

ATHLETIC REGISTRATION FORM (ARF)

STUDENT NAME _____ STUDENT NUMBER _____ TERM _____ SPORT _____

QUESTIONS? CARMA BURCHAM x2799

STUDENT INSTRUCTIONS

1. You must clear all registration holds prior to the early registration date.
2. Make an appointment to meet with your advisor at least 30 days prior to early scheduling.
3. You will be ineligible if this form is not turned in before the start of the semester you have scheduled for.
4. You are required to register for classes within the first five days of early registration.
5. **Once you have completed scheduling, make a copy for your records, and turn ARF into your coach with attached updated degree program checklist.**
6. Ensure the classes you have signed up for are on your ARF. If they are not, you will be ineligible.
7. Utilize the alternate class section during your advisor appointment to list other advisor approved classes you may take in the event you cannot get into a particular class.
8. If you need to sign up for a class that is NOT on your ARF, you will need to return to your advisor for approval and initials.

ADVISOR INSTRUCTIONS

1. Student-athletes must register for at least 12 credit hours. EXCEPTION: if they are in their final semester and will graduate at the end of that semester they may not have to register for 12 credit hours. Check with Carma Burcham x2799 for clarification.
2. A repeated course will not count as a new credit.
3. Up to 12 credit hours of remedial courses may only be taken during the first year of attendance.
4. Student-athletes must be enrolled in courses for which the credit earned is applicable to his/her specific degree program.
 - a. During the first two years all credits earned are accepted towards any degree if a degree program has NOT been declared. If he/she has declared a degree at least 12 credit hours must apply to this degree.
 - b. A student-athlete must declare a degree by the beginning of their fifth semester of enrollment. After this, at least 12 credits must apply to this degree program or any other degree program should they change majors.

APPLIES TO STUDENT DEGREE?	CALL NUMBER	COURSE NAME AND SECTION NUMBER	CREDIT HOURS	IS THIS COURSE A REPEAT?	PERMIT REQUIRED?
ADVISOR INITIALS					
YES	NO				
LIST ALTERNATE CLASSES BELOW IF NEEDED					

DEGREE PROGRAM _____ ADVISOR NAME _____

DATE _____ ADVISOR SIGNATURE _____

TERM _____ CHECK HERE CHANGED DEGREE