

Ferris Computing ID User Account Standard

With the Ferris Computing ids being tied to MyFSU, and other applications, it is important that accounts are secure. These default settings are not to be changed for any user unless done by a Tree Admin. Banner is the originating source for ids and passwords. All accounts are generated by the automated processes run by Human Resources, Student Affairs, and Enterprise Technology Services except as noted below.

All faculty and staff ids, except for those in Tree and Subtree roles, will have the following settings:

Allow user to change password	Yes
Require a password	Yes
Minimum password length	8
Maximum password length	30
Force periodic password change	Yes
Days between forced changes:	90
Password complexity	Require 1 uppercase and 1 number
Require unique passwords	Yes – keeps track of last 5 used
Limit grace logins	Yes
Grace logins allowed	Yes
Remaining grace logins	6
Account locked after	5 failed attempts
Account Lockout expiration	30 minutes
Limit Concurrent Connections	3*

Student accounts will have the following settings:

Allow user to change password	Yes
Require a password	Yes
Minimum password length	8
Maximum password length	30
Force periodic password	Yes
Days between forced changes:	90
Password Complexity	Minimum 1 uppercase and 1 number
Require unique passwords	Yes – keeps track of last 5 used
Limit grace logins	Yes
Grace logins allowed	Yes
Grace logins count	6
Account locked after	5 failed attempts
Account Lockout expiration	30 minutes
Limit Concurrent Connections	3*

Students that have applied here but are not currently attending (initial student accounts)

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Allow user to change password	Yes
Require a password	Yes
Minimum password length	8
Maximum password length	30
Force periodic password	Yes
Days between forced changes:	360
Password Complexity	Minimum 1 uppercase and 1 number
Require unique passwords	Yes – keeps track of last 5 password used
Limit grace logins	Yes
Grace logins allowed	Yes
Grace logins count	6
Account locked after	5 failed attempts
Account Lockout expiration	30 minutes
Limit Concurrent Connections	3*

Classrooms and lecture stations will have the following settings:

Allow user to change password	No
Require a password	No
Minimum password length	
Force periodic password	
Days between forced changes:	
Date and time password expires:	
Require unique passwords	
Limit grace logins	
Grace logins allowed	
Remaining grace logins	

Admins (Tree Admins and subtree admins)

Allow user to change password	Yes
Require a password	Yes
Minimum password length	15
Maximum password length	30
Force periodic password	Yes
Days between forced changes:	30
Password Complexity	Minimum of 1 uppercase and 1 number
Require unique passwords	Yes – cannot reuse previous passwords

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Limit grace logins	Yes
Grace logins allowed	Yes
Grace Login count starts at	6
Account locked after	5 failed attempts
Account Lockout expiration	30 minutes
Limit Concurrent connections	No

*Note: Logging into Novell takes one connection, and the computer authentication takes up one other connection. So really you can only be logged in at one computer at a time with the 3 connection limit.

Special Cases:

“Generic ids” will be managed by the subtree admins. In addition, subtree admins may create ids for special cases using the following guidelines:

Student Employees ids are to be created with a “-STE” at the end of the id, using the students campus computing id (person id) as the root. Other abbreviations are for Grant employees, use “-GRT” for grant based users, and “-CON” for people needing access who are consultants.