



## LIBRARY INFORMATION

Volume 8, Issue 1

FLITE: Ferris Library for Information and Technology Education

Fall 2009

### Welcome!

FLITE is your resource for getting the information and help you need to succeed at Ferris.

FLITE Librarians can help you with lots of things, some examples include:

- How to start researching a report or paper.
- Where to find credible information on the Internet.
- How to find books and journal articles.
- How to properly cite sources for your papers.

For all of this and more, FLITE is the place to come!



### Library Hours

|                        |                 |
|------------------------|-----------------|
| <b>Monday-Thursday</b> | 7:30 am - 12 am |
| <b>Friday</b>          | 7:30 am - 9 pm  |
| <b>Saturday</b>        | 9 am - 6 pm     |
| <b>Sunday</b>          | 1 pm - 12 am    |

Extended Hours Area is open 24/7, except during breaks or otherwise posted, starting end of Sept.

Hours can change and are posted at the building entrances, on the Library homepage, and the Library tab of MyFSU.

### Going home? Live off Campus?

Anywhere you have Internet access, you have access to FLITE's resources.

Logon with your MyFSU username and password to find articles, books, journals- everything that you have access to on campus!

Questions? Problems?  
Ask a Librarian.



### Starting Your Research:

- Check the *online catalog* for books on your topic.
- Find an *encyclopedia* in the *electronic reference collection* for more help.
- Look at recent *journals* or *newspapers* for current information.
- Ask a *reference librarian* which of our *databases* might uncover *journal articles* on your topic.
- Never spend more than **20 minutes** without finding information — just ask a librarian for help!



### *Ask a Librarian:*

**Phone:** (231) 591-3602

**Email:** [netref@library.ferris.edu](mailto:netref@library.ferris.edu)

**Chat:** <http://library.ferris.edu/chat>

**In-Person:** 1st floor, FLITE  
Oval Information Desk

**More help? Check the web:**

FLITE homepage:  
<http://www.ferris.edu/library>

FSUS Class help:  
[http://www.ferris.edu/library/  
Instruction/Classes/FSUS.html](http://www.ferris.edu/library/Instruction/Classes/FSUS.html)

Library tab in MyFSU

# Library Resources...

| <u>Material</u>          | <u>Where is this located?</u> | <u>What do I need to know?</u> |
|--------------------------|-------------------------------|--------------------------------|
| Books                    |                               |                                |
| Reference Materials      |                               |                                |
| Government Documents     |                               |                                |
| Newspapers               |                               |                                |
| Magazines                |                               |                                |
| Journals                 |                               |                                |
| Microfilm and Microfiche |                               |                                |

## Library webpage... [www.ferris.edu/library](http://www.ferris.edu/library)

The screenshot shows the Ferris State University Library website. At the top, the Ferris State University logo is on the left, and the text "Ferris Library for Information, Technology and Education" is on the right. Below this is a navigation bar with links for "Find", "Services", "Instruction", "Collections", and "About Us".

The main content area is divided into several sections:

- Featured Resource:** A box titled "Literature Resource Center" containing text about literature resources from Gale and MLA.
- Resources:** A central area with tabs for "Databases", "Catalog", and "Journals". It includes a search box for databases by keyword and a "Resources" arrow pointing to it.
- FLITE News:** A section titled "FLITE News" with text about new laptops for checkout and a link for more news. An "Ask" arrow points to this section.
- Telephone Numbers:** A box listing phone numbers for "Check Out Desk", "Information Desk", "Computer Help", and "Staff Directory".
- Live Help:** A green button with a question mark icon and the text "Live Help Click Here". A "Chat" arrow points to this button.

At the bottom of the page, there is a footer with contact information for Rick Bearden (Library Web Coordinator), the library's address (1010 Campus Drive, Big Rapids, MI 49307-2279), and the Main Switchboard (231) 591-3500. There are also links for "Library Home", "FAQ", "Get Help", "Library Hours", and "Kendall Library".