

Revised 7/23/07

PROPOSAL SUMMARY AND ROUTING FORM


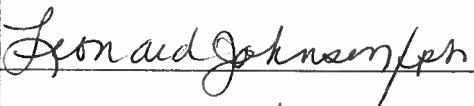
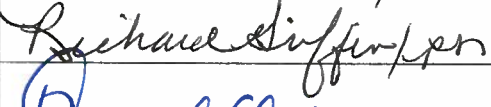

Proposal Title: ^{*Change*} Drop Prerequisite for INTB 440

Initiating Unit or Individual: Management Department

Contact Person's Name: Karen Ottobre e-mail: ottobrek@ferris.edu phone: 2427

Date or Term of Proposal Implementation: 201001

- Group I - A – New degree/major or major, redirection of a current offering, or elimination of a degree, major or minor
- Group I - B – New minors or concentrations
- Group II - A – Minor curriculum clean-up and course changes
- Group II - B – New Course
- Group III - Certificates
- Group IV – Off-Campus Programs

Group/Individual	Signature	Date	Vote/Action *
Program Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Faculty			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Department Head			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
College Curriculum Committee			<input type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Dean		2/19/10	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
University Curriculum Committee		1/11/2010	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Senate		1/18/2010	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support
Academic Affairs		2/22/10	<input checked="" type="checkbox"/> Support <input type="checkbox"/> Support with Concerns <input type="checkbox"/> Not Support

* Support with Concerns or Not Support must include a list of specific concerns. Votes must be shown for faculty groups. Administrators check appropriate action taken.

To be completed by Academic Affairs

President (Date Approved)

Board of Trustees (Date Approved)

President's Council (Date Approved)

1. Proposal Summary

Change the prerequisite for INTB 440 International Finance. The prerequisite currently is INTB 310 and the way the INTB 440 is taught it isn't necessary any longer. We would like to change the prerequisite to "Junior Standing or Instructor Permission". This class is mainly taken by Accounting/Finance majors and students completing the International Business Certificate or Minor.

2. Summary of All Course Action Required*

c. Existing Course(s) to be Modified:

Prefix	Number	Title
INTB	440	International Finance

*Contact Senate Secretary or UCC Chair if spaces for additional courses are needed.

Learning Outcomes: Student learning and development is expected in several key areas of International Finance:

- 1) Describing fundamental theoretical and practical issues of international finance
- 2) Understanding economic impacts of international trade and finance flows
- 3) Analyzing current issue impacts on international finance
- 4) Understanding quantitative fundamentals of international finance
- 5) Reasoning future currency exchange rate dynamics
- 6) Identifying fundamental country/region-specific capital funding regimes
- 7) Analyzing country-specific risk exposures and formulating appropriate hedges
- 8) Identifying cultural impacts on international finance and accounting

Proposal 23: Drop Prerequisite for INTB 440
 From: Management Department
 Received: 04/28/09
 Proposal Type: Group II
 CCC Member Votes Due: 05/04/09

CCC Member	Membership Status	Vote	Concerns
Anita Fagerman	Chairperson	Support	
Steve Lyman	Recording Secretary	Support w/ Concern	The concern is a 400 level course with no prerequisites like senior or junior status. Can a freshman take this?
Harold Palmer	Member	Support	
Laura Dix	Member		
Matt Pinter	Member	Support w/ Concern	A 400 level class should have some type of prerequisite. Even if it is only junior or senior standing, or by permit only, or instructor permission - something along these lines as a qualifier to take the class.
Paul Jackson	Member	Support	

Stephen Jakubowski	Member	Support w/ Concern	Why not at least have FINC 322 (Financial Management 1, the core class) as a prerequisite
Lynnae Selberg	Ex-Officio Member	Support	I like the idea of the FINC 322 (as that course is already required).

Final Vote: 4 support; 3 support with concern; 0 do not support

Answer To Concerns:

The above questions were all addressed. We added a new prerequisite to the course, "Junior Standing or Instructor Permit". At this point we don't want to add the FINC 322 as a prerequisite because students in other colleges complete our International Minor and certificate and they would be required to take an extra class they don't need. The professors who teach it don't think it is necessary.

FORM B

Rev.7/23/07

CURRICULUM CONSULTATION FORM

To be completed by each department affected by the proposed change, new degree, new program, new minor, or new course. Potential duplication of coursework is reason for consultation.

1. This completed form must be forwarded with the proposal to the chair/head of the department to be consulted.
2. The department must respond within 20 calendar days of receipt of this form to insure inclusion in the final proposal. The completed form is returned to the initiator and inserted into the proposal.

Failure to respond is interpreted as support for the proposal.

3. The Proposing Department must address any concerns raised by the department. This response will be in writing and be included in the proposal following the consultation form.

RE: Proposal Title Drop Prerequisite for INTB 440

Initiator(s): Management Department Faculty

Proposal Contact: Karen Ottobre Date Sent: 4/24/09

Department: Management Department Campus Address: Bus 212
(Please print)

Responding Department: : Accounting, Finance and Information Systems

Chair/Head/Coordinator: Jim Woolen Date Returned: _____

Based upon department faculty review on _____(date), we

- Support the above proposal.
- Support the above proposal with the modifications and concerns listed below.
- Do not support the proposal for the reasons listed below.

Comment regarding the impact this proposal has on scheduling, room assignments, faculty load, and prerequisites for your department. Use additional pages, if necessary.

MODIFY COURSE
Course Data Entry Form

FORM F

Modify Course
Rev. 07/23/07

I. ACTION TO BE TAKEN: MODIFY AN EXISTING COURSE

Notes:

1. Complete all parts of Sections I and II; complete only those items in Section III that represent changes.
2. If either prefix or number is being changed, use 'Delete Course' and 'Create New Course' forms rather than this form.

a. List the changes to be made (See Proposed Changes a through p below): P

b. Term Effective (6 digit code only): Examples: 200801(Spring), 200805(Summer), 200808(Fall)
Note: The first four digits indicate year, the next two digits indicate month in which term begins.

II. CURRENT: Include information that is in the current course database.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
LECTure LAB INDEpendent Study – Check (x)
Practicum: Seminar:

d. Course Title:

III. PROPOSED CHANGES: Complete only those boxes that represent proposed changes identified in Section I. Leave all other spaces blank.

a. Course Prefix b. Number c. Enter Contact Hours per week in boxes.
LECTure LAB INDEpendent Study – Check (x)
Practicum: Seminar:

d. Course Title: (Limit to 30 characters/spaces.)

e. College Code: f. Department Code:

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type: Variable Fixed h. Maximum Credit Hours i. Minimum Credit Hours

j. May Be Repeated for Added Credit: Check (x) Yes No


k. Levels: Check (x) Undergraduate Graduate Professional

l. Grade Method: Check (x) Normal Grading Credit/No Credit only (Pass/Fail)

m. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.

n. Term(s) Offered: (See instructions for listing.) o. Max. Section Enrollment:

p. Prerequisites/Co-requisites/Restrictions: Limited to 100 spaces.

UCC Chair Signature/Date:
 1/11/2010

Academic Affairs Approval Signature/Date:
 2/22/10

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code

Basic Skill (BS) General Education (GE) Occupational Education (OC) G.E. Codes

Office of the Registrar use ONLY

Date Rec'd: ___ Date Completed: ___ Entered: SCACRSE ___ SCADETL ___ SCARRES ___ SCAPREQ ___

University Curriculum Committee

MINUTES

January 11, 2010
12:05 p.m. to 12:50 p.m., CSS 302

- I. Approve minutes of December 7, 2009 meeting. (will put off approving minutes of 12/7 until after a complete review of today's agenda....this item will be added to 1/25/10 agenda.
- II. Present: Alspach, Boncher, Doyle, Flickinger, Gerst, Hadley, Johnson (Chair), Mehringer, Motz, Palmer, Purvis, Ross. Regrets:
- III. Old Business – Proposals

Type	Title	UCC Action/Votes	Concerns/Reasons/Updates
New Minor	Minor in Construction	Sent back.	The minor will be resubmitted.
M.C.C.	INSR 375 Prerequisite Change	Approved, 8-0 pending identification of prerequisite.	What is the prereq. for MGMT 338?
M.C.C.	Global Logistics Certificate Cleanup	Sent back	Reconsidered. Request an assessment plan. Change effective date to 201005. Still awaiting assessment plan.
M.C.C.	INTB 440 Drop Prerequisite	Approved, 8-0	Concerns identified and addressed.
M.C.C.	Information Systems Management	Sent back.	Still need prerequisite for MISM 630 and 661 (graduate standing?). Verify receipt of Form B and Form C. (email vote?)
M.C.C.	Cleanup for the Manufacturing Operations Management Certificate	Sent back.	Still awaiting assessment plan.
New Course	HIST 363: The Rise of the Russian Empire	Sent back.	Still awaiting revisions.
New Course	GEOG 450: Geography Teaching Methods	Sent back.	Still awaiting revisions.

University Curriculum Committee

Type	Title	UCC Action/Votes	Concerns/Reasons/Updates
M.C.C.	Elementary Ed. Curriculum Modification	Sent back.	Still awaiting Form C...Leonard will resend Form E's and F's. (email vote?)
Redirection	Reduction of Credits for M.Ed.	On hold.	Leonard will work with proposers to revise paperwork.
M.C.C.	EDUC Undergraduate Internships	On hold.	Ditto
M.C.C.	Retailing Certificate	Sent back.	Need outcomes and assessment information for the certificate. Identify and address concerns raised on the College Curriculum Committee. Still awaiting.
M.C.C.	Name Change – Advertising Cert.	Sent back.	Cite and address concerns raised on the College Curriculum Committee. Received updates. Leonard will contact Anita Fagerman to cite and address concerns. (email vote?).
M.C.C.	Statistics Courses and BDA c'sheet	Approved, 8-0.	Form C. Concerns raised on the College Curriculum Committee noted and addressed. (remove STQM 460 page from proposal as there is no change.)
New Course	Entertainment Arts and Production	Sent back.	Leonard will check with Connie on "London" intention. Remove specific dates from the Form E.
New Course	MKTG 420	Passed in 03/09. Reconsidered with a recommendation	Recommended that proposers send a Form B to RMLS, and respond to any concerns that may be raised.

IV. New Business – Proposals

Type	Title	UCC Action	Concerns/Reasons/Updates
M.C.C.	Update of INTB 320	Approved, 8-0 pending.	Need a prerequisite and new start term.
M.C.C.	Change GRDE 412 and 422 to Practicum	Approved, 8-0 pending .	Identify actual total hours for practicum.
M.C.C.	Supervision Certificate Minor Cleanup	No Action Required	Because proposal was not approved by the Dean, it does not get forwarded on to the UCC.

V. Form B's for blanket math prerequisite change? The need to send curriculum paperwork (including Form B's) campus wide to notify all counselors/advisors/students of an upcoming curriculum change involving making a grade of C- a prerequisite for all math courses was discussed. It was agreed that Form B's were not necessary as long as Don would notify all Dean's and Department Heads of the change and the date effective.

VI. Next meeting: Monday, January 25, 2010, 12:05 PM – 12:50 PM, CSS 302, if necessary.

University Curriculum Committee

MINUTES

September 21, 2009
12:05 p.m. to 12:50 p.m., CSS 302

- I. Approved minutes of September 14, 2009 meeting.
- II. Present: Alspach, Boncher, Flickinger, Gerst, Hadley, Johnson (Chair), Mehringer, Motz, Palmer, Purvis, Ross. Regrets: Doyle.
- III. Old Business – Proposals

Type	Title	UCC Action/Votes	Concerns/Reasons/Updates
New Minor	Minor in Construction	Sent back.	Form A, item 2d needs to be completed. Request a clearer statement of outcomes and assessment information. Concern was raised about the “hidden prerequisites” effectively making the minor 23 credits. Shouldn’t CONM 111 and CONM 116 be identified as part of the minor? Also, checksheets should reflect 6-8 credits in the “options” and 18-20 credits for the Minor.
M.C.C.	INSR 375 Prerequisite Change	Sent back.	Leonard will work with Karen O. to clean up the paperwork. Should be “create new course.” Revise course outline (add 2 hours—cannot count the final). Form F must designate hours to ‘face-to-face’ total. Revise course outcomes and assessment information in a way that makes outcomes measureable, and assessments clearly linked to outcomes.

IV. New Business – Proposals

Type	Title	UCC Action	Concerns/Reasons/Updates
M.C.C.	Global Logistics Certificate cleanup	Sent back	Form A summary needs to be revised to clearly state all changes, and provide the rationale behind removing “advanced studies” from the title. (For instance, MKTG 441 was eliminated from the choices on the certificate, but not mentioned in the summary). Also need outcomes and assessment information for the certificate.
M.C.C.	INTB 440 Drop Prerequisite	Sent back.	Please revise and clarify the proposal summary to clearly state proposed changes along with the rationale. Provide a list of the 3 concerns that were raised, and note that the proposal will not be approved without some kind of prerequisite for INTB 440.
M.C.C.	LLAW 261 Prerequisite Change	Approved, 7-0	

University Curriculum Committee

M.C.C.	Information Systems Management	Sent back.	Need a Form B from the Graduate and Professional Council. Need a signed Form C. Concern was raised about the need for an additional 3 credit course. Is it possible to incorporate content into the program without adding another 3 credit course? Proposed checksheet adds the MISM 630, but neither includes it as a 10 th course, nor changes the total to 30. Remove old (existing) Form E's. Is MISM 661 the same course? Still need some kind of a prerequisite. Is MISM 662 still the same course?
New Courses	PharmD Degree Curricular Revision, Elective Package, Part 1	Approved, 8-0.	Form C received. Find a new number for PHAR 454 (455 is available).
M.C.C.	Cleanup for the Manufacturing Operations Management Certificate	Sent back.	Andy will discuss needed revisions Steve Lyman.

V. Next meeting: Monday, September 21, 12:05 PM – 12:50 PM, CSS 302.