

Xtender Request Form

Legal Name: _____ Novell ID: _____
(Print Legal Name)

Position/Title: _____ Department: _____

Telephone: _____ Office Address: _____

I am requesting Xtender for the following modules/areas (Circle all that apply):

Accounts Recv., Finance, Financial Aid, Human Resources, Payroll, Purchasing,
Student, Non-Banner Related – Explain _____

Employee's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

For Data Security Use Only

ACCTS RECV ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

FINANCE ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

FINAID ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

HR ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

PAYROLL ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

PURCHASING ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

STUDENT ___ Mass Index/Scan ___ Scan/Print ___ Print/View ___ View

NOTE – Mass Index/Scan requires a client license and NT Domain ID. Data Security will process the request for this access.

Other instructions: _____

Data Owner's Signature _____ Date: _____

Entered and User Notified _____ Date: _____

Revised 7/13/2007