

## PROPOSAL SUMMARY AND ROUTING FORM




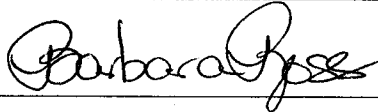


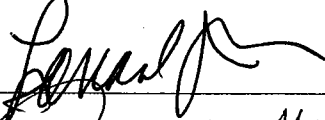


**Proposal Title:** Admission Policy for Medical Record Technology Program

**Initiating Unit or Individual:** Medical Record Program Faculty

**Contact Person's Name:** Paula Hagstrom e-mail: hagstrom@ferris.edu phone: x2316

**Date or Semester of Proposal Implementation:** Winter 2007

- Group I - A – New degree/major or major, or redirection of a current offering
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

| Group/Individual                | Signature                                                                           | Date     | Vote/Action *                                                                                               |
|---------------------------------|-------------------------------------------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------|
| Program Faculty                 |    | 10/9/06  | <u>5</u> Support<br>___ Support with Concerns<br>___ Not Support                                            |
| Department Faculty              |   | 10/17/06 | <u>9</u> Support<br>___ Support with Concerns<br>___ Not Support                                            |
| Department Head                 |  | 10/31/06 | <input checked="" type="checkbox"/> Support<br>___ Support with Concerns<br>___ Not Support                 |
| College Curriculum Committee    |  | 11/2/06  | <u>5</u> Support<br>___ Support with Concerns<br><input type="checkbox"/> Not Support                       |
| College Faculty                 |  | 10/24/06 | <u>21</u> Support<br><input type="checkbox"/> Support with Concerns<br><input type="checkbox"/> Not Support |
| Dean                            |  | 11/7/06  | <input checked="" type="checkbox"/> Support<br>___ Support with Concerns<br>___ Not Support                 |
| University Curriculum Committee |  | 12/6/06  | <input checked="" type="checkbox"/> Support<br>___ Support with Concerns<br>___ Not Support                 |
| Senate                          |  | 12/8/06  | ___ Support<br>___ Support with Concerns<br>___ Not Support                                                 |
| Academic Affairs                |  | 12/8/06  | <input checked="" type="checkbox"/> Support<br>___ Support with Concerns<br>___ Not Support                 |

\* Support with Concerns or Not Support must include a list of concerns.

**To be completed by Academic Affairs**

\_\_\_\_\_  
 President (Date Approved)      Board of Trustees (Date Approved)      President's Council (Date Approved)

**1. Proposal Summary**

The faculty in the medical record programs would like to change the admission requirements for the Medical Record Technology program (Associate in Applied Science). At the present time, a 2.25 gpa from high school or another college/university is required for admission into the program.

We would like the admission gpa changed to 2.5. We feel that a student with a higher gpa on admission would be a better student and would successfully complete the national accreditation exam on the first attempt. Our scores for the MRT exam have not been as high as we would like. When we look at the scores of students who fail the exam, most of these are students who had a lower gpa on admission.

**2. Summary of All Course Action Required\***

**a. Newly Created Courses to FSU:**

| Prefix | Number | Title |
|--------|--------|-------|
| None   |        |       |

**b. Courses to be Deleted From FSU Catalog:**

| Prefix | Number | Title |
|--------|--------|-------|
| None   |        |       |

**c. Existing Course(s) to be Modified:**

| Prefix | Number | Title |
|--------|--------|-------|
| None   |        |       |

**d. Addition of existing FSU courses to program**

| Prefix | Number | Title |
|--------|--------|-------|
| None   |        |       |

**e. Removal of existing FSU courses from program**

| <b>Prefix</b> | <b>Number</b> | <b>Title</b> |
|---------------|---------------|--------------|
| None          |               |              |

\*Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.

**Ferris State University**  
**College of Allied Health Sciences**  
**Medical Record Technology**  
**For students who enter the program Fall 2004 and beyond**  
 CURRENT checksheet

Name \_\_\_\_\_ Student Number \_\_\_\_\_

| <b>Technical Core Requirements –47 cr. hours</b> |       |                                                                                                                                              |   |  |
|--------------------------------------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------|---|--|
| CCHS                                             | 101   | Orientation to Health Care (none)                                                                                                            | 3 |  |
| CCHS                                             | 102   | Safety Issues in Health Care (none)                                                                                                          | 1 |  |
| HCSA                                             | 202   | Health Care Law (none)                                                                                                                       | 3 |  |
| HCSA                                             | 335   | Supervisory Practices in Health Care (none)                                                                                                  | 4 |  |
| HCSA                                             | 345   | Internship Orientation (Departmental approval)                                                                                               | 1 |  |
| ISYS                                             | 105   | Introduction to Microsystems and Software (none)                                                                                             | 3 |  |
| MRIS                                             | 101   | Introduction to Health Information Systems                                                                                                   | 4 |  |
| MRIS                                             | 103   | Medical Terminology (none)                                                                                                                   | 4 |  |
| MRIS                                             | 122   | Health Information Systems 1 (MRIS 101)                                                                                                      | 3 |  |
| MRIS                                             | 204   | ICD Coding (MRIS 101, MRIS 103, BIOL 109 or 205)                                                                                             | 4 |  |
| MRIS                                             | 209   | Quality Management in Health Care (MRIS 101, MRIS 103 or dept approval)                                                                      | 3 |  |
| MRIS                                             | 210   | Fundamentals of Disease Processes (MRIS 102 or MRIS 103. BIOL 109 or BIOL 205)                                                               | 3 |  |
| MRIS                                             | 211   | CPT Coding (MRIS 101, MRIS 103, BIOL 109 or 205)                                                                                             | 3 |  |
| MRIS                                             | 228   | Introduction to Medical Billing and Reimbursement (MRIS 211 or concurrent enrollment in MRIS 211)                                            | 3 |  |
| MRIS                                             | 293   | Professional Practice 1 (Departmental approval)                                                                                              | 6 |  |
| <b>Communication Competence- 9 cr required</b>   |       |                                                                                                                                              |   |  |
| COMM                                             | 221OR | Small Group Decision Making (none)                                                                                                           | 3 |  |
| COMM                                             | 105   | Interpersonal Communication (none)                                                                                                           |   |  |
| ENGL                                             | 150   | English 1 (ENGL 074 or minimum score of 14 on ACT or 370 on SAT)                                                                             | 3 |  |
| ENGL                                             | 250   | English 2 (ENGL 150 with a grade of C- or better)                                                                                            | 3 |  |
| <b>Scientific Understanding 4 cr. Required</b>   |       |                                                                                                                                              |   |  |
| BIOL                                             | 109   | Basic Human Anatomy and Physiology                                                                                                           | 4 |  |
| <b>Quantitative Skills – 4 cr. Required</b>      |       |                                                                                                                                              |   |  |
| MATH                                             | 110   | Fundamentals of Algebra (Math 010 with a grade of C- or better or 15 on ACT or 350 on SAT)                                                   | 4 |  |
| <b>Social Awareness –3 cr. required</b>          |       |                                                                                                                                              |   |  |
|                                                  |       | Social Awareness Foundations Course                                                                                                          | 3 |  |
| <b>Cultural Enrichment 3 cr. Required</b>        |       |                                                                                                                                              |   |  |
|                                                  |       | Select one course from the following subject areas:<br>ARTH, ARTS, FILM, FREN, GERM, HIST, HUMN, LANG,<br>LITR, MUSI, PHIL, SPAN, THTR, WGST |   |  |
|                                                  |       | Elective                                                                                                                                     | 3 |  |

10/21/03

70 credits required for graduation

**FORM D PROPOSED**

**Ferris State University  
College of Allied Health Sciences  
HEALTH INFORMATION TECHNOLOGY  
For students who enter the program Fall 2007 and beyond**

Name \_\_\_\_\_ Student Number \_\_\_\_\_

| <b>Technical Core Requirements –43 cr. hours</b> |       |                                                                                                                                              |   |  |
|--------------------------------------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------|---|--|
| CCHS                                             | 101   | Orientation to Health Care (none)                                                                                                            | 3 |  |
| CCHS                                             | 102   | Safety Issues in Health Care (none)                                                                                                          | 1 |  |
| HCSA                                             | 202   | Health Care Law (none)                                                                                                                       | 3 |  |
| HCSA                                             | 345   | Internship Orientation (Departmental approval)                                                                                               | 1 |  |
| MRIS                                             | 101   | Introduction to Health Information Systems                                                                                                   | 4 |  |
| MRIS                                             | 103   | Medical Terminology (none)                                                                                                                   | 4 |  |
| MRIS                                             | 122   | Health Information Systems 1 (MRIS 101, concurrent enrollment in MRIS 123)                                                                   | 3 |  |
| MRIS                                             | 123   | Health Information Systems 1 Lab (MRIS 101, concurrent enrollment in MRIS 123)                                                               | 2 |  |
| MRIS                                             | 204   | ICD Coding (MRIS 101, MRIS 103, BIOL 109 or 205)                                                                                             | 4 |  |
| MRIS                                             | 209   | Quality Management in Health Care (MRIS 101, MRIS 103 or dept approval)                                                                      | 3 |  |
| MRIS                                             | 210   | Fundamentals of Disease Processes (MRIS 102 or MRIS 103. BIOL 109 or BIOL 205)                                                               | 3 |  |
| MRIS                                             | 211   | CPT Coding (MRIS 101, MRIS 103, BIOL 109 or 205)                                                                                             | 3 |  |
| MRIS                                             | 228   | Introduction to Medical Billing and Reimbursement (MRIS 211 or concurrent enrollment in MRIS 211)                                            | 3 |  |
| MRIS                                             | 293   | Professional Practice 1 (Departmental approval)                                                                                              | 6 |  |
| <b>Communication Competence- 9 cr required</b>   |       |                                                                                                                                              |   |  |
| COMM                                             | 221OR | Small Group Decision Making (none)                                                                                                           | 3 |  |
| COMM                                             | 105   | Interpersonal Communication (none)                                                                                                           |   |  |
| ENGL                                             | 150   | English 1 (ENGL 074 or minimum score of 14 on ACT or 370 on SAT)                                                                             | 3 |  |
| ENGL                                             | 250   | English 2 (ENGL 150 with a grade of C- or better)                                                                                            | 3 |  |
| <b>Scientific Understanding 4 cr. Required</b>   |       |                                                                                                                                              |   |  |
| BIOL                                             | 109   | Basic Human Anatomy and Physiology                                                                                                           | 4 |  |
| <b>Social Awareness –3 cr. required</b>          |       |                                                                                                                                              |   |  |
|                                                  |       | Social Awareness Foundations Course                                                                                                          | 3 |  |
| <b>Cultural Enrichment 3 cr. Required</b>        |       |                                                                                                                                              |   |  |
|                                                  |       | Select one course from the following subject areas:<br>ARTH, ARTS, FILM, FREN, GERM, HIST, HUMN, LANG,<br>LITR, MUSI, PHIL, SPAN, THTR, WGST |   |  |
|                                                  |       | Elective                                                                                                                                     | 3 |  |

Revised 10/06

ISYS 105 and MATH 110 equivalency or proficiency is required as prerequisite to professional courses.

A grade of “C” (2.0) or better is required for all MRIS and HCSA courses. Two unsuccessful attempts (less than “C”) in any MRIS and/or HCSA course will result in dismissal from the Health Information program.

62 credits required for graduation