

## PROPOSAL SUMMARY AND ROUTING FORM



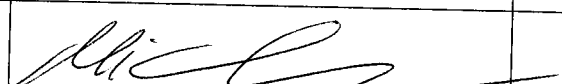
**Proposal Title:** New Course: PSYH 325 Social Psychology Honors

**Initiating Unit or Individual:** Social Sciences

**Contact Person's Name:** John Thorp e-mail: thorpi@ferris.edu phone: x-2760

**Date or Semester of Proposal Implementation:** Spring 2008

- Group I - A – New degree/major or major, or redirection of a current offering
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program or Academic Unit Faculty	NA		<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Faculty	NA		<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Head			<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Curriculum Committee		2.14.07	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Dean			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
University Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Senate			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Academic Affairs			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support

\*Support with Concerns or Not Support must include a list of concerns.

\*\*Vote counts are to be shown for faculty group actions. "X" for administrative actions.

**To be completed by Academic Affairs**

\_\_\_\_\_  
 President (Date Approved)

\_\_\_\_\_  
 Board of Trustees (Date Approved)

\_\_\_\_\_  
 President's Council (Date Approved)

## FORM A CONT.

### 1. Proposal Summary

The classes I have listed from your various depts for '07F (honors students) are the following. **Notice that they all must have an "H" at the end of each designator in order to reduce confusion on Banner and in the registrar's office, and the word Honors must appear in the title.** All of these changes, albeit minor ones, shall have to go through the UCC. – Maude Bigford, email 1/23/07

### 2. Summary of All Course Action Required\*

#### a. Newly Created Courses to FSU:

Prefix	Number	Title
PSYH	325	Social Psychology Honors

#### b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
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#### c. Existing Course(s) to be Modified:

Prefix	Number	Title
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#### d. Addition of existing FSU courses to program

Prefix	Number	Title
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#### e. Removal of existing FSU courses from program

Prefix	Number	Title
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\*Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.

I. ACTION TO BE TAKEN: CREATE A NEW COURSE

Notes

1. Complete each item in section I and section II.
2. : If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective: a. Semester  Spring  b. Year  2008  See instructions.

II. PROPOSED FOR NEW COURSE: Complete all sections of this part through Prerequisites. See instructions in manual for further clarification.

a. Course Prefix  PSYH  b. Number  325  c. Enter Contact Hours or check Independent Study (X).  
 LECTure  hr/week LAB  hr/week INDEpendent Study   
 Practicum:  hr/semester Seminar:  hr/week

d. Full Course Title:  Social Psychology Honors

e. Abbreviated Course Title: . (Abbreviate only if necessary. Use Arabic numerals. Limit to 26 characters and spaces.)

f. Semester(s) Offered:  All (See instructions for listing.) g. Max. Section Enrollment :  23

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

h. Type:  Variable  Fixed i. Maximum Credit Hours  j. Minimum Credit Hours

k. Grade Method: Check (x)  Normal Grading  Credit/No Credit only (Pass/Fail)

m. May Be Repeated for Added Credit: Check (x)  Yes  No

n. Levels: Check (x)  Undergraduate  Graduate  Professional

o. Does proposed new course replace an equivalent course? Check (x)  Yes  No

p. Equivalent course: Prefix  Number  See instructions on Replacement courses.

q. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

Study of influences of social situations upon the individual's behaviors, feelings, and thoughts;  
 social-psychological investigation of the processes of causal attribution, attitude formation and  
 change, interpersonal attraction, conformity and obedience, helping and hurting behaviors,  
 leadership and social facilitation, and environmental effects on social behavior. This course meets  
 General Education requirements: Social Awareness, Race Ethnicity/and or Gender Issues.

r. Prerequisites: (if no prerequisites, write "None") Limited to 60 spaces.  Student must be in Honors Program.

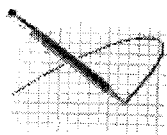
UCC Chair Signature/Date: \_\_\_\_\_

Academic Affairs Approval Signature/Date: \_\_\_\_\_

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code  
 Basic Skill (BS)  General Education (GE)  Occupational Education (OC)  G.E. Codes

Office of the Registrar use ONLY

Date Received: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Entered: SIS [125 \_\_\_ 1D4 \_\_\_ 12R \_\_\_ , 131 \_\_\_]



John P Thorp/FSU  
01/24/2007 09:29 AM

To Matthew Klein/FSU@FERRIS  
cc Reinhold Hill/FSU@FERRIS  
bcc

Subject Honor Program Course Designator Changes

I approve the following changes requested by Maude Bigford.



Honors-ANHH371-Form A.doc



Honors-ANHH371-Form F.doc



Honors-PSYH325-Form A.doc



Honors-PSYH325-Form F.doc



Honors-SOCH340-Form A.doc



Honors-SOCH340-Form F.doc



Honors-SOCH341-Form A.doc



Honors-SOCH341-Form F.doc



Roxanne M Cullen/FSU  
02/20/2007 09:01 AM

To Maureen Milzarski/FSU@Ferris  
cc  
bcc  
Subject Fw: honors designation

Here's part 1. I'm sending you two emails that outline this

Roxanne Cullen, Ph.D.  
Professor of English  
Prakken 120  
Ferris State University  
Big Rapids, MI 49307

phone 231-591-2713

----- Forwarded by Roxanne M Cullen/FSU on 02/20/2007 09:00 AM -----

Roxanne M Cullen/FSU  
10/09/2006 02:26 PM

To Leonard R Johnson Jr <JOHNSOLE@FERRIS.EDU>  
cc  
Subject Re: honors designation 

Leonard,  
Sounds good. I'll write something to Jo.

Roxanne Cullen, Ph.D.  
Associate Vice President for Academic Affairs  
Professor of English  
310F Center for Student Services  
Ferris State University  
Big Rapids, MI 49307

fax 231-591-3592

phone 231-591-2713

Leonard R Johnson Jr <JOHNSOLE@FERRIS.EDU>



Leonard R Johnson Jr  
<JOHNSOLE@FERRIS.EDU>  
>  
10/07/2006 08:01 PM

To Roxanne\_Cullen@ferris.edu  
cc  
Subject Re: honors designation

Roxanne

I don't see any reason why we can't fast track this kind of change. Heck, because the courses already exist, I'm not sure it has to be anything other than an information item to the UCC. Maybe just a

memorandum from the VPAA to Jo Gerst indicating that all effected parties in University College and A&S have agreed to the proposed designation with copies to Bill Potter, Matt Klein, Reinhold Hill, Maude Bigford, and UCC.

Seems like this is similar and even less complicated than the addition of the EDGP prefix that was done for the SOE courses that were converted to one credit modules.

Because the courses in question already exist, this is an administrative rather than a curriculum change.

Leonard

Roxanne\_Cullen@ferris.edu wrote:

>Leonard,  
>The other part of the question that I didn't ask you was can we do an  
>expedited version of this approval, do it like a 290 so it doesn't have  
>to  
>go to all the committees?  
>  
>  
>Roxanne Cullen, Ph.D.  
>Associate Vice President for Academic Affairs  
>Professor of English  
>310F Center for Student Services  
>Ferris State University  
>Big Rapids, MI 49307  
>  
>fax 231-591-3592  
>phone 231-591-2713  
>  
>  
>  
>Leonard R Johnson Jr <JOHNSOLE@FERRIS.EDU>  
>10/07/2006 01:08 PM  
>  
>To  
>Roxanne\_Cullen@ferris.edu  
>cc  
>  
>Subject  
>Re: honors designation  
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>  
>Excellent. Now. I suppose Reinhold Hill would be doing the paperwork on  
>this--or is it more logical that Maude should do it copying him a Form  
>B?  
>Leonard  
>

>Roxanne\_Cullen@ferris.edu wrote:  
>  
>  
>>  
>>  
>>  
>>  
>>Leonard,  
>>  
>>I talked to Jo and now I understand the issue and what we need to do.  
>It  
>>isn't the full prefix that changes, just the last letter, so a  
>literature  
>>course would be LITH. Jo wants a form F and a form A to go through UCC  
>>just so they can put the LITH or HUMH or HISH in the system and any time  
>>that course is taught as an honors course, they have the prefix to go  
>back  
>>to. We are really only talking about a handful of courses at this  
>point so  
>>it shouldn't be too cumbersome. There is a template that Maude is using  
>>that describes what an honors course is (how it differs from the course  
>>when it is offered without the H on the end of the prefix).She should  
>>include that generalized info on the form a, I think.  
>>  
>>  
>>Roxanne Cullen, Ph.D.  
>>Associate Vice President for Academic Affairs  
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>>Big Rapids, MI 49307  
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>>  
>>  
>  
>



Roxanne M Cullen/FSU  
02/20/2007 09:01 AM

To Maureen Milzarski/FSU@Ferris  
cc  
bcc  
Subject Fw: honors designation

part 2.

Roxanne Cullen, Ph.D.  
Professor of English  
Prakken 120  
Ferris State University  
Big Rapids, MI 49307

phone 231-591-2713

----- Forwarded by Roxanne M Cullen/FSU on 02/20/2007 09:01 AM -----

Roxanne M Cullen/FSU

10/07/2006 03:02 PM

To Leonard R Johnson Jr <JOHNSOLE@FERRIS.EDU>  
cc  
Subject Re: honors designation 

Leonard,

The other part of the question that I didn't ask you was can we do an expedited version of this approval, do it like a 290 so it doesn't have to go to all the committees?

Roxanne Cullen, Ph.D.  
Associate Vice President for Academic Affairs  
Professor of English  
310F Center for Student Services  
Ferris State University  
Big Rapids, MI 49307

fax 231-591-3592

phone 231-591-2713

Leonard R Johnson Jr <JOHNSOLE@FERRIS.EDU>



Leonard R Johnson Jr  
<JOHNSOLE@FERRIS.EDU>  
>

10/07/2006 01:08 PM

To Roxanne\_Cullen@ferris.edu  
cc  
Subject Re: honors designation

Excellent. Now. I suppose Reinhold Hill would be doing the paperwork on

this--or is it more logical that Maude should do it copying him a Form B?  
Leonard

Roxanne\_Cullen@ferris.edu wrote:

>  
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>  
>Leonard,  
>  
>I talked to Jo and now I understand the issue and what we need to do.  
>It  
>isn't the full prefix that changes, just the last letter, so a  
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>course would be LITH. Jo wants a form F and a form A to go through UCC  
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>310F Center for Student Services  
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>Big Rapids, MI 49307  
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>fax 231-591-3592  
>phone 231-591-2713  
>  
>



Paula L Hadley-Kennedy/FSU  
02/19/2007 12:58 PM

To: Maureen Milzarski/FSU@Ferris  
cc  
bcc  
Subject: Fw: Honors Curriculum Process

Mo:

Leonard is looking for the note he sent to Roxanne....more on this later, I hope....

Paula

----- Forwarded by Paula L Hadley-Kennedy/FSU on 02/19/2007 12:57 PM -----



Leonard Johnson/FSU  
02/19/2007 11:52 AM

To: Paula L Hadley-Kennedy/FSU@Ferris  
cc  
Subject: Fw: Honors Curriculum Process

fyi

Hmmm

Leonard R. Johnson, Ph.D  
Professor  
Ferris State University  
1349 Cramer Circle  
Big Rapids, Michigan 49307  
(231) 591-2134  
<http://www.ferris.edu/education/education>

----- Forwarded by Leonard Johnson/FSU on 02/19/2007 11:50 AM -----



Reinhold Hill/FSU  
02/19/2007 11:28 AM

To: Leonard Johnson/FSU@Ferris  
cc  
Subject: Honors Curriculum Process

Leonard,

The VPAA's office asked me for the email you sent to Roxanne Cullen regarding an expedited process for honor's courses if it was an existing course that was being given an honor's title. I cannot find the email you sent to Roxanne in my archive. Do you still have a copy? We had agreed to use the x90 process.

Reinhold

## College of Arts and Sciences

February 16, 2007

**TO: Michael Harris, Vice President of Academic Affairs  
Sandy Alspach, Chair, College Curriculum Committee**

**FR: Matthew A. Klein, Dean** *MAK*

**RE: PSYH 325 – Social Psychology Honors**

Enclosed for your information is the proposal for PSYH 325 – Social Psychology Honors which I have approved to be offered Spring 08 by the Social Sciences Department.

Thank you.

**Cc: John Thorp  
Valerie Greenfield**