How to log-in to MyFSU

Web-based enrollment system
1. Click on the “MyFSU” link
2. Login to MyFSU
3. Select the “Student” tab

4. Select “MyRegistration”
How to view your schedule

“Week at a Glance” calendar schedule
1. Click “Week at a Glance”
2. Click “Next Week” until you are viewing the start of the upcoming semester.
3. Use this page to compare class options (Remember: You may not be able to fit every class you want!)
How to view your registration

Summary list of classes in which you are registered
3. Click “Add and Drop Classes”

4. Ensure that the correct term is selected and click “Submit”
<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Subj</th>
<th>Crse Sec Level</th>
<th>Cred</th>
<th>Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Registered on Mar 30, 2017</td>
<td>Home</td>
<td>81311</td>
<td>PSYC</td>
<td>150</td>
<td>3.00</td>
<td>Standard</td>
<td>Introduction to Psychology</td>
</tr>
<tr>
<td>Web Registered on May 18, 2017</td>
<td>Home</td>
<td>81797</td>
<td>ENGL</td>
<td>150</td>
<td>3.00</td>
<td>Standard</td>
<td>English 1</td>
</tr>
<tr>
<td>Web Registered on May 18, 2017</td>
<td>Home</td>
<td>81746</td>
<td>COMM</td>
<td>121</td>
<td>3.00</td>
<td>Standard</td>
<td>Fundamentals of Public Speaking</td>
</tr>
<tr>
<td>Web Registered on May 18, 2017</td>
<td>Online</td>
<td>82092</td>
<td>ECON</td>
<td>231</td>
<td>3.00</td>
<td>Standard</td>
<td>Principles of Macroeconomics</td>
</tr>
</tbody>
</table>

**Total Credit Hours:** 12.00

**Billing Hours:** 12.00

**Minimum Hours:** 0.000

**Maximum Hours:** 19.000

**Date:** Jun 08, 2017 01:21 pm

Used to drop a class (Ask for assistance if you are considering dropping a class from your schedule)

Total number of credit hours currently registered

All classes currently registered (Your program may have already enrolled you in required courses)
How to search for classes:
By class name

Basic search used to find classes specified on your check sheet
1. Click "Look Up Classes"

OR - Click "Class Search" from this screen

<table>
<thead>
<tr>
<th>Status</th>
<th>Action</th>
<th>CRN</th>
<th>Sub</th>
<th>Crse Sec Level</th>
<th>Cred</th>
<th>Grade Mode</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Registered</td>
<td>Home</td>
<td>81311 PSYC 150</td>
<td>150</td>
<td>502 Undergraduate 3.000 Standard Letter Introduction to Psychology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web Registered</td>
<td>Home</td>
<td>81797 ENGL 150</td>
<td>150</td>
<td>028 Undergraduate 3.000 Standard Letter English 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web Registered</td>
<td>Home</td>
<td>81746 COMM 121</td>
<td>121</td>
<td>015 Undergraduate 3.000 Standard Letter Fundamentals-Public Speaking</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Web Registered</td>
<td>Remote</td>
<td>82092 ECON 221</td>
<td>221</td>
<td>001 Undergraduate 3.000 Standard Letter Principles of Macroeconomics</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Credit Hours: 12.000
Billing Hours: 12.000
Minimum Hours: 0.000
Maximum Hours: 19.000
2. Select the subject of the class you are looking for

3. Click “Course Search”
4. Find the specific course you are looking for and click “View Sections”
### Interpreting search results

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Cap</th>
<th>Act</th>
<th>WL Cap</th>
<th>WL Act</th>
<th>WL Rem</th>
<th>Instructor</th>
<th>Date (MM/DD)</th>
<th>Location</th>
<th>Attribute</th>
</tr>
</thead>
<tbody>
<tr>
<td>81605</td>
<td>MATH 110</td>
<td>4.000 Fundamentals of Algebra</td>
<td>MTWR</td>
<td>08:00 am - 08:50 am</td>
<td>28</td>
<td>27</td>
<td>4</td>
<td>0</td>
<td>4</td>
<td>TBA</td>
<td>08/28-12/08</td>
<td>STR 206</td>
<td>Big Rapids Campus and Big Rapids Structured Learning Assistance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>MW</td>
<td>03:00 pm - 04:15 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TBA</td>
<td>08/28-12/08</td>
<td>STR 206</td>
<td>Big Rapids Campus and Big Rapids Structured Learning Assistance</td>
</tr>
</tbody>
</table>

**CRN** - Course Reference Number  
**Sec** – Section number (specific class)  
**Cred** – Credit hours  
**Cap** - Class capacity  
**Act** - Number of students registered  
**Rem** - Remaining available seats  
(Student on wait-list have priority)  
**Building** - Location  
**Room #** - Attribute  

- **□** - Available  
- **C** - Closed (full)  
- **SR** - Section Restricted  

**NOTE:**  
- "T" is Tuesday  
- "R" is Thursday  
- **WL** - Wait-list  
(Ask for assistance if you are considering using a wait-list)  

**NOTE:**  
Some classes meet in different locations depending on the day and time
5. Select the class that best fits your schedule

6. Click “Register”
How to search for classes:
By attribute type

Advanced search used to find electives, general education options, etc.
1. Click “Look Up Classes”

OR - Click “Class Search” from this screen
2. Click “Advanced Search”
3. Select ALL subjects (click and drag from top)

4. Select desired attributes (Hold Ctrl to select multiple)
   - Cultural Enrichment
   - Social Awareness
   - Etc.
Interpreting attribute search results

<table>
<thead>
<tr>
<th>Subject</th>
<th>Days</th>
<th>Time</th>
<th>Cap</th>
<th>Act</th>
<th>Rem</th>
<th>WL Cap</th>
<th>WL Act</th>
<th>WL Rem</th>
<th>Instructor</th>
<th>Date (MM/DD)</th>
<th>Location</th>
<th>Attribute</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>African American Studies</strong></td>
<td>M</td>
<td>05:00pm-07:50pm</td>
<td>45</td>
<td>27</td>
<td>18</td>
<td>100</td>
<td>0</td>
<td>0</td>
<td>Angela Kristine Guy-Lee (P)</td>
<td>08/28-12/08</td>
<td>STR 223</td>
<td>Cultural Enrichment</td>
</tr>
<tr>
<td><strong>Architectural Technol</strong></td>
<td>TR</td>
<td>09:30am-10:45am</td>
<td>30</td>
<td>26</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>Dane Archer Johnson (P)</td>
<td>08/28-12/08</td>
<td>GRN 102</td>
<td>Cultural Enrichment</td>
</tr>
<tr>
<td><strong>Art History</strong></td>
<td>TR</td>
<td>03:00</td>
<td>35</td>
<td>10</td>
<td>25</td>
<td>100</td>
<td>0</td>
<td>100</td>
<td>Rachel M Foulks</td>
<td>08/28-12/08</td>
<td>IRC 107</td>
<td>Cultural Enrichment</td>
</tr>
</tbody>
</table>

- Search results are grouped by subject
- Ensure that the number of credit hours meets the requirements for your program
- The attribute(s) you searched will appear here
- Click the CRN link for more information about the class
Classes can be:
• Face-to-face
• Mixed Delivery (partly online)
• Fully online

Click “View Catalog Entry” to see a detailed description of the class
AFAM 107 - Intro African American Studies

Introduction to African American Studies is designed for the person who is interested in subjects as diverse as African Civilizations, Diasporic Popular Culture, the Harlem Renaissance, African-Black American Religions, Theories of Development, the Black Arts Movement, and Africana Literature. This course meets General Education requirements: Cultural Enrichment and Race/Ethnicity/Gender Issues and new Fall 2017 Culture and U.S. Diversity. Typically Offered Fall Only.

Levels: Undergraduate
Schedule Types: Lecture

Humanities Department

Course Attributes:
Big Rapids Campus, Culture, Cultural Enrichment, U.S. Diversity, Big Rapids Tuition**, Race-Ethnicity-Gender

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How to print your schedule

“Week at a Glance” calendar schedule
1. Right-click anywhere in the white space and select “Print”.
2. Choose the number of copies.
3. Click “Print”.