



**1. Proposal Summary**

(Summary is generally less than one page. Briefly: state what is proposed with a summary of rationale and highlights. Additional rationale may be attached.)

**Based upon the recommendation of the APRC we have developed a capstone course for the BIS. Because the BIS program requires students to develop their individual academic plan, a guided orientation is also necessary. Fall 2009 an experimental version of this course is being offered, a fully online course shell that includes both orientation and capstone units. The concept merging the orientation with the capstone also aids in the challenge of creating a sense of community and program esprit de corps while at the same time assisting with the very practical issue of managing enrollment.**

**2. Summary of All Course Action Required\***

**a. Newly Created Courses to FSU:**

Prefix	Number	Title
COAS	495	BIS: Integrative Studies Community

**b. Courses to be Deleted From FSU Catalog:**

Prefix	Number	Title
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**c. Existing Course(s) to be Modified:**

Prefix	Number	Title
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**d. Addition of existing FSU courses to program**

Prefix	Number	Title
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**e. Removal of existing FSU courses from program**

Prefix	Number	Title
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**3. Summary of All Consultations**

<b>Form Sent (B or C)</b>	<b>Date Sent</b>	<b>Responding Dept.</b>	<b>Date Received &amp; by Whom</b>
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**FLITE Consultation sent 8/9/2009  
No Impact on other departments.**

**4. Will External Accreditation be Sought? (For new programs or certificates only)**

                   Yes                            X       No

**If yes, name the organization involved with accreditation for this program.**

**5. Program Checksheets affected by this proposal.**

BIS Program Checksheets

## FLITE SERVICES CONSULTATION FORM

To be completed by the liaison librarian and approved by the Dean of FLITE. All returned forms should be included in the proposal. **FLITE must respond within 20 calendar days of receipt of this form to insure that the form is included in the final proposal.**

**FAILURE TO RESPOND IS CONSIDERED AS SUPPORT OF THE CHANGE.**

**RE: Proposal Title:** BIS INTEGRATIVE STUDIES community

**Projected number of students per year affected by proposed change:** 20

**Initiator(s):** College of Arts and Sciences

**Proposal Contact:** Roxanne Cullen Date Sent: 9/9/09

**Department:** \_\_\_\_\_ **Campus Address:** ASC 1009  
(Please print)

**Liaison Librarian Signature:** Fran Rosen **Date:** 9/10/09

**Dean of FLITE Signature:** John M. Mory **Date Returned:** 9-10-09

Based upon our review on 9/9/09 (date), FLITE concludes that:

- Library resources to support the proposed curriculum change are currently available.
- Additional Library resources are needed but can be obtained from current funds.
- Support, but significant additional Library funds/resources are required in the amount of \$ \_\_\_\_\_.
- Does not support the proposal for reasons listed below.

**Comment regarding the impact this proposal will have on library resources, collection development, programs, etc. Use additional pages if necessary.**

## NEW COURSE INFORMATION FORM

*See Sample – Limit to Two Pages Please*

### Course Identification:

<b>Prefix:</b>	<b>Number</b>	<b>Title</b>
COAS	495	BIS: Integrative Studies Community

### Course Description:

The BIS is a degree program that allows students of all ages to design a course of study that reflects the mission of Ferris while providing a pathway for students to meet their personal career goals. The 21<sup>st</sup> century workforce calls for individuals who have multiple talents who must be flexible and have the ability to contract their skills in a variety of contexts. The BIS asks students to focus on multiple capacities that they wish to develop and combine for individualized career paths. While each self-styled program is different, the orientation/capstone experiences and general education core provide commonality. Regardless of concentrations, minors, associates that are combined to create the individual's program of study, the culminating experience requires students to demonstrate exceptional communication skills, presentation skills, as well as a self-assessment skills in order to market themselves in their chosen career path. In recognition of the changing demands of this new workforce and the need for life-long learning, students are additionally required to plan for ongoing professional development. COAS 495 serves as both an orientation and a capstone experience. The orientation component provides an opportunity for self assessment and guided development of an academic plan. The capstone experience asks students to reflect upon their learning experiences and to develop and present a portfolio to illustrate their skill sets.

### Course Outcomes and Assessment Plan:

#### Program Learning Outcomes

1. Graduates will demonstrate exceptional communication skills as demonstrated by written pieces in the program portfolio, including a personal philosophy statement, a skills assessment statement, as well as selected pieces of writing that demonstrate specific competencies of the individual's academic plan and general education.
2. Graduates will demonstrate exceptional presentation skills both in an oral presentation in the electronic portfolio that demonstrates the individual's specific competencies as outlined in his or her academic plan as well the ability to articulate the interrelatedness of the separate disciplines within the academic plan.
3. Graduates will demonstrate self assessment skills and the ongoing development of those skills in the program portfolio both in reflective journal assignments and semester assessment rubrics.
4. Graduates will demonstrate team building skills as demonstrated through cooperative learning experiences in the orientation and capstone courses as well as individual service learning experiences.
5. Graduates will demonstrate discipline competencies including knowledge of content area as well as the ability to use the language of the specific disciplines demonstrated through selected works in the portfolio.

#### Individual Learning Outcomes

Students will identify specific learning outcomes related to their planned program of study. These outcomes will be developed as part of the COAS 495 orientation requirement and approved by the Program Coordinator. Assessment of these outcomes will be conducted during the COAS 495 capstone experience.

### Course Outline including Time Allocation:

The course is divided into four Units.

Unit 1 is for both orientation and capstone students. It asks students to reflect on their path and what led them to the BIS. (300 min)

There are Unit 2s; one for orientation, the other for capstone.

Unit 2: orientation asks students to develop clear, concise, and measurable academic goals. In this module students are introduced to writing goals and objectives, to career planning considerations, and to the role general education plays in career development. (300 minutes)

Unit 2: Capstone. This module offers students an opportunity to explore the skills and competencies they will be able to present to prospective employers in light of the workforce demands of the 21st century. (300 minutes)

There are two Unit 3s; one for orientation, the other for capstone

Unit 3: Orientation. In this module, students develop their academic plan identifying specific courses and rationale for their inclusion based on the established learning outcomes. (1050 minutes)

Unit 3: Capstone is the module that focuses on the development of a portfolio or webpage which includes evidence of meeting the programmatic learning outcomes as well as individual learning outcomes, as well as a resume and professional development plan. (1050 minutes)

Unit 4 is the team project that orientation and capstone people work on together. The end product is an event that showcases the capstone members' portfolios. (600 minutes)

**CREATE NEW COURSE**  
Course Data Entry Form

**FORM F**

**Create New Course**  
Rev. 07/23/07

**I. ACTION TO BE TAKEN: CREATE A NEW COURSE**

Notes

1. Complete each item in Section I and Section II.
2. If this course is to be used as a prerequisite for other university courses, Form Fs that reflect the prerequisite change must be submitted for those courses as well.

Term Effective (6 digit code only): 201008 Examples: 200801(Spring), 200805(Summer), 200808(Fall)

Note: The first four digits indicate year, the next two digits indicate month in which term begins.

**II. PROPOSED FOR NEW COURSE: Complete all sections a through r. See manual for clarification.**

a. Course Prefix COAS      b. Number 495      c. Enter Contact Hours per week in boxes.  
LECTure     LAB     INDEPENDent Study – Check (x)   
Practicum:       Seminar:

d. Course Title: BIS INTEGRATIVE (Limit to 30 characters/spaces.)  
STUDIES COMMUNITY

e. College Code: AS    f. Department Code: COAS

Credit Hours: Check (x) type and enter maximum and minimum hours in boxes.

g. Type:  Variable     Fixed    h. Minimum Credit Hours 2    i. Maximum Credit Hours 4

j. May Be Repeated for Added Credit: Check (x)  Yes     No

k. Levels: Check (x)  Undergraduate     Graduate     Professional

l. Grade Method: Check (x)  Normal Grading     Credit/No Credit only (Pass/Fail)

m. Does proposed new course replace an equivalent course? Check (x)  Yes     No

n. Equivalent course: Prefix       Number       See instructions on Replacement courses.

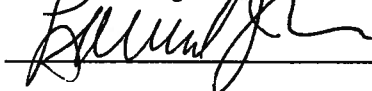
**o. CATALOG DESCRIPTION – Limit to 75 words – PLEASE BE CONCISE.**

COAS 495 serves both as an orientation and a capstone experience.  
Students will take the course their first semester in the BIS in order to build their academic plan. They  
will repeat the course in their final semester for additional credit. Capstone students will develop a  
portfolio that demonstrates their achievement of programmatic competencies as well as individual  
competencies identified in their academic plan.


p. Term(s) Offered: F (See instructions for listing.)    q. Max. Section Enrollment: 25

r. Prerequisites/Co-requisites/Restrictions: (If none, leave blank.) Limited to 100 spaces. Permission of program coordinator.

UCC Chair Signature/Date:

 10/12/09

Academic Affairs Approval Signature/Date:

 10/20/09

To be completed by Academic Affairs Office: - Standard & Measures Coding and General Education Code  
 Basic Skill (BS)     General Education (GE)     Occupational Education (OC)     G.E. Codes

**Office of the Registrar use ONLY**

Date Rec'd: \_\_\_\_\_ Date Completed: \_\_\_\_\_ Entered: SCACRSE \_\_ SCADETL \_\_ SCARRS \_\_ SCAPREQ \_\_