

Revised 05/08/2009

PROPOSAL SUMMARY AND ROUTING FORM

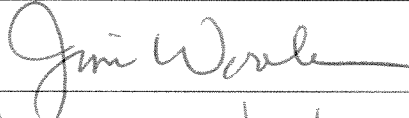

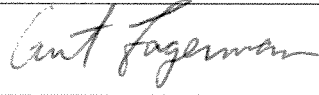

Proposal Title: MISM/MMBA – revise Project Management

Initiating Unit or Individual: Information Systems Management

Contact Person's Name: Greg Gogolin e-mail: ismgreg@yahoo.com phone: 3159

Date or Term of Proposal Implementation: Fall 2010

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program Faculty	Greg Gogolin	1/15/10	4 Support 0 Support with Concerns 0 Not Support
Department Faculty		1/19/10	16 Support 0 Support with Concerns 0 Not Support
Department Head		1/28/10	Support Support with Concerns Not Support
College Curriculum Committee		2/12/10	6 Support 0 Support with Concerns 0 Not Support
Dean		2/16/10	Support Support with Concerns Not Support
University Curriculum Committee			Support Support with Concerns Not Support
Senate			Support Support with Concerns Not Support
Academic Affairs			Support Support with Concerns Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved) Board of Trustees (Date Approved) _____
President's Council (Date Approved)

1. Proposal Summary

This proposal is to delete the existing MMBA 640 Project Management course and create MISM 640 Project management. MMBA 640 is a core required course in the ISM program and an elective in the MBA program. The course originally was prefixed as an MISM course and this is a return to that state.

This proposal also significantly updates the content and the direction of the course to be closely aligned to the Project Management Institutes updated standards (PMBOK 4). This proposal positions the ISM program to create an integrated four course sequence and certificate in project management, which is one of the fastest growing and largest job classifications in both Information Technology and Management. This project management emphasis is an effort to reinvigorate the ISM program and stimulate student interest. Project management has been cited as being among the top 5 jobs in America (CNNMoney.com, 2009).

2. Summary of All Course Action Required*

a. Newly Created Courses to FSU:

Prefix	Number	Title
MISM	640	Project Management

b. Courses to be Deleted From FSU Catalog:

Prefix	Number	Title
MMBA	640	Project Management

c. Existing Course(s) to be Modified:

Prefix	Number	Title
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d. Addition of existing FSU courses to program

Prefix	Number	Title
--------	--------	-------

e. Removal of existing FSU courses from program

Prefix	Number	Title
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3. Summary of All Consultations

- Form B sent 1/18/2010 to Management Department (emailed to Karen Ottobre)
- Form B sent 1/18/2010 to Master in Nursing Program (emailed to Marietta Bell-Scriber)
- Form B UGPC sent 1/18/2010 to Univ Grad & Prof Council (emailed to Anita Fagerman)
- Form C sent 1/18/2010 to FLITE

4. Will External Accreditation be Sought? (For new programs or certificates only)

_____ Yes _____ No

If yes, name the organization involved with accreditation for this program.

5. Program Checksheets affected by this proposal.

MS-ISM, MBA, and ASTT

CURRICULUM CONSULTATION FORM

To be completed by each department affected by the proposed change, new degree, new program, new minor, or new course. Potential duplication of coursework is reason for consultation.


1. This completed form must be forwarded with the proposal to the chair/head of the department to be consulted.
2. The department must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must address any concerns raised by the department. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title MISM/MMBA – revise Project Management

<p>Initiator(s): <u>Information Systems Management/MBA</u></p> <p>Proposal Contact: <u>Greg Gogolin</u> Date Sent: _____</p> <p>Department: <u>AFIS</u> Campus Address: <u>IRC 212g</u> (Please print)</p>

<p>Responding Department: <u>Management</u></p> <p>Chair/Head/Coordinator: <u>David Steenstra</u> Date Returned: <u>1-28-10</u> </p>

Based upon department faculty review on 1-28-10 (date), we

- Support the above proposal.
- Support the above proposal with the modifications and concerns listed below.
- Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on scheduling, room assignments, faculty load, and prerequisites for your department. Use additional pages, if necessary.

CURRICULUM CONSULTATION FORM

To be completed by each department affected by the proposed change, new degree, new program, new minor, or new course. Potential duplication of coursework is reason for consultation.

1. This completed form must be forwarded with the proposal to the chair/head of the department to be consulted.
2. The department must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must address any concerns raised by the department. This response will be in writing and be included in the proposal following the consultation form.

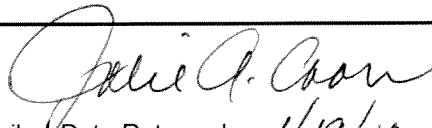
RE: Proposal Title MISM/MMBA – revise Project Management

Initiator(s): Information Systems Management/MBA

Proposal Contact: Greg Gogolin Date Sent: _____

Department: AFIS Campus Address: IRC 212g
(Please print)

Responding Department: Nursing



Chair/Head/Coordinator: Marietta Bell-Scriber Date Returned: 1/19/10

Based upon department faculty review on 1/19/09 (date), we

- Support the above proposal.
- Support the above proposal with the modifications and concerns listed below.
- Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on scheduling, room assignments, faculty load, and prerequisites for your department. Use additional pages, if necessary.

FLITE SERVICES CONSULTATION FORM

To be completed by the liaison librarian and approved by the Dean of FLITE. All returned forms should be included in the proposal. **FLITE must respond within 20 calendar days of receipt of this form to insure that the form is included in the final proposal.**

FAILURE TO RESPOND IS CONSIDERED AS SUPPORT OF THE CHANGE.

RE: Proposal Title: MISM/MMBA – revise Project Management

Projected number of students per year affected by proposed change: 75

Initiator(s): <u>Information Systems Management</u>
Proposal Contact: <u>Greg Gogolin</u> Date Sent: _____
Department: <u>AFIS</u> Campus Address: <u>IRC 212g</u> (Please print)

Liaison Librarian Signature: <u>David A. Scott</u> Date: <u>1-14-10</u>
Dean of FLITE Signature: <u>Deborah M. Monger</u> Date Returned: <u>1-20-10</u>

Based upon our review on 1-14-10 (date), FLITE concludes that:

- Library resources to support the proposed curriculum change are currently available.
- Additional Library resources are needed but can be obtained from current funds.
- Support, but significant additional Library funds/resources are required in the amount of \$_____.
- Does not support the proposal for reasons listed below.

Comment regarding the impact this proposal will have on library resources, collection development, programs, etc. Use additional pages if necessary.

CURRICULUM CONSULTATION FORM

For proposals affecting graduate and professional curricula

1. This completed form should be forwarded with the proposal to the chair of the University Graduate and Professional Council.
2. The University Graduate and Professional Council must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must respond to any concerns by the Council. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title MISM/MMBA - revise Project Management

Initiator(s): Greg Gogolin

Proposal Contact: Greg Gogolin **Date Sent:** 01/18/10

Department: AFISCampus **Address:** IRC212g
(Please print)

Response from: Graduate and Professional Council

Chair: Anita Fagerman Date Returned: 01/23/2010

Based upon Graduate and Professional Council review on 01/23/10 (date), we

- Support the above proposal.
- Support the above proposal with the modifications and concerns listed below.
- Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on graduate and professional program issues at the university. Use additional pages, if necessary.

TEN CORE COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 601	Professional Skills Development	3		
MISM 610	Database Management and Administration	3		
MISM 629	Legal and Ethical Issues in Business	3		
MISM 630	Financial Management for Information Systems Managers	3		
MMBA 640	Project Management	3		
MISM 661	Information Security/Assurance	3		
MISM 665	Management Information Systems	3		
MISM 670	Network Management & Design	3		
MISM 740	Business Intelligence (<i>prerequisite MISM 610</i>)	3		
MISM 799	Integrated Capstone Project (<i>prereq final semester or dept approval</i>)	3		

TWO ELECTIVE COURSES REQUIRED

(Electives for the MS-ISM degree may be selected in combination with core courses to complete Advanced Studies Certificates offered by the College of Business)

COURSE #	TITLE	CREDITS	TERM	GRADE
MISM 646	Systems Integration (<i>prerequisite MISM 610 & MMBA 665</i>)	3		
MISM 659	Application Development (<i>prerequisites MISM 610</i>)	3		
MISM 662	Network Penetration Testing (<i>prerequisite MISM 661</i>)	3		
MISM 671	Advanced Network Management & Design (<i>prerequisite MISM 670</i>)	3		
MISM 680	Current Topics in Information Systems Management	3		
MMBA 615	Quality Improvement Principles and Applications	3		
MMBA 745	Sustainable Development for Organizations	3		
MMBA 760	Process and Value Stream Management Systems	3		

TEN CORE COURSES REQUIRED	30
TWO ELECTIVE COURSES REQUIRED	6
TOTAL	36

A grade of C or better is required for a class to count toward the MS degree. Students must maintain an overall GPA of 3.0 or better to avoid dismissal from the MS-ISM program. An overall GPA of 3.0 or better is required to earn the MS degree.

MS-ISM Program Concentrations/Advanced Studies Certificates

ASSN - ADVANCED STUDIES CERTIFICATE IN SECURITY & NETWORKING – 12 Credits

The *Security & Networking* certificate is designed to prepare individuals with both theoretical and practical experience in designing and protecting local area networking systems, incorporating principles of information security, incident detection/reaction, and computer forensic tools and techniques (ranging from the servers to personal digital assistants).

COURSE #	TITLE	CREDITS	TERM	GRADE
MISM 661	Information Security/Assurance	3		
MISM 662	Network Penetration Testing (<i>prerequisite MISM 661</i>)	3		
MISM 670	Network Management & Design	3		
MISM 671	Advanced Network Management & Design (<i>prerequisite MISM 670</i>)	3		
SUBTOTAL		12		

ASSI - ADVANCED STUDIES CERTIFICATE IN E-BUSINESS AND SYSTEMS INTEGRATION – 12 Credits

The *E-Business and Systems Integration* certificate is designed to prepare individuals to select and determine information systems components, applications, database design and development, web application design and development, and to acquire the skills to develop and implement e-business applications.

COURSE #	TITLE	CREDITS	TERM	GRADE
MISM 610	Database Management and Administration	3		
MISM 646	Systems Integration (<i>prerequisite MISM 610 & MMBA 665</i>)	3		
MISM 659	Application Development (<i>prerequisites MISM 610</i>)	3		
MISM 665	Management Information Systems	3		
SUBTOTAL		12		

MS-ISM Specialty Programs and Concentrations

Master of Business Administration (MBA) Concentrations

MS-ISM students may select the Advanced Studies Certificate in Management Tools & Techniques (ASTT) from the MBA program.

Five-year BS Accounting degree and MS-ISM toward CPA

Junior year Bachelor of Science in Accountancy program majors may apply for fourth and fifth year **dual enrollment in Accountancy MS-ISM**. Successful students earn their Bachelors, Masters, and satisfy the 150 minimum credit hours required to practice as a licensed Certified Public Accountant (CPA).

Master of Science Nursing (MSN) Concentrations

MS-ISM students who hold a RN license may select a 12 hour concentration from the MSN program. MSN students may select a 12 hour **Informatics Certificate** from the MS-ISM.

TEN CORE COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 601	Professional Skills Development	3		
MISM 610	Database Management and Administration	3		
MISM 629	Legal and Ethical Issues in Business	3		
MISM 630	Financial Management for Information Systems Managers	3		
MISM 640	Project Management	3		
MISM 661	Information Security/Assurance	3		
MISM 665	Management Information Systems	3		
MISM 670	Network Management & Design	3		
MISM 740	Business Intelligence (<i>prerequisite MISM 610</i>)	3		
MISM 799	Integrated Capstone Project (<i>prereq final semester or dept approval</i>)	3		

TWO ELECTIVE COURSES REQUIRED

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MMBA 615	Quality Improvement Principles and Applications	3		
MMBA 745	Sustainable Development for Organizations	3		
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Master of Science Nursing (MSN) Concentrations

MS-ISM students who hold a RN license may select a 12 hour concentration from the MSN program. MSN students may select a 12 hour **Informatics Certificate** from the MS-ISM.

THREE FOUNDATION COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 605	Numerical and Data Analysis	3		
MMBA 606	Financial & Accounting Systems & Analysis	3		
MMBA 607	Computational Tools, Techs, & Integrating Systems	3		

NINE CORE COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 601	Professional Skills Development	3		
MMBA 612	Introduction to Performance Metric Systems	3		
MMBA 625	Organizational Leadership and Corporate Citizenship	3		
MISM 629	Legal and Ethical Issues in Business	3		
MMBA 635	Organizational Resource Systems	3		
MMBA 710	Strategic Planning Systems	3		
MMBA 720	Global Business	3		
MMBA 730	Customer and Market Systems and Analysis	3		
MMBA 799	Integrated Business Experience (<i>prereq final semester or dept approval</i>)	3		

THREE FOUNDATION COURSES REQUIRED (<i>may be waived for course competencies</i>)	9
NINE CORE COURSES REQUIRED	27
ONE ADVANCED STUDIES CERTIFICATE REQUIRED (<i>from options below</i>)	12
TOTAL	48

A grade of C or better is required for a class to count toward the MBA degree. Students must maintain an overall GPA of 3.0 or better to avoid dismissal from the MBA program. An overall GPA of 3.0 or better is required to earn the MBA degree.

MBA Program Concentrations/Advanced Studies Certificates

ASTT – ADVANCED STUDIES CERTIFICATE IN MANAGEMENT TOOLS AND TECHNIQUES – 12 Credits

The *Management Tools and Techniques* certificate is designed to create process oriented business leaders and to facilitate the use of technical tools to aid in understanding business systems, developing improvement strategies, and leading and managing the change process.

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 615	Quality Improvement Principles and Applications	3		
MMBA 640	Project Management	3		
MMBA 745	Sustainable Development for Organizations	3		
MMBA 760	Process and Value Stream Management Systems	3		
SUBTOTAL		12		

ASDI – ADVANCED STUDIES CERTIFICATE IN DESIGN AND INNOVATION MANAGEMENT – 12 CREDITS

The *Design and Innovation Management* certificate prepares graduates for leadership positions in design-centered businesses. The program provides students a comprehensive understanding of the ways in which the method, measure, and language of design drive the practice of business and the process of innovation and teaches them how to cultivate and build a culture of innovation within their organization. ***This certificate is offered at Kendall College of Art and Design in Grand Rapids.***

COURSE #	TITLE	CREDITS	TERM	GRADE
KDES 650	Design and Innovation Process Management	3		
KDES 651	Design Communication Management	3		
KDES 750	Sustainable Design and Systems	3		
KDES 751	Leadership by Design	3		
SUBTOTAL		12		

MBA Specialty Programs and Concentrations

Master of Science in Information Systems Management (MS-ISM) Concentrations

MBA students may select from two 12-hour technical concentrations in the MS-ISM program. Advanced Studies Certificate in Security and Networking (ASSN) and Advanced Studies Certificate in E-Business and Systems Integration (ASSI)

Doctorate of Pharmacy (PharmD)/ MBA

Second year Doctorate of Pharmacy students meeting admission requirements and interested in corporate pharmacy, health systems, or pharmaceutical industry careers may pursue **concurrent PharmD and MBA degrees.**

Five-year BS Accounting degree and MBA toward CPA

Junior year Bachelor of Science in Accountancy program majors may apply for fourth and fifth year **dual enrollment in Accountancy and MBA.** Successful students earn their Bachelors, Masters, and satisfy the 150 minimum credit hours required to practice as a licensed Certified Public Accountant (CPA).

Master of Science Nursing (MSN) Concentrations

MBA students who hold a RN license may select a 12 hour concentration from the MSN program. MSN students may select a 12 hour **Administration Concentration** from the MBA.

THREE FOUNDATION COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 605	Numerical and Data Analysis	3		
MMBA 606	Financial & Accounting Systems & Analysis	3		
MMBA 607	Computational Tools, Techs, & Integrating Systems	3		

NINE CORE COURSES REQUIRED

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 601	Professional Skills Development	3		
MMBA 612	Introduction to Performance Metric Systems	3		
MMBA 625	Organizational Leadership and Corporate Citizenship	3		
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MMBA 730	Customer and Market Systems and Analysis	3		
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MBA Program Concentrations/Advanced Studies Certificates

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COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 615	Quality Improvement Principles and Applications	3		
MISM 640	Project Management	3		
MMBA 745	Sustainable Development for Organizations	3		
MMBA 760	Process and Value Stream Management Systems	3		
SUBTOTAL		12		

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The *Design and Innovation Management* certificate prepares graduates for leadership positions in design-centered businesses. The program provides students a comprehensive understanding of the ways in which the method, measure, and language of design drive the practice of business and the process of innovation and teaches them how to cultivate and build a culture of innovation within their organization. ***This certificate is offered at Kendall College of Art and Design in Grand Rapids.***

COURSE #	TITLE	CREDITS	TERM	GRADE
KDES 650	Design and Innovation Process Management	3		
KDES 651	Design Communication Management	3		
KDES 750	Sustainable Design and Systems	3		
KDES 751	Leadership by Design	3		
SUBTOTAL		12		

MBA Specialty Programs and Concentrations

Master of Science in Information Systems Management (MS-ISM) Concentrations

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Doctorate of Pharmacy (PharmD)/ MBA

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Master of Science Nursing (MSN) Concentrations

MBA students who hold a RN license may select a 12 hour concentration from the MSN program. MSN students may select a 12 hour **Administration Concentration** from the MBA.

College of Business Advanced Studies Certificate

NAME: _____ CWI#: _____ MAJOR: _____

ASTT – ADVANCED STUDIES CERTIFICATE IN MANAGEMENT TOOLS AND TECHNIQUES – 12 CREDITS
The *Management Tools and Techniques* certificate is designed to create process oriented business leaders and to facilitate the use of technical tools to aid in understanding business systems, developing improvement strategies, and leading and managing the change process.

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 615	Quality Improvement Principles and Applications	3		
MMBA 640	Project Management	3		
MMBA 705	Business Process Reengineering	3		
MMBA 760	Process and Value Stream Management	3		
SUBTOTAL		12		

NOTE: No more than 50% of the credits in this certificate may be transferred from another institution, nor, will this certificate be granted if more than 50A% of the certificate credits are specifically required in the students major.

For more information, please contact the College of Business Graduate Programs Secretary or Management Department Head in College of Business - BUS 212, or phone (231) 591-2168.

NOTICE REGARDING WITHDRAWAL, RE-ADMISSION AND INTERRUPTION OF STUDIES

Students who return to the university after an interrupted enrollment (not including summer semester) must normally meet the requirements of the certificate which are in effect at the time of their return, not the requirements which were in effect when they were originally admitted.

NOTE: Successful completion of the Advanced Studies Certificate in Management Tools and Techniques requires a 3.0 cumulative GPA, and no course grade less than a 2.0.

Student Name: _____ Student ID: _____ Date: _____

Management Department Approval: _____ Date: _____

(To receive this certificate, you must request a certificate clearance from the Management Department in Bus 212)

College of Business Advanced Studies Certificate

NAME: _____ CWI#: _____ MAJOR: _____

ASTT – ADVANCED STUDIES CERTIFICATE IN MANAGEMENT TOOLS AND TECHNIQUES – 12 CREDITS

The *Management Tools and Techniques* certificate is designed to create process oriented business leaders and to facilitate the use of technical tools to aid in understanding business systems, developing improvement strategies, and leading and managing the change process.

COURSE #	TITLE	CREDITS	TERM	GRADE
MMBA 615	Quality Improvement Principles and Applications	3		
MISM 640	Project Management	3		
MMBA 705	Business Process Reengineering	3		
MMBA 760	Process and Value Stream Management	3		
SUBTOTAL		12		

NOTE: No more than 50% of the credits in this certificate may be transferred from another institution, nor, will this certificate be granted if more than 50A% of the certificate credits are specifically required in the students major.

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NOTE: Successful completion of the Advanced Studies Certificate in Management Tools and Techniques requires a 3.0 cumulative GPA, and no course grade less than a 2.0.

Student Name: _____ Student ID: _____ Date: _____

Management Department Approval: _____ Date: _____

(To receive this certificate, you must request a certificate clearance from the Management Department in Bus 212)

NEW COURSE INFORMATION FORM**Course Identification:**

Prefix:	Number	Title
MISM	640	Project Management

Course Description:

Students examine the project management framework, including project management context and processes. Topics include project management processes, knowledge areas, life cycles and standards. Particular emphasis is placed on project integration, scope and time management.

Course Outcomes and Assessment Plan:

1. Research the project management framework, context and processes and describe appropriate applications.
Assessment: Students will demonstrate project management framework, context and process knowledge through classroom exercises, assignments and/or assessments.
2. Construct project plans that demonstrate the appropriate of all phases of the project integration process.
Assessment: Given scenarios, students will construct project plans, evaluate situations, and provide solutions with work break down structures and supporting documentation.
3. Demonstrate an understanding of the scope and time management processes.
Assessment: Given a scenario or problem set, students will determine proper scope and time management response plans.
4. Evaluate projects, programs, and portfolios for contribution to overall organizational goals.
Assessment: Given a scenario or problem set, students will determine proper scope and time management response plans.

Course Outline including Time Allocation:

1. Project Management Framework, Context and Processes – 15%
 - a. Methodologies and Standards
 - b. Processes and Procedures
 - c. Tools and Templates
2. Project Integration – 25%
 - a. Project Charters
 - b. Directing and Managing Project Execution
 - c. Project Monitoring and Control
 - d. Change Control
 - e. Project Closing
3. Scope and Management – 25%
 - a. Collect Requirements
 - b. Define Scope
 - c. Project Plans/Work Breakdown Structures
 - d. Verify and Control Scope
4. Time Management – 25%
 - a. Activity Definition and Sequencing
 - b. Resource Estimation
 - c. Activity Estimation
 - d. Schedule Development
 - e. Schedule Control
5. Project, Program and Portfolio Evaluation – 10%
 - a. Metrics
 - b. Auditing
 - c. Communication

CREATE NEW COURSE
Course Data Entry Form

FORM F

Create New Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: CREATE A NEW COURSE

Notes

1. Complete each item in Section I and Section II.
2. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective (6 digit code only): 201008 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.

a. Course Prefix

MISM

b. Number

640

c. Enter Contact Hours per week in boxes.

LECture 3 LAB INDEpendent Study – Check (x)

Practicum: Seminar:

(Limit to 30 characters/spaces.)

d. Course Title: Project Management

e. College Code: COB

f. Department Code: MISM

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: Variable Fixed h. Minimum Credit Hours 3 i. Maximum Credit Hours 3

j. May Be Repeated for Added Credit: Check (x) Yes No

k. Levels: Check (x) Undergraduate Graduate Professional

l. Grade Method: Check (x) Normal Grading Credit/No Credit only (Pass/Fail)

m. Does proposed new course replace an equivalent course? Check (x) Yes No

n. Equivalent course: Prefix MMBA Number 640 See instructions on Replacement courses.

o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

Students examine the project management framework, including project management context and processes. Topics include project management processes, knowledge areas, life cycles and standards. Particular emphasis is placed on project integration, scope and time management.

p. Term(s) Offered: F,S (See instructions for listing.) q. Max. Section Enrollment: 20

r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces. Graduate standing or instructor permission.

UCC Chair Signature/Date:

_____/____/____

Academic Affairs Approval Signature/Date:

_____/____/____

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ____ Date Completed: ____ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __

DELETE COURSE
Course Data Entry Form

FORM F

Delete Course
Rev. 7/23/07

I. ACTION TO BE TAKEN: DELETE COURSE FROM CATALOG.

Note: Complete each section.

The course described below will be moved to inactive status.

a. Term Effective: Term Year See instructions.

II. CURRENT COURSE TO BE DELETED FROM THE ACTIVE STATUS:

Include the information that is in the current course database.

a. Course Prefix

b. Number

c. Enter Contact Hours per week in boxes.

LECture

LAB

INDEpendent Study – Check (x)

Practicum:

Seminar:

d. Full Course Title:

UCC Chair Signature/Date:

_____/_____/____

Academic Affairs Approval Signature/Date:

_____/_____/____

Office of the Registrar use ONLY

Date Rec'd: ____ Date Completed: ____ Entered: SCACRSE __ SCADETL __ SCARRES __ SCAPREQ __