, the procedure for removal of members, and other matters pertaining to the Academy’s Board of Directors, as follows:

a. Method of Selection. The University Board shall prescribe the methods of appointment for members of the Academy Board. Ferris State University’s Director of Charter Schools (“CSO Director”) is authorized to administer the University Board’s academy board selection and appointment process (including a Public School Academy Board Member Questionnaire or School of Excellence Board Member Questionnaire or Strict Discipline Academy Board Member Questionnaire, as applicable, and required background checks), as provided below:

- 1. The University Board shall appoint initial and subsequent members of the Academy Board of Directors by formal resolution, except as prescribed by subparagraph (4) of this subparagraph (a). The CSO Director shall recommend nominees to the University Board based upon a review of the applicable Academy Board Member Questionnaire, required background checks and each nominee’s resume. Each nominee shall be available for interview by the University Board or the CSO Director. The University Board may reject any or all Academy Board nominees.*
- 2. The Academy Board shall be provided an opportunity to nominate its subsequent members, by resolution and majority vote, except as provided herein. The Academy Board shall recommend at least one nominee for each vacancy. The Academy Board’s nominees shall submit the applicable Academy Board Member Questionnaire for review by the Ferris State University Charter Schools Office (“CSO”). If the University Board elects not to appoint any of the Academy Board’s nominees for a vacant position on the Academy Board or elects to make its own nomination(s), it may nominate and appoint an Academy Board member of its own choosing for that vacant position, or it may request additional nominees from the Academy Board.*
- 3. An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.*
- 4. Under exigent conditions, and with the approval of the University Board’s Chair, the CSO Director may appoint a qualified individual to the Academy Board. All appointments made under this provision must be presented to the University Board*

for final determination at its next regularly scheduled formal session. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.

b. Length of Term. Each member of the Academy Board shall serve at the pleasure of the University Board. The initial terms of the members of the Academy Board shall be staggered in a manner determined by the CSO Director, but no individual member's term shall exceed a period of four (4) years. The subsequent term of each member of the Academy Board shall be for a period of four (4) years. The terms for each position shall begin on July 1st and end on June 30th of the pertinent year.

c. Number of Directors. The number of board member positions on the Academy's Board of Directors shall be seven (7). The number of board member positions shall never be fewer than five (5) nor more than seven (7), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the CSO Director, may deem that failure an exigent condition.

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

d. Qualifications of Members. To be qualified to serve on the Academy Board, a person shall, among other things: (1) be a citizen of the United States; (2) be a resident of the State of Michigan; (3) submit all materials requested by the CSO including, but not limited to, the applicable Academy Board Member Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the CSO.

The Academy Board shall include as a member (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a person with school administrative experience. The Academy Board shall include representation from the local community in which the Academy serves.

The members of the Academy Board shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former director, officer, or employee of an educational management company that contracts with the Academy; and (4) Ferris State University officials or employees.

e. Oath. Before beginning his/her service, each member of the Academy Board shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the CSO. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.

f. Removal of Members. The University Board may remove an Academy Board member with or without cause at any time by notifying the affected Academy Board member.

The notice shall specify the date when the Academy Board member's service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.

With the approval of the University Board Chair, the CSO Director may suspend an Academy Board member's service, if in his/her judgment the member's continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

g. Tenure. Each member of the Academy Board shall hold office until such member's replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.

h. Resignation. Any member of the Academy Board may resign at any time by providing written notice to the Academy or the CSO. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy board member who fails to attend three (3) consecutive Academy board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the CSO Director, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.

i. Board Vacancies. An Academy Board vacancy shall occur because of death, resignation, removal, failure to maintain United States citizenship or residency in the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.

j. Compensation. An Academy Board member shall serve as a volunteer director and without compensation for his/her services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as an Academy Board member.

k. Current Members of the Board of Directors. The University Board re-confirms the appointments of the following persons to their existing terms set forth below as members of the Academy's Board of Directors:

*Cynthia Patin
2207 15 Mile Road, NE
Sparta, MI 49345
Term Expiration: June 30, 2020*

*Miranda Batshelder
4755 Egner Avenue, NE
Cedar Springs, MI 49319
Term Expiration: June 30, 2020*

*Michael Tawney
15373 White Creek
Cedar Springs, MI 49319
Term Expiration: June 30, 2022*

*Laura Ensley
5300 Dio Drive
Cedar Springs, MI 49319
Term Expiration: June 30, 2022*

*Melissa Armstrong
62 W. Countyline Road
Sand Lake, MI 49343
Term Expiration: June 30, 2021*

*Randall Faustin
11768 Ridge Water Drive
Sparta, MI 49319
Term Expiration: June 30, 2021*

*Shasta Gross
PO Box 66
Burnips, MI 49314
Term Expiration: June 30, 2019*

2. *The University Board hereby approves the New Charter Contract in substantially the form provided to the University Board in connection with its consideration of this Reauthorization Resolution, and upon being presented with the counterpart of the same that has been fully executed by a duly authorized representative of the Academy Board in its name and on its behalf, the President of the University, or his designee, is hereby authorized to execute the same in the name of and on behalf of the University Board, and the New Charter Contract shall thereupon take immediate effect and supersede and replace the Original Charter Contract in all respects.”*

4c. Institute for Construction Education and Training (ICET) Hot Mix Asphalt Facility

It was moved by Trustee Gwizdala, supported by Trustee Granger, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, Ferris State University is an industry leader in the State of Michigan providing training and certification for hot mix asphalt, soil density, and aggregate and materials testing; and,

WHEREAS, the current facility in which this program is located is outdated and does not meet the needs of the program; and,

WHEREAS, the University has completed a feasibility study for the construction of a new facility for the Institute for Construction Education and Technology; and,

WHEREAS, the new facility will be located adjacent to the current University facility for Corporate and Professional Development east of the main Big Rapids campus; and,

WHEREAS, the University has recently been awarded two five-year training contracts with the Michigan Department of Transportation (MDOT) to provide training and certification for aggregate and hot mix asphalt training for transportation related construction projects; and,

WHEREAS, Ferris State University is the only university authorized by MDOT to provide these training and certification services; and,

WHEREAS, professional design, construction management and other related activities and services are required to complete the project; and,

WHEREAS, significant progress has been made in the fundraising effort for the project, and the Administration is now requesting Board of Trustees' approval to proceed with final design, construction and furnishings at a total cost not to exceed \$2,600,000.00; and,

WHEREAS, this project requires Board approval, pursuant to Board-Approved Policies, Purchasing Policy, Section 4-205, Matters reserved to the Board, as it relates to capital construction services and professional services contracts.

NOW THEREFORE BE IT RESOLVED, that in accordance with Board-Approved Contracting Policy, Section 4-103, the Vice President of Administration and Finance or his designee, is hereby authorized to proceed with final design, construction, and furnishings, including the retention of all necessary services and other related activities, including negotiating and entering into contracts as required, for an amount not to exceed \$2,600,000.00, upon legal review and in accordance with Board-approved policies.

BE IT FURTHER RESOLVED that funding for this project will include \$500,000.00 from the President/Provost Offices, \$500,000.00 from ICET program reserves, and \$1,600,000.00 from donor gifts.”

4d. Top Taggart Field Artificial Turf Replacement

It was moved by Trustee Gwizdala, supported by Trustee Srivastava, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the University Administration has determined the need to replace the artificial turf system at Top Taggart Field, including the practice area; and,

WHEREAS, the current artificial turf system installed in the summer 2008 has served the University well and is at the end of its serviceable life; and,

WHEREAS, the current artificial turf system is in need of replacement before August 2019, and providing sufficient lead time is critical given there are a limited number of vendors that do this work, with most field owners wanting to have this type of work completed during the summer months; and,

WHEREAS, Board of Trustees approval to move forward with this project is required pursuant to Board-approved Purchasing policy, Section 4-205, Matters Reserved to the Board, as it relates to capital construction services and professional services contracts.

NOW THEREFORE BE IT RESOLVED that the Vice President for Administration and Finance, or his designee, is hereby authorized to proceed with the retention of necessary construction, professional, and other services, including the negotiation of and entering into contracts for the design, removal, construction, and installation of the new artificial turf, upon

legal review and in accordance with Board-approved policies, for up to \$900,000.00 plus a contingency of \$200,000.00, for a total project cost not to exceed \$1,100,000.00.

BE IT FURTHER RESOLVED that funding for this project will be provided from an existing reserve toward this project and the general fund maintenance reserves.”

4e. Expanded Flexibility for Ferris Futures Endowed Scholarship Matching Program

It was moved by Trustee Gwizdala, supported by Trustee Granger, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the Board of Trustees approved a resolution in October 2015 granting authority to the Administration to match up to \$3,000,000.00 per fiscal year of new donations to create new endowed scholarship funds and new donations to increase the size of existing endowed scholarship funds; and,

WHEREAS, the University is now in year three of the six year Ferris Futures matching program, with the six year period ending June 30, 2022; and,

WHEREAS, during the first two fiscal years ending June 30, 2017 and June 30, 2018 there was a combined amount of approximately \$561,000.00 of unused matching capacity from the up to \$3,000,000.00 available for each fiscal year; and,

WHEREAS, the University now has two years of actual information on gifts and pledges toward the six-year Ferris Futures program, and there has been some of the up to \$3,000,000.00 of matching funds that have not been utilized in years one and two.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby approves extending the six-year period to include a seventh year to use any unutilized capacity from the up to \$3,000,000.00 per year from the six-year program.”

4f. Authorization to Retain Professional Services from Two Search Firms

It was moved by Trustee Gwizdala, supported by Trustee Srivastava, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, the University periodically needs the assistance of a professional search firm to assist in the process of creating an expanded pool of quality applicants to help insure that we are able to have a successful search; and,

WHEREAS, the Administration conducted a national request for proposal (RFP) process whereby state, regional, and national firms were able to participate in an open bid process; and,

WHEREAS, the University received nine proposals as a result of this process, six were national firms and three were regional firms; and,

WHEREAS, the Administration has reflected on the potential need for these services over the next two years through calendar year 2020 and is recommending the retention of the national search firm of Buffkin Baker and the regional search firm of Management Business Solutions; and,

WHEREAS, Board approval is required to authorize the Administration to enter into an agreement with each of these two firms individually, pursuant to Board-approved Purchasing Policy, section 4-205, Matters Reserved to the Board, as it relates to professional services contracts.

NOW THEREFORE BE IT RESOLVED, that in accordance with Board-approved Contracting Policy, section 4-205, Matters Reserved to the Board, the Vice President of Administration and Finance, or his designee, is hereby authorized to negotiate and enter into two separate agreements, one with Buffkin Baker with a fee for the first two searches per year of 30.8 percent of first year salary, which drops to 27.5 percent after the second search, plus related expenses, and one with Management Business Solutions for a cost per search of 17 percent of first year salary (with a minimum fee of \$5,500.00) plus related expenses, with the fee for Management Business Solutions dropping to 16 percent after the fifth search.

BE IT FURTHER RESOLVED, that the cost for these professional services will be provided from the division, college, or unit budget where the position is located.”

4g. Professional Services, Kennari Consulting

It was moved by Trustee Gwizdala, supported by Trustee Granger, and unanimously carried that the Ferris State University Board of Trustees hereby approves the following Resolution, as submitted on this date:

RESOLUTION

“WHEREAS, on December 17, 2017 the University Board of Trustees granted approval for a one-year professional services agreement with Kennari Consulting to serve as the University’s campaign counsel to support the Now & Always comprehensive fundraising campaign; and,

WHEREAS, the Administration is requesting approval for a three-year contract extension and expansion of the scope of professional services with Kennari Consulting as the University’s campaign counsel to augment the expertise of University staff and to coincide with the extension of the Now & Always campaign announced in early November; and,

WHEREAS, the professional services Kennari Consulting will continue to provide as campaign counsel include ongoing refinement of annual fund and campaign plans and strategies, assisting in securing lead gifts, supporting the campaign cabinet, recruiting additional campaign leadership and training staff and volunteers; and,

WHEREAS, with the campaign’s three-year extension and expanded goal of \$115 million, it is necessary to increase the scope of Kennari’s work to include grant writing services, feasibility

studies and business plan development associated with new fundraising initiatives that have emerged since the onset of the campaign; and,

WHEREAS, the Administration is requesting additional professional services with Kennari Consulting to continue to serve as the University's campaign counsel to support the Now & Always comprehensive fundraising campaign for a total amount not to exceed \$422,500.00 for services from January 1, 2019 through December 31, 2021; and,

WHEREAS, Board approval is required for this agreement, pursuant to Board-approved Purchasing policy, Section 4-205, Matters Reserved to the Board, as it relates to professional services contracts.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby authorizes President David L. Eisler, or his designee, to extend the professional services agreement with Kennari Consulting as the University campaign counsel for an additional three years and to expand the scope of their work to support new campaign initiatives, in accordance with Board-approved policies, for a total amount not to exceed \$422,500.00, effective from January 1, 2019 through December 31, 2021.

BE IT FURTHER RESOLVED that this action is contingent upon approval from The Ferris Foundation FY19-22 operating budgets and fund balance, pursuant to approval by The Foundation Audit Committee, and where appropriate, by The Foundation Board of Directors."

5. Hearing of the Public

Provost and Vice President Paul Blake extended his appreciation to Paul Boyer and Gary Granger for their service on the Board of Trustees, and to Dr. Roberta Teahen for her sixteen years of service at Ferris State University.

No one else responded to Chair Boyer's invitation to address the Board.

Comments from President Eisler

President Eisler's comments included:

- ◆ Appreciation for the variety of giving activities that have taken place across campus over the last several weeks, including a holiday tree created by the students which was used to collect food for all the food pantries in town.
- ◆ Appreciation for the service, leadership and commitment of Paul Boyer and Gary Granger in their service on the Board of Trustees.
- ◆ A video created by FSU Alumnus Steve Wychoff in support of our Bulldog Football team was presented.
- ◆ President Eisler received a text during the meeting that FSU Quarterback Jayru Campbell was selected as this year's winner of the Harlon Hill Trophy.

6. Comments from the Board of Trustees

Trustee Srivastava provided comments on behalf of the Board. His comments, as well as comments from other Trustees, included:

- ◆ The Board recognizes and appreciates the efforts and improvements they have seen across the university.
- ◆ Thank you to Paul Boyer and Gary Granger for your leadership and service.
- ◆ Congratulations to Karen Huisman for earning the title of Registered Parliamentarian.
- ◆ The Board shares in the excitement and appreciation for our athletic teams and everything they have accomplished.

7. Reconfirmation of Next Meeting Date

The next regularly scheduled full Board meeting will be held on Friday, February 22, 2019 in Big Rapids, Michigan.

8. Adjournment

At 4:55 p.m. the meeting was adjourned.

Approved by

Amna P. Seibold
Chair

Submitted by

Karen K. Huisman
Secretary to the Board of Trustees